

## **Minutes**

### **Cass County Board of Supervisors**

**Tuesday, February 4, 2025**

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Wendy Richter, Mark O'Brien and Bernard Pettinger. Stephen Green joined by Zoom at 10:17 a.m. Absent: none.

O'Brien moved, Richter second, to adopt the agenda as amended. All ayes. Motion carried.

At 9:04 a.m., Baier recessed for the joint public hearing with Audubon County Board of Supervisors to consider vacating a section of Audubon/Cass County Secondary Road, in accordance with Iowa Code Chapter 306, described as follows:

That portion of 350<sup>th</sup> Street/Akron Road, established March 28, 1899, commencing at the west right of way limits of Nighthawk Avenue/710<sup>th</sup> Street near the southeast corner of Section 35, Exira Township (T-78N, R-35W) also being the northeast corner of section 2, Benton Township (T-77N, R-35W), thence running westerly along the north line of said Section 2 a distance of 4,958 feet to a point where Akron Road turns and continues northerly, into Audubon County and known as Mockingbird Avenue. Said portion is 40 feet wide and contains about 3.08 acres of road right of way in Audubon County and about 2.99 acres of road right of way in Cass County. The total length of 350<sup>th</sup> Street/Akron Road to be vacated is about 4,958 feet.

O'Brien moved, Richter second, to close the public hearing. All ayes. Motion carried. At 10:10 a.m., Baier closed the public hearing.

O'Brien moved, Richter second, to maintain the road from the tree in the middle of the road all the way to the east end of the bridge. Ayes: 1. Nays: 4. Motion failed.

Pettinger moved, Richter second, to vacate the road at the west side Mike McDermott's property. All ayes. Motion carried. Audubon County Board of Supervisors agreed to this. A resolution will be prepared for the February 18, 2025 meeting to formally approve the decision.

O'Brien moved, Pettinger second, to approve Resolution 2025-06 Authorization for Sheriff's Office Employees to Conduct Banking Transactions. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Richter moved, Green second, to approve the 28E Mutual Aid Agreement between Cass County and the City of Anita. All ayes. Motion carried.

Richter moved, O'Brien second, to approve the 28E Mutual Aid Agreement between Cass County and the City of Griswold. All ayes. Motion carried.

Mitch Holmes, Cass County Veteran Affairs Executive Director, presented the quarterly report for the quarter ending December 2024.

Pettinger moved, Green second, to approve hiring Mandy Parks as Sheriff's Assistant at \$22.00 per hour effective February 10, 2025. All ayes. Motion carried.

Debbie Schuler, Cass County Mental Health & General Relief Coordinator, presented the monthly reports for December 2024 and January 2025.

County Engineer Trent Wolken presented Petition # 1 of 2025 to gravel a portion of 670<sup>th</sup> Street between Keystone Road and Lansing Road. The cost is estimated at \$14,071.94. Landowners are required to pay half of the cost, and have presented a check to the county for \$7,035.97. Pettinger moved, Green second, to approve the petition. All ayes. Motion carried.

Green moved, Pettinger second, to approve Iowa Department of Transportation Federal-Aid Agreement for a County Highway Bridge Program Project, Number BROS-CO15(85)—8J-15 (Cass County Bridge 73). All ayes. Motion carried.

O’Brien moved, Pettinger second, to approve Resolution 2025-07, Contract for Cass County Project BROS-CO15(81)--8J-15 Ayes: Baier, Pettinger, Green, Richter, O’Brien. Nays: None. Motion carried.

Pettinger moved, Richter second, to approve Resolution 2025-08, Contract for Cass County Project BROS-CO15(82)--5F-15 Ayes: Baier, Pettinger, Green, Richter, O’Brien. Nays: None. Motion carried.

Pettinger moved, Richter second, to approve Resolution 2025-09, Contract for Cass County Project FM-CO15(84)--55-15 Ayes: Baier, Pettinger, Green, Richter, O’Brien. Nays: None. Motion carried.

Trent Wolken, County Engineer, reviewed current road and equipment projects, and a request by the City of Griswold to install a stop sign at the northwest intersection of Scott Street and Second Street. The board agreed that stop signs are not to be used for speed reduction, and other means are more appropriate, such as speed reduction signs and enforcement by the sheriff’s department.

