

Emergency Management Agency Meeting Minutes

July 13, 2015

Present: Gaylord Schelling, CC BOS; Chris Jimerson, Atlantic; Ryan Archibald, Lewis; Josh Krause, Marne; Jackson Bissell, Massena and Mike Kennon, CC EMA.

Absent: Mark Wedemeyer, CC BOS; Ray Zellmer, Wiota; Ryan Askeland, Griswold; Tom Harris, Anita; Dave Brahms, Cumberland; Darby McLaren, CCSO

Gaylord Schelling: Meeting called to order at 6:00 PM.

Jackson Bissell: Motion to approve the agenda.

Chris Jimerson: Second.
Carried unanimously.

Ryan Archibald: Motion to approve minutes of 4-27-2015 EMA meeting.
Jackson Bissell: Second.
Carried unanimously.

Chris Jimerson: Motion to approve April, May, June expenses.
Ryan Archibald: Second.
Carried unanimously.

Old Business

None.

New Business

Mike Kennon reported that updated portions of the Cass County Emergency Operations Plan had been sent to all EMA Board Members via email for their review. The Cass County LEPC had also recently adopted the updated ESF-10 Hazardous Materials Plan as required. There was then a brief discussion about the possibility of adding the Ethanol Truck-to-Railcar Transfer Station in Atlantic to the Hazardous Materials Plan. The facility is not required to be in the Plan, but Kennon indicated that he would incorporate this facility into the Plan next year.

Chris Jimerson: Motion to adopt ESF-10 Hazardous Materials Plan along with revised versions of the Basic Plan, ESF-1, ESF-2 and ESF-3.
Ryan Archibald: Second.
Carried unanimously.

Respectfully Submitted



Coordinator's Report

Mike Kennon reported that the fiscal year ended June 30. Cass Co. EMA had a fund balance of about \$13,000 carried over from last year. The County contribution to the EMA budget will increase by \$10,000 this year, but performance grant funds (EMPG) will decrease by about \$1,000.

Kennon showed some equipment purchases from Cass County Coalition funds. A Rapid Tag System consisting of a laptop, scanner, card printer, software and additional supplies will support the credentialing system the County already has in place. This new equipment greatly expands volunteer management and resource tracking capabilities. A new portable generator will also be housed with EMA.

Kennon is also currently working on annual NIMSCAST data collection. Claims for EMPG funds are now being accepted for the first three quarters of the federal fiscal year. Progress is also once again being made on Multi-Jurisdictional Hazard Mitigation Planning for the County.

Kennon reported that there are about 1,000 cell phones currently registered on the WENS/IowaAlert Mass Notification System. There is potential for many more cell phone users to be registered. There was a brief discussion on how to continue to promote this program to Cass County residents.

Finally, Kennon talked about his plans to attend the Region 7 LEPC Conference in Nebraska City next month. Cass County LEPC was encouraged to submit an application for an award at the conference, so Kennon expected that some local recognition of Emergency Response and Planning would be forthcoming.

No public comments or concerns.

Jackson Bissell: Motion to adjourn.

Respectfully Submitted

