

## Minutes

### Cass County Board of Supervisors

Tuesday, May 21, 2024

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien (by phone starting at 10:07 a.m.) and Bernard Pettinger (by Zoom until 9:50 a.m.). Absent: none.

Richter moved, Green second, to adopt the agenda as amended. All ayes. Motion carried.

Green moved, Richter second, to approve the May 7, 2024 minutes. All ayes. Motion carried.

At 9:04 a.m., Baier recessed for the first public hearing to declare Emergency Medical Services to be an essential service under Iowa Code 422D. There were several public comments speaking in favor of declaring EMS an essential service in Cass County. Comments included the current system funds emergency services with levies from the City of Atlantic, Cass County, and Cass Health (the hospital). An EMS levy will separate the revenue into a transparent fund that is protected by law to ensure paramedic-level services will be available throughout the County. EMS is an essential service when a family member needs an ambulance. EMS as an essential service is good for the county, and we don't want it to be privatized; it will be good for transparency to taxpayers. Having an ambulance is good for the county so that when people move here, they will be comfortable knowing they will be cared for. There were no comments in opposition. Green moved, Richter seconded, to close the public hearing. All ayes. Motion carried. At 9:17 a.m., Baier closed the public hearing.

Richter moved, Green second, to approve the first reading of Resolution Number 2024-16 Declaring Emergency Medical Services to be an Essential Service under Iowa Code 422FD. Ayes: Baier, Pettinger, Green, Richter. Nays: None. Motion carried.

Jotham Arber, Executive Director of Cass/Guthrie County Environmental Health, presented the monthly report. They are working on perc tests. Recently, they received a few phone calls from doctors inquiring about water quality contributing to stomach illnesses. After investigating, it was confirmed the water did contribute to the illness. Arber also reported that when an old well is going to be put back to use, they are concerned with two things: 1) get a good water quality sample, and 2) is the well structurally sound.

Green moved, Richter second, to approve a 12-month Special Class C Retail Alcohol License for Imagine at Zellmer Century Farm. All ayes. Motion carried.

Richter moved, Green second, to table approving a five-day Special Class C Retail Alcohol License for Backpack Brewing LLC until May 31, 2024. All ayes. Motion carried.

The board discussed the prioritization of the remaining ARPA funds and outstanding fund requests. The board placed the \$10,000 Griswold Splash Pad and \$25,000 Anita Food Pantry parking lot projects at low priority, citing a lack of matching funds for the splash pad and a functional parking lot at the food pantry. The \$227,400 Griswold Lift Station was determined to be a worthwhile project, but the request totals 70% of the remaining funds and would be more likely to approve a smaller amount. The board placed the \$14,000 drone purchase for the Cass County Sheriff's Department, the \$100,000 Secondary Roads radio system, and the \$45,000 Lewis Ambulance purchase requests at high priority. The county considered ARPA funds for courthouse repairs, however the county has a capital projects fund already in place, so some board members want to use the ARPA funds for projects that are not easily funded with tax revenue.

Green moved, Richter second, to approve Resolution 2024-10 Allocating ARPA Funds to Replace a Drone for the Sheriff's Department in an amount not to exceed \$14,000. Ayes: Baier, Green, Richter, O'Brien. Nays: None. Motion carried.

Green moved, Richter second, to approve Resolution 2024-11 Allocating ARPA Funds to Purchase a Radio System for Secondary Roads in an amount not to exceed \$100,000. Ayes: Baier, Green, Richter, O'Brien. Nays: none. Motion carried.

Zoning Administrator Mike Kennon and SWIPCO's Community Development Director Erin Hudson reported that comprehensive plans are recommended to be updated every five years and the cost will be \$25,000. Green moved, Richter second, to table action on updating the Cass County Comprehensive Plan until May 31, 2024. All ayes. Motion carried.

Mitch Holmes, Cass County Veteran Affairs Executive Director, presented the quarterly report

Trent Wolken, County Engineer, reviewed current road and equipment projects.

Debbie Schuler, Cass County Mental Health & General Relief Coordinator, presented the monthly report.

O'Brien moved, Green second, to appoint Michael McCurdy as a Victoria Township Trustee to fill a vacancy through the term ending December 31, 2026. All ayes. Motion carried.

Committee reports: Baier on juvenile detention; Green on landfill and public safety; O'Brien on economic development funding guidelines.