County Assessor Shana Platt explained that the assessor’s department, and other county departments, are not receiving the support needed from our software vendor. She spoke on behalf of department heads asking the board for permission to look into other software options. The board had no objection to learning more about the software options.

Committee reports: Baier on Green Hills; Green requested the board look at updating the county’s zoning ordinance; Richter on groups receiving federal funding.

Reports filed: Sheriff and Recorder.

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund		
Access Systems, Inc.	Copier Contract	1196.61
Access Systems, Inc.	Service Agreement	135.78
Akin Building Center	Custodial Supplies	361.11
Alliant Energy	Utilities	7551.37
Amazon Business Amazon Capital	Office Supplies	389.38
Anita Supply Center	Custodial Supplies	360.42
Anita Tribune Co Inc	Publishing	390.06
Atlantic Locker Service	Food and Provisions	630.00
Atlantic Municipal Utilities	Utilities	2883.06
Atlantic News Telegraph	Publishing	1622.99
Sean Berens	Cellular Services	40.00
Elaine Berry, MD	Dues	100.00
Black Hills Energy	Utilities	253.53
Bob Barker Company Inc	Provisions	380.04
Camblin Mechanical Inc	Repairs	1507.48

Camblin Plumbing & Heat, Inc.	Repairs	1601.31
Cappels	Supplies	564.96
Cass Co Ag & Ed Association	Contribution	36000.00
Cass County Public Health	Grants	47183.10
Cass County Sheriff	Notices	60.00
Cass Health	Coroner Call	1264.80
Century Link	Telephone Services	607.58
Choice Printing LLC	Office Supplies	157.53
Cintas First Aid & Safety D89	First Aid	118.53
City of Atlantic	Stormwater	219.56
City of Lewis	Utilities	60.70
Continental Fire Spr Co Inc	Inspection	245.00
Cook Sanitation	Sanitary Disposal	390.00
Cott Systems, Inc Valsoft	Maintenance/License	855.00
Culligan Soft Water Serv	Cooler Rent	63.00
DAIDA	Software Service	650.00
DD&K Rentals LLC	Rent	400.00
Dell Marketing L.P % Dell USA	Equipment	1772.06
Des Moines Stamp Mfg Co	Office Supplies	165.00
District IV Recorders c/o Mary	Dues	100.00
Dovel Refrigeration	Repairs	178.50
Ed's Lawn Equipment	Equipment Maintenance	35.00
Egan Supply Co	Supplies	386.51
Electronic Engineering Corp	Camera Repairs	2742.32
Erickson Water Septic & Sewer	Repairs	600.00
Fareway Stores Inc	Food and Provisions	529.83
Farmers Electric Cooperative	Utilities	48.35
Five Q Innovations, LLC	Website Hosting	181.25
Green Acres Lawn & Landscaping	Ice Melt	175.00
Griswold American Forsyth Publ	Publishing	1051.18
Griswold Communications	Telephone Service	299.11
Gronewold Bell & Kyhnn & Co,PC	Auditing Services	3000.00
Guthrie County Public Health	Grants	4776.44
Hy-Vee Pharmacy Attn: Store Ch	Prescriptions	71.52
Hy-Vee, Inc. Accounts Receivab	Food and Provisions	2099.55
Iowa County Recorders Assoc	Dues	450.00
ISAC	Registration	855.00
ISSDA Financial Administration	Membership	150.00
Jocebee Apts Tracey Bell, Mana	Rent	300.00
KJAN	Advertising	40.00
Aaron Larsen	Rent	300.00
Lowrey Family Rentals Guy & Ma	Rent	500.00
Mail Services LLC	Postage	666.10
McCurdy Investments	Rent	325.00
Mediacom	Telephone Services	1096.29
Mid American Energy	Utilities	278.13
Ted's Cooperative aka Midtown	Rent	326.00
Minor Detailing & Tint	Window Tint	200.00
Beverly Moffatt Moffatt Proper	Rent	500.00
Stacy Mueller	Supplies	32.09
Nishnabotna Valley R E C	Utilities	235.11
ODP Business Solutions, LLC	Office Supplies	197.93
OReilly Auto Parts	Vehicle Maintenance	32.97
Pest Off Pest Control	Pest Control	55.00
Bernard Pettinger	Mileage	157.30
Pitney Bowes Inc	Postage	665.54
Postmaster	Postage	20.00
Pottawattamie County Medical E	Medical Examiner	1400.00
Brenda Pottebaum	Custodial Services	1252.00
Premier Real Estate Management	Rent	868.00
Dan Proehl	Cellular Services	40.00
Purchase Power	Postage	6876.37
Quill Corporation	Office Supplies	675.88
Wendy Richter	Mileage	247.36

