

Minutes

Cass County Board of Supervisors

Friday, May 31, 2024

The Cass County Board of Supervisors met in special session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

Richter moved, Green second, to adopt the agenda as amended. All ayes. Motion carried.

O'Brien moved, Pettinger second, to approve the May 21, 2024 minutes. All ayes. Motion carried.

At 9:04 a.m., Baier recessed for a public hearing on Proposed Amendment to the Cass County Fiscal Year 2024-2024 Budget. There were no public comments. Board members asked a few questions for clarification which Auditor Somers answered. Pettinger moved, Green seconded, to close the public hearing. All ayes. Motion carried. At 9:14 a.m., Baier closed the public hearing.

Richter moved, Green second, to approve Resolution 2024-17 Amending the Cass County Fiscal Year 2024 Budget and Appropriating the Same. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

At 9:16 a.m., Baier recessed for the second public hearing to declare Emergency Medical Services (EMS) an essential service in Cass County. One member of the public spoke in support of declaring EMS an essential service stating, "we need an ambulance; it is essential." Supervisor Green stated, "people will not see an increase in taxes; this will just protect the fund so no board can take it away." Supervisor Baier explained that EMS will be a protected fund, and it will be transparent so the county will know what the budget is, and it will be different than what it is now with three funding sources; EMS will provide greater transparency. Green moved, O'Brien seconded, to close the public hearing. All ayes. Motion carried. At 9:18 a.m., Baier closed the public hearing.

O'Brien moved, Richter second, to approve Resolution 2024-16 Declaring Emergency Medical Services (EMS) an Essential Service in Cass County on the second reading. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

O'Brien moved, Pettinger second, to acknowledge appointment of Sawyer Ocheltree to the Sheriff's Deputy/K9 position as of May 1, 2024, in accordance with the Collective Bargaining Agreement Wage Rate Schedule at \$35.10 per hour. All ayes. Motion carried.

O'Brien moved, Green second, to acknowledge appointment of Cameron Ward to the Sheriff's Deputy position as of May 29, 2024, in accordance with the Collective Bargaining Agreement Wage Rate Schedule at \$34.08 per hour. All ayes. Motion carried.

O'Brien moved, Pettinger second, to approve the Fiscal Year 2025 Employee Group Agreement with Secondary Roads. All ayes. Motion carried.

County Engineer Trent Wolken reported that last Thursday and Friday, secondary roads staff willingly worked to assist the Adair County secondary roads department that was in the path of the tornado that occurred on Tuesday, May 21. Cass County provided an excavator and three dump trucks, and loaded 80-100 trucks on Friday. FEMA arrived Tuesday, May 28th, so Cass County's assistance was no longer needed. Adair County is

willing to reimburse Cass County for expenses if both supervisor boards sign an agreement. All five Cass County supervisors agreed that the board chairman had the authority to sign the agreement to be reimbursed. Wolken also reported on dust control application near the Hansen Quarry and on patch work being completed along the RAGBRAI route. Chairman Baier expressed appreciation to all those who volunteered to work in Greenfield.

Richter moved, O'Brien second, to table the five-day Special Class C Retail Alcohol License for Backpocket Brewing LLC until the board has an opportunity to consider approving an ordinance relating to RAGBRAI. All ayes. Motion carried.

Pettinger moved, Green second, to approve an Iowa Retail Permit for Cigarette/Tobacco/Nicotine/Vapor for 21st Century Coop C-Store from July 1, 2024 through June 30, 2025. All ayes. Motion carried.

Richter moved, Pettinger second, to approve an Iowa Retail Permit for Cigarette/Tobacco/Nicotine/Vapor for Dollar General 20294, in Griswold, from July 1, 2024 through June 30, 2025. All ayes. Motion carried.

The board discussed updating the Cass County Comprehensive Plan for a cost of \$26,000, but did not see the value to the taxpayer. No action was taken.

Green moved, Pettinger second, to reappoint Veteran Affairs Commission Member Christine Short for a three-year term through June 30, 2027. All ayes. Motion carried.

Committee reports: Board members reported on details about the City of Lewis' request for \$45,000 in ARPA funds to purchase an ambulance from the City of Griswold. Members also reported that an ordinance to manage RAGBRAI vendors could be placed on the June 18, 2024 board agenda. Richter reported that Boost 4 Families and other DECAT boards are merging. O'Brien and Green reported on the landfill.

