

Minutes

Cass County Board of Supervisors

Wednesday, November 13, 2024

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O’Brien and Bernard Pettinger. Absent: none.

Pettinger moved, Green second, to adopt the agenda. All ayes. Motion carried.

Richter moved, O’Brien second, to approve the October 22, 2024 minutes. All ayes. Motion carried.

Micah Lee, Cass County Conservation Executive Director, presented the quarterly report.

The Cass County Library Association presented the annual report.

The Cass County Tourism committee presented a new interactive brochure with QR codes that allow readers to view local tourist attraction and city websites. The committee asked the board to consider allowing them to add a tourism page to the county’s website. The board will act on the request at the next meeting.

Green moved, O’Brien second, to approve the lease agreement with Fourth Judicial District from November 1, 2024 through October 31, 2025 for the office space located at 601 Walnut Street, Suite 1, Atlantic, Iowa in the amount of \$1,000 per month, at a rate of approximately \$5.01 per square foot. All ayes. Motion carried.

O’Brien moved, Pettinger second, to approve issuing a county credit card to Cass County Public Safety Commission Director Mike Kennon with a \$2,500 limit, listing Bobbi Jo Steffensmeier as a signer. All ayes. Motion carried.

O’Brien moved, Green second to approve the Fiscal Year 2023-2024 Urban Renewal Report. All ayes. Motion carried.

O’Brien moved, Richter second, to approve the Iowa DOT Federal-aid Agreement for Project BROS-CO15(82)--5F-15, Replacement of Bridge 269 over Jim Branch on 660th Street. All ayes. Motion carried.

Trent Wolken, County Engineer, reviewed current road and equipment projects.

The board conducted the first-tier canvass of the 2024 General Election results.

Committee reports: Baier on Golden Hills; Pettinger and Richter on Local Food Policy Council; O’Brien conservation.

Reports filed: Recorder, Sheriff, Clerk of Court.

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund		
Access Systems, Inc.	Copier Contract	905.91
Access Systems, Inc.	Service Agreement	124.80
Ahlers Cooney Attorneys	HR Legal Services	54.00
Akin Building Center	Supplies	59.14
Alliant Energy	Utilities	316.37
Amazon Business Amazon Capital	Office Supplies	325.78

Amerirent Companies	Equipment	1819.00
Atlantic Municipal Utilities	Utilities	2671.60
Black Hills Energy	Utilities	38.36
Bluebird Hill LLC	Development Agreement	945.00
Brown Electric Company Inc	Electrical Repairs	64.60
Camblin Mechanical Inc	Repairs	4719.91
Cappels	Supplies	164.05
Cass Co Environ Landfill	Sanitary Disposal	42.00
Cass County Public Health	Grants	30209.06
Cass Health	Coroner Call	200.00
Central Iowa Dist. Inc.	Custodial Supplies	1070.00
Century Link	Telephone Services	622.09
Choice Printing LLC	Office Supplies	323.48
Cintas First Aid & Safety D89	First Aid	202.16
Cott Systems, Inc Valsoft	Maintenance/License	855.00
Culligan Soft Water Serv	Cooler Rent	65.00
DAIDA	Software Service	325.00
Dell Marketing L.P % Dell USA	Equipment	92.12
DIAL Attn: AST Renewal	Inspection	175.00
Farmers Electric Cooperative	Utilities	50.99
Griswold American Forsyth Publ	Publishing	420.65
Griswold Communications	Telephone Service	298.17
Mitch Holmes	Meals	135.88
Hy-Vee Pharmacy Attn: Store Ch	Prescriptions	40.56
Hy-Vee, Inc. Accounts Receivab	Food and Provisions	2384.71
ISAC	Registration	250.00
ISACA Treasurer	Registration	300.00
Eva Jensen	Mileage	90.10
JJ Design, LLC	Uniforms	129.00
Lora Kanning	Mileage	61.87
Laverty Sanitation Brandon Lav	Sanitation Expense	224.00
Stacie Linfor	Mileage	36.00
Mail Services LLC	Postage	1161.23
Mediacom	Telephone Services	987.93
Mid American Energy	Utilities	70.01
NACCTFO Shiela Miller	Registration	258.00
Nishnabotna Valley R E C	Utilities	741.65
Pitney Bowes Inc	Postage	665.54
Brenda Pottebaum	Custodial Services	180.00
Quill Corporation	Subscription	114.94
Christine Short	Mileage	91.80
State Hygienic Laboratory	Water Testing	35.50
Stone Office Products	Office Supplies	9448.36
The Office Stop	Office Supplies	32.00
The Shredder Green Resource Ma	Shredding Services	324.00
Vais Properties LLC	Rent	330.00
Verizon Wireless	Cellular Service	555.86
Visa	Misc Expenses	434.56
Visual Edge IT	Copier Contract	1314.63
Dawn Walton	Supplies	90.29
American Rescue Plan (ARPA)-GB		
Stryker	Equipment	759.98
General Supplemental Fund		
Ian Barrs	PEO Compensation	93.75
Choice Printing LLC	Election Supplies	435.38
John Fleming	PEO Compensation	112.50
Griswold American Forsyth Publ	Publishing	457.59
Henry M Adkins & Son Inc	Election Supplies	10444.69
Quill Corporation	Office Supplies	22.30
Storey Kenworthy	Election Supplies	78.67
Mary Strong	PEO Compensation	111.25
Sheryl Sunderman	PEO Compensation	130.50
Weimer Law, PC Krisanne Corl W	Juvenile Services	2100.00
Rural Services Basic Fund		