Roland Funeral Services Inc	Indigent Burial	1500.00
Ryan South R & C Rentals	Rent	900.00
Sargent Properties LLC	Rent	400.00
Schmidt Family Funeral Home	Transport	1700.00
Schumacher Elevator Co	Elevator Maintenance	278.85
Christine Short	Mileage	12.33
SIRWA	Utilities	30.00
Solutions, Harris Local Gov	Software Licenses	20106.40
Kathy Somers	Conference Lodging	434.37
Stone Office Products	Office Supplies	14.97
The Shredder Green Resource Ma	Shredding Services	144.00
Verizon Wireless	Cellular Service	1599.20
Visa	Misc Expenses	1910.41
Visual Edge IT	Copier Contract	751.33
Mary Ward	Mileage	58.96
Joretta Wendt C & J Rentals	Rent	400.00
Wex Bank (Fleet)	Fuel	878.01
21st Century Cooperative ATTN:	Chemicals	30.55
General Supplemental Fund		
Atlantic News Telegraph	Publishing	198.52
Brocker, Karns & Karns	Insurance Premium	1107.00
Cass County Sheriff	Notices	1860.18
Children's Square USA Christia	Juvenile Services	1446.15
Fareway Stores Inc	Supplies	23.89
IMWCA	Work Comp	3412.00
Iowa Communities AssurancePool	Liability Insurance	392318.00
ISAC	Registration	210.00
Plaza Azteca	Catering	1028.00
Public Safety Fund	County Contribution	35551.07
Purchase Power	Postage	1538.96
Debbie Schuler	Supplies	63.72
Shelby County Auditor	Rent/Utilities/Custodial	42.25
SWI Juvenile Emergency	Juvenile Services	39389.49
Weimer Law, PC Krisanne Corl W	Juvenile Services	2100.00
Rural Services Basic Fund		
Cappels	Supplies	6.59
Horizon Jet Wash	Car Washes	210.00
Iowa Law Enforcement Academy	Training	10.00
ISSDA Financial Administration	Membership	225.00
McAttee Tire Service Inc	Vehicle Maintenance	324.50
Richter & Son Towing Inc	Towing Service	275.00
Visa	Misc Expenses	1083.57
Wex Bank Fleet Services	Fuel	3688.10
Xtreme Auto	Vehicle Maintenance	103.00
Secondary Road Fund		
AgriVision, LLC	Parts/Service	2044.36
Alliant Energy	Utilities	3023.08
Anita Supply Center	Supplies	163.22
Atlantic Ag & Auto LLC	Supplies	839.01
Atlantic Motor Supply Inc	Supplies	1413.17
Atlantic Municipal Utilities	Supplies	831.09
Blaine's Service LLC	Tires	1431.38
Botna Way Ag Supply LLC Nichol	Supplies	13117.50
Brown Electric Company Inc	Building Maintenance	160.00
Camblin Plumbing & Heat, Inc.	Repairs	127.50
Cappels	Supplies	675.32
Cass Health	Testing	202.00
Dave Christensen	Reimbursement	40.00
Cintas LOC 749	Uniforms	211.69
City of Atlantic	Storm Water Bill	107.73
Construction Trailer Specialis	Expendable Parts	981.25
Cook Sanitation	Sanitary Disposal	60.00
Dan's Sanitation Danny Winther	Sanitary Disposal	60.00
Shane DeBord	Crop Damages	495.00

