

Cass County 911 Service Board

Mike Kennon, 911 Director
Cass County Courthouse
5 West 7th Street Atlantic, Iowa 50022
712-243-2204 (Voice) 712-243-3701 (Fax) mkennon@casscoia.us

MINUTES

July 30, 2024 – 6:00pm

Cass County Basement Meeting Room – 5 West 7th Street, Atlantic, IA 50022

Members present: Jim Behrens (Atlantic), Mark O'Brien (CC EMA), Randy Baxter (Marne), Steve Green (CC BOS), Jackson Bissell (Massena), Simon Jensen (Anita), Virginia Coughlin (Cumberland), Kirt Underwood (Griswold), Clif Anderson (Council Bluffs)

Members absent: Dave Reynolds (Elliott), Mitch Boysen (Wiota), Ryan Archibald (Lewis), Greg Vetter (Grant). Darby McLaren (CCSO).

Staff present: 911 Services Coordinator Mike Kennon and Dispatcher Supervisor Bobbi Jo Steffensmeier

Guests present: John Westering (CCSO)

Chair Virginia Coughlin called the meeting to order at 6:08pm.

Introductions

M/S/C Green / Bissell to approve the agenda. Carried unanimously.

M/S/C Underwood / Baxter to approve the 4-23-2024 minutes. Carried unanimously.

M/S/C Behrens / Green to approve the Financial Statements since last meeting. Carried unanimously.

Coordinator's Report: Kennon reported that RAGBRAI overnighted in Atlantic on July 22nd. Griswold, Lewis, Wiota, Cumberland and Massena served as pass-thru towns for the event. The bike route covered over 50 miles of Cass County roads. The Communications Center served as the Command Center for the RAGBRAI event. Kennon and Bobbi Jo developed a Countywide Communications Plan as well as a Comprehensive Emergency Operations Plan for when RAGBRAI was in Cass County. Kennon will use these plans to fulfill National Qualification System (NQS) requirements and demonstrate the skillset to activate an EOC.

Respectfully Submitted,



Kennon reported that the 911SB Fund Balance was currently at about \$322,000. There will be some large maintenance contract bills that will come due soon, but there is only one minor project, purchasing and installing a SEARS ISICS base radio in Atlantic's EEOC (alternative school). That should be completed about the time schools starts again early this fall. Another possible project would be to equip a new Atlantic School Resource Officer (SRO) position with a mobile and a portable ISICS radio. Devin Hogue is currently requesting funding for this from County ARPA funds.

Cass County Secondary Roads did receive County ARPA funds to purchase 700Mhz ISICS radios for their operational communications.

Old Business: The SEARS ISICS base radio that were ordered for the Atlantic EEOC school building. First-Wireless has received them. They now need programmed and installed.

New Business: None.

Clif Anderson gave a brief presentation on training that is available through Council Bluffs Fire Department. From Decon to Traffic Incident Management (TIMS) can be conducted through virtual Zoom or in-person training. He also said that many Fire Departments use them as a resource to give advice on what equipment they should purchase. Kennon recommended that Clif should attend the next Fire Association meeting which will be held in September.

M/S/C Green / Bissell to adjourn at 6:28pm.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be "D. Hogue", is written over a horizontal line.

Cass County 911 Service Board Meeting

Sign-In Sheet

DATE: July 30, 2024

LOCATION: Cass County Courthouse Basement Meeting Room

NAME	JURISDICTION
Mark O'Brien	B.O.S.
Steve Brown	EMA
Virginia Coughlin	Cumberland
Jim Behrens	Atlantic
John Westerbe	Atlantic
Bobbi Stettensmeier	All
Jacob B. S. ell	Messara
E. Baxter	Marne
Fred Chubbard	Griswold
Clifton Anderson	CBFD Hazmat
SIMON JENSEN (zoom)	ANITA