

Present: Mark O'Brien, CC BOS; Randy Baxter, Marne; Virginia Coughlin, Cumberland; Simon Jensen, Anita; Jackson Bissell, Massena; Jim Behrens, Atlantic and Mike Kennon, CC EMA.

Absent: Ryan Archibald, Lewis; Darby McLaren, CCSO; Mitch Boysen, Wiota and Kirt Underwood, Griswold

Guests: Bobbi Jo Steffensmeier, CC Dispatch; Ben Daughenbaugh, Anita Mayor and Steve Green, CC BOS

Chair Mark O'Brien: Meeting called to order at 6:34 PM.

Virginia Coughlin: Motion to approve the agenda.

Simon Jensen: Second.

Carried unanimously.

Public Hearing

Mark O'Brien called the Public Hearing to order @ 6:35 PM.

Mike Kennon stated that the EMA budget has been used to pass-through ARPA re-imbursement projects and an ICAP grant re-imbursement. These projects total more than \$100,00 and require the current EMA budget to be amended. These pass-through funds are reimbursed and come back on the revenue side of the budget. The Amendment Increase is \$50,000 and Total Budget After Current Amendment is \$161,050. The EMA Fund Balance as of 3-31-2024 was \$82,824.52.

No further discussion.

Steve Green: Motion to close Public Meeting.

Jim Behrens: Second.

Carried Unanimously.

Randy Baxter: Motion to Amend the Cass County Emergency Management Budget FYE 2024 as presented and published in the 4-10-2024 edition of the Atlantic News-Telegraph.

Jackson Bissell: Second.

Carried Unanimously.

Jim Behrens: Motion to approve minutes of 1-30-2024 EMA Board meeting.

Jackson Bissell: Second.

Carried unanimously.

Respectfully Submitted,



Steve Green: Motion to approve January, February, March expenses.
Virginia Coughlin: Second.
Carried unanimously.

Old Business

EMA Vehicle discussion tabled to a future meeting.

The Iowa State Legislature did not take action to combine EMA and 911 functions.

New Business

Kennon stated that the Auditor's Office would like to see action taken to put the EMA salary increase in the meeting minutes. There was a general increase of 3.0% for most County employees starting on July 1st.

Steve Green: Motion to increase EMA Coordinator salary by 3.0% effective 7-1-2024.
Jackson Bissell: Second.
Carried unanimously.

Coordinator's Report

Kennon continues to administer the Rural First Aid Project. Funding and reimbursement pass-thru the EMA budget. Kennon is also required to verify timesheets, fill out quarterly reports, etc. with AmeriCorps for Erik Johnson's involvement with this project. There is an opportunity to re-apply for the project grant and continue with AmeriCorps involvement. There are some costs involved with extending this program, so a meeting of stakeholders may need to occur soon.

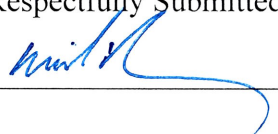
Kennon said that the State is requiring Coordinators to fulfill National Qualifications System (NQS) guidelines to receive performance grant funds. The first year's emphasis is EOC Skillsets. The State is also requiring more extensive planning from Counties. This may be what has led to about a dozen EMA Coordinator job openings across the State of Iowa. Fortunately, Kennon believes he can use this year's RAGBRAI event to demonstrate skillsets for compliance.

Cass County will participate in a State sponsored and facilitated HazMat Exercise on 5-16-2024 at the Atlantic Fire Station. Kennon also has been busy with RAGBRAI planning activities.

No public comments or concerns.

Steve Green: Motion to adjourn at 6:55 PM.
Jackson Bissell: Second.

Respectfully Submitted



NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

Cass County Emergency Management Commission
Fiscal Year July 1, 2023 - June 30, 2024

The Cass County Emergency Management Commission will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2024.

Meeting Date/Time: 4/23/2024 06:30 PM

Contact: Mike Kennon

Phone: (712) 254-1500

Meeting Location: Cass County Courthouse Basement Meeting Room, 5 West 7th Street, Atlantic, Iowa 50022

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

EXPENDITURES	Total Budget as Certified or Last Amended	Amendment Increase	Total Budget After Current Amendment	Reason
Administration and Operations	110,150	30,000	140,150	Rural First Aid Project, ARPA Project Phase Throughs
Capital Outlays	900	20,000	20,900	EMA Vehicle Trade-in
Total	111,050	50,000	161,050	

Cass County Emergency Management Agency Meeting

Sign-In Sheet

DATE: April 23, 2024

LOCATION: Cass County Coorthouse

NAME	JURISDICTION
Mark O'Brien	B.O.S.
Patrick R. D'Isidoro	City of Massena
Bobbi Stettensmeier	911 Communications
R Baxter	Mason
Ben Dougherty	Anita
Simon Jensen	Anita
J. Laughlin	New Ireland
Jim Behms	City of Atlanta
[Signature]	BOS