Gregg Young Automotive	Parts/Service	133.92
Griswold Communications	Telephone Service	37.95
Scott Holaday	Reimbursement	40.00
Curtis Holste	Reimbursement	40.00
Housby Mack Inc	Parts/Service	1365.74
Iowa Environmental Services In	Outside Services	800.00
Iowa Prison Industries	Signs	7384.00
Robert Kirchner	Reimbursement	40.00
Mark Knudsen	Reimbursement	40.00
Lindeman Tractor, Inc.	Parts/Service	49.28
Massena Telephone Company	Telephone Service	33.50
McAtee Tire Service Inc	Tires/Tire Repair	12165.44
Dexter McDermott	Crop Damages	350.00
Microbac Laboratories, Inc. c/	Testing	151.00
Mid American Energy	Intersection Lighting	6.29
Ethan Miller	Reimbursement	40.00
Jason Mitchell	Reimbursement	40.00
MTS, Inc. M & K Mills Tree Ser	Sanitary Disposal	30.00
Murphy Tractor & Equip, Inc.	Expendable Parts	1098.26
Nebraska Iowa Industrial Faste	Supplies	181.41
Nishnabotna Valley R E C	Intersection Lighting	40.49
Olsen Fuel Supply Inc	Fuel	27618.30
RDO Truck Center, Co.	Parts/Service	2051.43
Road Builders, Inc.	Parts/Service	1454.61
Schildberg Construction, Inc.	Rock	84165.38
SIRWA	Water	30.00
Andrew Steffen	Reimbursement	40.00
Steinbeck & Sons Inc.	Propane	2542.00
Stone Office Products	Office Supplies	92.86
Thermo King Christensen, Inc.	Expendable Parts	48.92
Tiger Mart Griswold Amoco LC	Fuel	67.98
Truck Center Companies Inc	Parts/Service	1443.30
Unity Point Clinic-Occ Med	Testing	126.00
The University of Iowa Grant A	Outside Services	6917.00
Verizon Wireless	Cellular Service	243.07
Visa	Misc Expenses	702.29
Westel Systems	Telephone Service	37.29
Western Engineering Co, Inc.	Sand	6635.14
Kyle Wilmeth	Reimbursement	40.00
Wise Heavy Equipment LLC	Parts/Service	12212.67
Trent Wolken	Reimbursement	40.00
Wyman's Carquest Wyman Auto Pa	Supplies	306.14
Ziegler Inc.	Parts/Service	8531.83
21st Century Cooperative ATTN:	Fuel	263.67
Flood & Erosion/NRCS Fund		
Todd J Sonntag	Trapping	632.00
Sheriff Investigations		
Visa	Misc Expenses	14.00
Local Option Tax Fund		
Cass/Atlantic Development Corp	Contribution	7500.00
Cass Co Meals on Wheels	Contribution	650.00
Senior Citizens of Cass County	Contribution	7446.00
Capital Projects		
Atlantic Municipal Utilities	Utilities	1959.01
Brown Electric Company Inc	Electrical Repairs	225.00
Local Emergency Mgmt Agency		
Mike Kennon	Fuel/Supplies	176.63
Verizon Wireless	Cellular Service	81.48
Environmental Control Agn		
Akin Building Center	Supplies	51.97
Atlantic Ag & Auto LLC	Parts/Supplies	25.87
Culligan Soft Water Serv	Water	31.40
Farmers Electric Cooperative	Utilities	1871.94
Feick's Plumbing & Services	Outside Services	250.00

Hepler Curbside Recycling Inc	Contract Hauling	13405.35
Iowa Dept of Inspections & App	Inspections	40.00
Iowa Waste Services LLC	Waste Disposal Fees	13807.54
Marne/Elk Horn Telephone	Telephone Service	4.09
Massena Telephone Company	Telephone/Internet Servic	163.10
Microbac Laboratories, Inc. c/	Testing Fees	283.92
Nishna Valley Pest Control LLC	Building Maintenance	160.00
Olsen Fuel Supply Inc	Fuel	400.93
The Retrofit Companies, Inc.	Recycling	1776.42
Robert Richert	Reimbursement	40.71
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
The Office Stop	Office Supplies	100.97
Visa	Miscellaneous	1190.98
Grand Total		921010.73

At 11:50 a.m. Richter moved, Green second, to adjourn. All ayes. Meeting adjourned.

Next meeting February 18, 2025.