Clean Car Center	Vehicle Maintenance	80.00
First Wireless, Inc	Equipment	467.36
Iowa Law Enforcement Academy	Training	25.00
ISSDA Financial Administration	Registration	300.00
Richter & Son Towing Inc	Towing Service	550.00
Secondary Road Fund		
AgriVision, LLC	Parts/Service	569.60
Akin Building Center	Supplies	2651.54
Alliant Energy	Utilities	258.78
Anita Supply Center	Supplies	444.52
Atlantic Motor Supply Inc	Supplies	1035.08
Atlantic Municipal Utilities	Utilities	253.69
Blaine's Service LLC	Tire Repair	54.35
Bower Welding & FabricationLLC	Outside Services	2946.08
Brown Electric Company Inc	Building Maintenance	965.34
Cappels	Supplies	1222.69
Central Iowa Ready Mix, Inc.	Supplies	848.00
Dave Christensen	Cellular Reimbursement	40.00
Filter Care of Nebraska	Outside Services	83.20
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
Housby Mack Inc	Parts/Service	559.13
Iowa State University	Meeting Fees	425.00
Kimball Midwest	Supplies	211.68
Robert Kirchner	Cellular Reimbursement	40.00
Mark Knudsen	Cellular Reimbursement	140.56
McAtee Tire Service Inc	Tires/Tire Repair	29.95
MGX Equipment Services LLC Asp	Parts/Service	2087.90
Ethan Miller	Cellular Reimbursement	40.00
Jason Mitchell	Cellular Reimbursement	40.00
Murphy Tractor & Equip, Inc.	Expendable Parts	452.04
Nebraska Iowa Industrial Faste	Supplies	1001.58
Nishnabotna Valley R E C	Intersection Lighting	39.30
Road Builders, Inc.	Parts/Service	19321.44
Andrew Steffen	Cellular Reimbursement	40.00
Stone Office Products	Office Supplies	26.13
Trent Wolken	Reimbursement	40.00
Yant Equipment	Outside Services	3046.25
Ziegler Inc.	Parts/Service	325009.91
Capital Projects		
Atlantic Municipal Utilities	Utilities	465.88
Local Emergency Mgmt Agency		
Mike Kennon	Fuel/Supplies	120.61
Environmental Control Agn		
Atlantic Ag & Auto LLC	Parts/Supplies	137.10
Clean Air & Water Systems LLC	Leachate Costs	2500.00
Farmers Electric Cooperative	Utilities	1440.54
Feick's Plumbing & Services	Outside Services	401.50
Ia Dept Agriculture & Land Ste	Scale License	84.00
Requip, LLC	Expendable Parts	287.40
Rockwell Repair	Outside Services	3625.25
SCS Engineers	Engineering Services	765.00
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
Grand Total		458147.65

At 10:42 a.m. O'Brien moved, Richter second, to adjourn. All ayes. Meeting adjourned.

Next meeting November 19, 2024.