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund

Access Systems, Inc.	Copier Contract	1021.79
Access Systems, Inc.	Service Agreement	1204.92
AgriVision, LLC	Parts	8.31
Alliant Energy	Utilities	176.97
Amazon Business Amazon Capital	Office Supplies	48.92
Anita Supply Center	Custodial Supplies	681.32
Atlantic Ag & Auto LLC	Vehicle Maintenance	21.78
Atlantic Municipal Utilities	Utilities	1838.27
Black Hills Energy	Utilities	56.81
Bob Barker Company Inc	Provisions	464.50
Boeke Funeral Homes	Indigent Burial	780.00
Department of Inspections Boil	Boiler Inspection	80.00
Camblin Mechanical Inc	Installation	2400.00
Cappels	Supplies	156.92
Cass County Public Health	Grants	10369.43
Cass Health	Coroner Call	400.00
Century Link	Telephone Services	564.89
Cott Systems, Inc Valsoft	Maintenance/License	1710.00
Des Moines Stamp Mfg Co	Office Supplies	41.00
Terry Duggan	Mileage	17.26
Electronic Services System Iow	Registration	100.00
Farmers Electric Cooperative	Utilities	48.11
Fastenal Company	Building Maintenance	21.72
Government Forms and Supplies	Office Supplies	760.00
Griswold American Forsyth Publ	Publishing	218.92
Griswold Communications	Telephone Service	298.17
Guthrie Co EnvironmentalHealth	Monthly Service	7240.04

Hamilton Medical Examiner Andr	Coroner Call	332.83
Mitch Holmes	Mileage	232.97
Hy-Vee Pharmacy Attn: Store Ch	Prescriptions	90.51
Hy-Vee, Inc. Accounts Receivab	Food & Provisions	2002.22
Iowa Law Enforcement Academy	Training	375.00
Jaren, LLC James Mailander	Rent	375.00
Sheri Karns	Mileage	97.00
Mail Services LLC	Postage	722.75
Mediacom	Telephone Services	655.51
Mid American Energy	Utilities	122.12
Nishnabotna Valley R E C	Utilities	370.48
Owens-King Company Corporation	Microfilm Storage	731.85
Pest Off Pest Control	Pest Control	55.00
Pitney Bowes Inc	Postage	847.80
Secure Shred Solutions	Shredding Services	52.00
Shield Technology Corporation	Software	11071.25
Christine Short	Mileage	9.20
Kathy Somers	Mileage	181.50
Dorene D South	Mileage	92.39
Verizon Wireless	Cellular Service	555.31
Visual Edge IT	Copier Contract	955.68
W & S Appliance Inc Kendal War	Air Conditioner	489.00
General Supplemental Fund		
Griswold American Forsyth Publ	Publishing	216.67
Iowa Precinct Atlas Consortium	Software License	3876.88
Weimer Law, PC Krisanne Corl W	Juvenile Services	2000.00
Rural Services Basic Fund		
Gregg Young Automotive	Vehicle Purchase	18980.00
Per Mar Security Services Corp	Monitoring Services	229.00
Secondary Road Fund		
Alliant Energy	Utilities	572.18
Atlantic Motor Supply Inc	Supplies	947.83
Atlantic Municipal Utilities	Utilities	356.00
Calhoun-Burns & Assoc, Inc.	Consultant Fees	11798.08
Cappels	Supplies	285.08
Central Iowa Ready Mix, Inc.	Building Maintenance	707.75
Dave Christensen	Cellular Reimbursement	40.00
Dan's Sanitation Danny Winther	Sanitary Disposal	55.00
Ed's Lawn Equipment	Equipment	4505.00
GovCo, Inc.	Outside Services	18000.00
Gregg Young Automotive	Parts/Service	133.50
Griswold Communications	Telephone Service	37.92
Henningsen Constr Co Inc	Cold Patch	1909.25
Highway Signing LLC	Pavement Markings	979.00
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
Hotsy Cleaning Systems Inc	Repairs	4068.11
Housby Mack Inc	Parts/Service	322.94
Iowa Prison Industries	Signs	5701.00
Robert Kirchner	Cellular Reimbursement	40.00
Mark Knudsen	Cellular Reimbursement	40.00
Land O'Lakes Purina Feed LLC P	Road Salt	1963.50
McAtee Tire Service Inc	Tires/Tire Repair	75.00
Mid Country Machinery, LLC	Parts/Service	1048.30
Ethan Miller	Cellular Reimbursement	40.00
Jason Mitchell	Cellular Reimbursement	40.00
Nishnabotna Valley R E C	Intersection Lighting	39.48
Olsen's Outdoor Power Inc	Supplies	69.98
Petersen Fencing	Fencing	2707.50
SIRWA	Water	30.00
Andrew Steffen	Cellular Reimbursement	40.00
Truck Center Companies Inc	Parts/Service	1876.80
Nadine Williamson	Fencing	2707.50
Trent Wolken	Reimbursement	40.00

Ziegler Inc.	Parts/Service	920.80
Sheriff Investigations		
I80 K9 Training Services	K9 Training	2500.00
Sheriff Investigations-Drone		
Remote Tactical Solutions	Training	750.00
Capital Projects		
Atlantic Municipal Utilities	Utilities	1177.38
Local Emergency Mgmt Agency		
HTS Ag	Software	2520.00
Mike Kennon	Fuel/Supplies	270.11
Environmental Control Agn		
Farmers Electric Cooperative	Utilities	1655.10
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
Grand Total		148000.06

At 10:29 a.m. Green moved, O'Brien second, to adjourn. All ayes. Meeting adjourned.

Next meeting Tuesday, June 18, 2024.