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund

Access Systems, Inc.	Copier Contract	270.46
Ahlers Cooney Attorneys	HR Legal Services	1950.00
Akin Building Center	Supplies	27.99
Alliant Energy	Utilities	1241.35
Amazon Business Amazon Capital	Office Supplies	186.52
Anita Tribune Co Inc	Publishing	336.82
Atlantic Municipal Utilities	Utilities	887.60
Atlantic News Telegraph	Publishing	528.86
Sean Berens	Cellular Services	40.00
Biehn Construction LLC	Bridge Repair	13218.00
Bob Barker Company Inc	Inmate Provisions	788.66
Brown Electric Company Inc	Electrical Repairs	617.42
Business Forms and Systems, Inc	Printing	46.49
Camblin Plumbing & Heat, Inc.	Repairs	521.95
Cappels	Supplies	486.81
Cass County Animal Clinic	Turtle Care	62.00
Cass County Pest Control	Pest Control	40.00
Cass County Sheriff	Notices	158.00
Cass Health	Coroner Call	200.00
CDW Government, Inc	Equipment	1790.62
City of Lewis	Utilities	107.66
Cook Sanitation	Sanitary Disposal	230.00
Culligan Soft Water Serv	Cooler Rent	65.00
Dell Marketing L.P % Dell USA	Equipment	5110.40
Des Moines Stamp Mfg Co	Office Supplies	81.00
Fareway Stores Inc	Veteran's Provisions	775.22
Five Q Innovations, LLC	Website Hosting	50.00
Great America Financial Servic	Copier Lease	99.87
Green Acres Lawn & Landscaping	Lawn Care	225.00

Gregg Young Automotive	Vehicle Maintenance	40096.14
Griswold American Forsyth Publ	Publishing	240.07
Guthrie County Public Health	Grants	6051.48
Mitch Holmes	Mileage	74.80
Interior Touch Inc	Flooring	915.00
Iowa Conservation Education	Registration	25.00
Lori A Greckel Certified Court	Transcripts	11.00
Mail Services LLC	Postage	688.84
Martin Sheet Metal	Service	35.00
McAttee Tire Service Inc	Vehicle Maintenance	198.13
Mediacom	Telephone Services	1084.20
Stacey Misner	Mileage	148.20
ODP Business Solutions, LLC	Office Supplies	50.99
Olsen Fuel Supply Inc	Fuel	30.00
OReilly Auto Parts	Vehicle Maintenance	90.72
Brenda Pottebaum	Custodial Services	1460.00
Dan Proehl	Cellular Services	40.00
Quill Corporation	Office Supplies	449.90
Ryan South R & C Rentals	Rent	400.00
Schumacher Elevator Co	Elevator Maintenance	272.37
SIRWA	Utilities	30.00
Solutions, Harris Local Gov	Tech Support	550.00
Kathy Somers	Mileage	90.30
State Hygienic Laboratory	Water Testing	14.50
Stone Office Products	Office Supplies	176.71
The Office Stop	Office Supplies	94.19
The Shredder Green Resource Ma	Shredding Services	84.00
Verizon Wireless	Cellular Service	691.39
Visa	Misc Expenses	3456.53
Visual Edge IT	Copier Contract	132.82
Wex Bank (Fleet)	Fuel	1505.46
21st Century Cooperative ATTN:	Lawn Care	279.20
General Supplemental Fund		
Atlantic News Telegraph	Publishing	203.17
Cass County Sheriff	Notices	1465.96
Henry M Adkins & Son Inc	Election Supplies	7789.18
Sheri Karns	Mileage	100.50
Pottawattamie Co Sheriff	Juvenile Service	35.00
Taylor Co Sheriff	Juvenile Service	64.32
Visa	Misc Expenses	282.55
Rural Services Basic Fund		
Anita Tribune Co Inc	Publishing	38.08
Atlantic News Telegraph	Publishing	51.98
Dvorak Tire and Service	Vehicle Maintenance	1263.58
Harkins Service LLC	Towing Service	280.00
Horizon Jet Wash	Car Washes	70.00
JD Wyman Service	Vehicle Maintenance	333.41
McAttee Tire Service Inc	Vehicle Maintenance	1331.88
McCunn Specialty Firearms LLC	Ammunition	1307.00
OReilly Auto Parts	Vehicle Maintenance	14.98
Visa	Misc Expenses	738.16
Wex Bank Fleet Services	Fuel	5024.17
Secondary Road Fund		
A M Cohron & Son Inc	Contract Payment	54396.63
AgriVision, LLC	Parts/Service	47.44
Alliant Energy	Utilities	306.15
Allied Oil & Supply, Inc.	Oil/Supplies	2210.05
Anita Supply Center	Supplies	362.10
Atlantic Ag & Auto LLC	Supplies	69.22
Berntsen International, Inc	Supplies	391.96
Bower Welding & FabricationLLC	Supplies	41.00
Calhoun-Burns & Assoc, Inc.	Consultant Fees	14407.44
Cintas LOC 749	Uniforms	168.76
Cobs & Pods, Inc.	Damages	950.00

