

Present: Mark O'Brien, CC BOS; Randy Baxter, Marne; Virginia Coughlin, Cumberland; Simon Jensen, Anita (virtual); Jackson Bissell, Massena; Jim Behrens, Atlantic; Kirt Underwood, Griswold and Mike Kennon, CC EMA.

Absent: Ryan Archibald, Lewis; Darby McLaren, CCSO and Mitch Boysen, Wiota

Guests: Bobbi Jo Steffensmeier, CC Dispatch and Steve Green, CC BOS

Chair Mark O'Brien: Meeting called to order at 6:30 PM.

Jackson Bissell: Motion to approve the agenda.

Kirt Underwood: Second.

Carried unanimously.

Jim Behrens: Motion to approve minutes of 4-23-2024 EMA Board meeting.

Jackson Bissell: Second.

Carried unanimously.

Randy Baxter: Motion to approve January, February, March expenses.

Jackson Bissell: Second.

Carried unanimously.

Coordinator's Report

Kennon reported on the status of EMPG. The grant year used to start on September 1st. It now begins April 1st. So, the grant year and fiscal year don't match. The State supposedly did this to help spread out the workload for EMA Coordinators, but it is a difficult transition for now. Especially with adding new requirements like RSF Planning and NQS Standards.

Kennon said that he is fulfilling his National Qualifications System (NQS) guideline requirements by demonstrating skillsets through this year's RAGBRAI event.

We are waiting on a new SEARS ISICS radio to be installed at the Atlantic EEOC. Cass Co. Sec. Roads will soon be getting 30 Handheld ISICS radios to use in their daily operations. Kennon is working with the Auditor's Office on an Elections Incident Response Plan. RAGBRAI was relatively uneventful from a Public Safety standpoint. Kennon continues to collect mailed items for the new ambulance. Green said that we may need to take an inventory to see what exactly we have received.

Kennon reported that we re-applied for Rural First-Aid grant. It will be \$50K of funding with no required match. Kennon was also notified that we may also extend Erik Johnson, project administrator, to a 3rd term of service through AmeriCorps.

Respectfully Submitted,



Old Business

Kenyon approached Tom Cappel at the local dealership about a trade-in for the current EMA pickup. The EMA vehicle has just under 50,000 miles and is in good condition. The offer was \$20K plus the old pickup for a new comparable vehicle. Nobody thought this was something we should consider at this time.

New Business

Kenyon submitted the Basic Plan, ESF-2 Communications, ESF-5 Emergency Management, ESF-15 External Affairs, ESF-10 Hazardous Materials, RSF Basic Recovery Plan and RSF-3 Housing for Board approval and adoption.

Virginia Coughlin: Motion to approve and adopt presented plans.

Randy Baxter: Second.

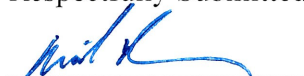
Carried unanimously.

No public comments or concerns.

Jackson Bissell: Motion to adjourn at 6:55 PM.

Simon Jensen: Second.

Respectfully Submitted



Cass County Emergency Management Agency Meeting

Sign-In Sheet

DATE: July 30, 2024

LOCATION: Cass County Courthouse

NAME	JURISDICTION
Fred Chappard	Griswold
Steve [unclear]	Bos.
Virginia Coughlin	Cumberland
Jim Behrens	Atlantic
John Westering	Atlantic
Bob Stettensmeier	911
R. Baxter	Marine
Jack [unclear]	Messery
Simon Jensen (Zoom)	ANITA

Cass County Emergency Management Commission

Plan Adoption Document

We hereby certify that the attached/enclosed plans, portions of plans, Emergency Support Functions (ESF) or Recovery Support Functions (RSF) to the county emergency operations plan have been approved and adopted by the members of the county or joint emergency management commission.

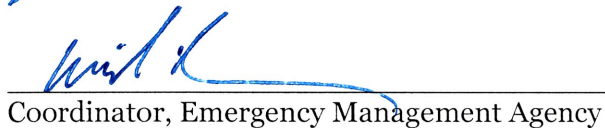
Plans or ESFs Adopted:

<u>Basic Plan</u>	<u>7-30-2024</u>
<u>ESF-2 Communications</u>	<u>7-30-2024</u>
<u>ESF-5 Emergency Management/Planning</u>	<u>7-30-2024</u>
<u>ESF-10 Hazardous Materials</u>	<u>7-30-2024</u>
<u>ESF-15 External Affairs</u>	<u>7-30-2024</u>
<u>Basic Recovery Plan</u>	<u>7-30-2024</u>
<u>RSF-3 Housing</u>	<u>7-30-2024</u>



Chairperson, Emergency Management Commission

7/30/2024
Date



Coordinator, Emergency Management Agency

7-30-2024
Date