

# Cass County Public Safety Communications Commission

## Minutes

March 26, 2019

Cass County 911 Center – 705 Poplar, Atlantic, Iowa

Present: Steve Green, CC BOS; Kathy Somers, Atlantic; Chris Jimerson, Atlantic;  
Mark O'Brien, CC BOS  
Absent: None

Staff present: Mike Kennon, TAC

Citizens present: None

Chair Chris Jimerson called the meeting to order at 5:21pm.

M/S/C Somers / Green to approve the agenda. Carried unanimously.

M/S/C Somers / Green to approve the minutes of the 3-26-2019 meeting. Carried unanimously.

M/S/C Green / Somers to approve March 2019 financial reports. Carried unanimously.

TAC Report: Mike Kennon stated that he had planned to have Lead Dispatcher, Jen Holaday, give a brief overview of the Comm Center scheduling and payroll processes. But since we had our swing dispatcher call in, we will plan on doing that at a future meeting. Kennon then talked about an FMLA training he attended recently. He noted that it's very important to handle FMLA instances properly to avoid litigation and/or issues that could adversely affect dispatch operations.

Kennon reported that the State is apparently still months away from offering shared services as part of a virtual consolidation plan for communications centers. Cass County has had a site visit from Zetron and RACOM to prepare for this possible transition. In the meantime, Cass County has signed an annual maintenance contract with Emergitech for our 911 phone system thru March 2020.

Kennon said that the Communications Center continues to wait for radio equipment from the State which will allow Cass County Dispatch access to the ISICS Statewide Radio Platform. There are also plans to purchase additional radio equipment to install with the State supplied equipment to allow local talk groups of emergency responders to have radio contact with the Dispatch Center. Additionally, there continues to be efforts to get more ISICS compatible radios in Cass County. Finally, Kennon stated that he is still working with local RAGBRAI officials to provide Public Safety planning and event communications.

Respectfully Submitted



Old Business: None.

New Business: Chris Jimerson presented a document which showed 2018-19 Wages for Police Department Dispatchers in comparable cities across Iowa. An updated version of this document may be useful when wage rate increases are next discussed.

Public comments or concerns: None

M/S/C Green / O'Brien to adjourn a 5:53pm.

Respectfully Submitted

A handwritten signature in cursive script, appearing to read "Neil K", is written over a horizontal line.