

Present: Gaylord Schelling, CC BOS; Darby McLaren, CCSO; Chris Jimerson, Atlantic; Ryan Archibald, Lewis; Randy Baxter, Marne; Tom Harris, Anita; Virginia Coughlin, Cumberland;; Jackson Bissell, Massena and Mike Kennon, CC EMA.

Absent: Ryan Askeland, Griswold; Ford Lillard, Wiota

Gaylord Schelling: Meeting called to order at 6:30 PM.

Ryan Archibald: Motion to approve the agenda.

Chris Jimerson: Second.

Carried unanimously.

Ryan Archibald: Motion to approve minutes of 7-26-2016 EMA Board meeting.

Tom Harris: Second.

Carried unanimously.

Tom Harris: Motion to approve July, August, September expenses.

Randy Baxter: Second.

Carried unanimously.

Old Business

Mike Kennon reported that the EMA vehicle has nearly 200,000 miles and the EMA Board should consider acquiring a suitable replacement vehicle. Buying the County Assessor's vehicle when it comes off lease or purchasing a Sheriff's vehicle when they upgrade were options discussed. Getting a State bid for a new pickup or Tahoe was also suggested. Jackson Bissell said he would check with local dealerships to get some quotes and bring them to Chairman, Gaylord Schelling.

Kennon also reported that two ICAP grants had been submitted to replace or refurbish fire extinguishers in the Comm. Center, Courthouse and DHS building. EMA is still eligible to submit for this grant funding (\$1000) before the end of the calendar year. ICAP is our insurance carrier and is offering this funding to promote safety.

New Business

Mike Kennon briefly explained the purchase of some new interoperable radios for Cass County. Two radios were bought to take advantage of a matching grant which would reimburse half of the \$5000 cost of each radio. The radios will allow access to a new statewide interoperable network.

Kennon also stated that he had completed the application process for next year's Emergency Management Performance Grant (EMPG). The fiscal year for this grant begins Oct. 1, 2016 and ends Sept. 30, 2017.

Respectfully Submitted



Mike Kennon

Coordinator's Report

Kennon reported on upcoming ALICE Active Shooter Training events at Atlantic High School, Cass County Courthouse and the DNR Office in Atlantic. These drills will be occurring throughout the month of November and will have extensive EMA involvement. Resources include Regional ALICE Drill Kits (Airsoft guns and masks), radio cache (10 EMA handhelds), county mass notification system and EMA coordination/participation.

There will be NIMS and ICS courses offered to courthouse employees in January 2017. This training will be targeted toward new employees, but will be open to anyone as a refresher.

Kennon stated that he has gotten off to a fast start in fulfilling performance grant requirements. He went to the Homeland Security Conference in October and acquired about half of his training credit hours. He has also already participated in an exercise and is working on another (ALICE).

Kennon then briefly talked about the future of EMPG funding. Changes in the way the State distributes FEMA grant funds could cost Cass County EMA \$5000-\$7000 annually starting a year from now. Very large population counties and extremely small counties would likely benefit from this redistribution. Cass County EMA currently receives about \$25,000 annually from EMPG.

The need for a replacement EMA vehicle, lowering of future EMPG funds and the need to maintain an adequate minimum EMA fund balance makes it necessary to pay particular attention to the upcoming budget process. Kennon explained that the Cass Co EMA Board approves a budget and forwards it to the Cass Co BOS.

Finally, Kennon talked about his desire to see updated 38E Agreements between Townships and Fire/EMS Departments for all sections of Cass County posted on the Iowa Sec. of State website. He said he has encouraged Fire Chiefs all across Cass County to review their 28E Agreements and get updated information published online.

No public comments or concerns.

Virginia Coughlin: Motion to adjourn.

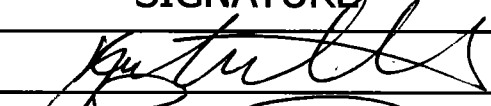

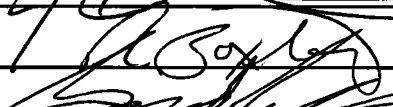

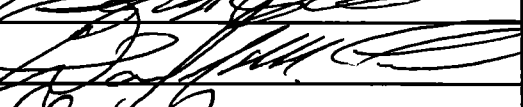
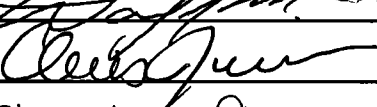
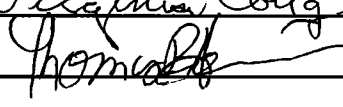
Darby McLaren: Second.

Respectfully Submitted

A handwritten signature in black ink, appearing to be "Ken", is written over a horizontal line.

EMA Board Attendance Roster / Sign-In

November 1, 2016

LAST NAME	FIRST NAME	SIGNATURE
Archibald	Ryan	
Bissell	Jackson	
Baxter	Randy	
Schoultz	Corylund	
McLaren	DARBY	
Timerson	Chris	
Coughlin	Virginia	Virginia Coughlin
Harrel's	Tom	
KENNEDY	MIKE	