Cook Sanitation	Sanitary Disposal	60.00
Curtis Welding & Fab Inc Curt	Supplies	778.75
Diamond Mowers LLC	Expendable Parts	1714.80
Rex A Erickson	Fencing	3546.27
Filter Care of Nebraska	Outside Services	360.55
Hotsy Cleaning Systems Inc	Supplies	240.00
H.T.C., Inc.	Expendable Parts	100.57
JBG Frms Corp	Damages	400.00
JJ Design, LLC	Supplies	6.50
Land O'Lakes Purina Feed LLC P	Road Salt	3922.38
Lyman Ag Supply Inc.	Supplies	2400.00
Massena Fence Kevin Schafer	Fencing	1323.00
Matheson Tri-Gas, Inc.	Supplies	12120.84
McAtee Tire Service Inc	Tires/Tire Repair	3427.66
Dexter McDermott	Damages	100.00
MGX Equipment Services LLC Asp	Expendable Parts	365.74
Mid American Energy	Intersection Lighting	6.41
MTS, Inc. M & K Mills Tree Ser	Sanitary Disposal	30.00
Olsen Fuel Supply Inc	Fuel	23313.11
Retriever LLC	Expendable Parts	540.00
Road Builders, Inc.	Parts/Service	746.92
Schafer Fencing LLC	Fencing	220.69
Schildberg Construction, Inc.	Rock	16881.16
SIRWA	Water	30.00
Stinn Drainage Systems, LLC	Outside Services	200.00
Tiger Mart Griswold Amoco LC	Fuel	454.69
Truck Center Companies Inc	Parts/Service	3432.06
Verizon Wireless	Cellular Service	234.91
Westel Systems	Telephone Service	36.96
Wyman's Carquest Wyman Auto Pa	Supplies	83.46
Ziegler Inc.	Parts/Service	9580.59
21st Century Cooperative ATTN:	Fuel	366.27
Spec.Resource Enhancement		
APCO Construction	Construction	2000.00
Sheriff Investigations		
Cass County Sheriff	Imprest Cash	1000.00
Sheriff Investigations Federal		
Gregg Young Automotive	Vehicle Purchase	8480.00
Local Option Tax Fund		
Cass Co Meals on Wheels	Contribution	650.00
Produce in the Park	Contribution	2000.00
Capital Projects		
Cass County Treasurer	Property Taxes	8811.00
Erickson Water Septic & Sewer	Building Maintenance	7347.60
Ullerich Construction LC	Building Maintenance	3330.58
Emergency Comm Upgrade-CapPrj		
CAPITAL PROJECTS FUND CASS COU	Reimbursement	87875.75
Emergency Comm. Upgrade-DbSv		
First Whitney Bank& Trust	Debt Repayment	170119.00
Rolling Hills Bank & Trust	Loan Repayment	170119.00
2017 Agribus Long Term Debt		
First Whitney Bank& Trust	Debt Repayment	233244.38
Rolling Hills Bank & Trust	Loan Repayment	233244.38
Local Emergency Mgmt Agency		
Atlantic News Telegraph	Publishing	37.70
Iowa Communities AssurancePool	Premium	4293.00
Mike Kennon	Fuel/Supplies	202.89
Verizon Wireless	Cellular Service	81.42
Visa	Misc Expenses	1852.16
Environmental Control Agn		
Atlantic Ag & Auto LLC	Parts/Supplies	86.40
Atlantic News Telegraph	Publishing	111.11
Cappels	Supplies	11.07
Choice Printing LLC	Office Supplies	558.75

Culligan Soft Water Serv	Water	31.40
Hepler Curbside Recycling Inc	Contract Hauling	17683.66
Iowa Waste Services LLC	Waste Disposal Fees	17001.97
Leroy & Sons Inc.	Contract	21233.73
Marne/Elk Horn Telephone	Telephone Service	3.98
Massena Telephone Company	Telephone/Internet Servic	163.10
Nelson Machine & Forge L.C.	Outside Services	1003.84
Nishna Valley Pest Control LLC	Building Maintenance	160.00
Olsen Fuel Supply Inc	Fuel	1627.87
The Retrofit Companies, Inc.	Recycling	2007.71
SCS Engineers	Engineering Services	900.00
The Office Stop	Office Supplies	76.97
Visa	Miscellaneous	201.88
Consrv LandAcq/Cap Imprvmnt		
APCO Construction	Construction	16400.00
Grand Total		1284331.90

At 11:42 a.m. O'Brien moved, Green second, to adjourn. All ayes. Meeting adjourned.

Next meeting Friday, May 31, 2024.