

**Emergency Management Agency Meeting Minutes**

**July 25, 2017**

Present:; Ryan Archibald, Lewis; Randy Baxter, Marne; Jackson Bissell, Massena; Virginia Coughlin, Cumberland; Chris Jimerson, Atlantic; Steve Green, CC BOS; Darby McLaren, CCSO; Tom Harris, Anita and Mike Kennon, CC EMA.

Absent: Ford Lillard, Wiota; Ryan Askeland, Griswold; Gaylord Schelling, CC BOS

Darby McLaren: Meeting called to order at 6:46 PM.

Ryan Archibald: Motion to approve the agenda.

Jackson Bissell: Second.

Carried unanimously.

Chris Jimerson: Motion to approve minutes of 4-25-2017 EMA Board meeting.

Tom Harris: Second.

Carried unanimously.

Tom Harris: Motion to approve April, May, June expenses.

Virginia Coughlin: Second.

Carried unanimously.

**Old Business**

Mike Kennon reported that the new County EMA pickup truck and been ordered, but has not been delivered yet.

Kennon stated that the large portable HSEMD generator is still being stored at the Atlantic Fire Station. Mark McNees has requested that it be moved to make room for a storage unit they would like to place there. Kennon will work with McNees to find an alternative spot to store the generator.

**New Business**

Mike Kennon briefly discussed the changes that were made to the Comprehensive Emergency Management Plan. ESF10 Hazardous Materials Plan, ESF4 Firefighting and EMS, ESF8 Public Health & Medical Services and ESF9 Search & Rescue sections of the Plan have already been submitted to the State and pre-approved.

Virginia Coughlin: Motion to approve updates to Comprehensive Emergency Management Plan.

Ryan Archibald: Second.

Carried unanimously.

Mike Kennon stated that he was asked to become the Interim Cass County 911 Director by the Cass County Public Safety Commission Board. Kennon said that he would be willing to accept the position contingent on the approval from the Cass County EMA Board.

Respectfully Submitted



Steve Green: Motion to allow Mike Kennon to accept the Interim 911 Director position in addition to his Cass County EMA responsibilities.

Tom Harris: Second.

Carried unanimously.

**Coordinator's Report**

Kennon said that a HSEMD Site Visit Audit was scheduled for today, but that the audit was postponed due to events surrounding the sudden resignation of the Cass County 911 Director.

Kennon reported that he had been at the Cass County Fair with the CCMH/PH booth last week. He was promoting and registering residents for the Emergency Alerts System.

There was a brief discussion about the new ethanol plant in Atlantic. The progress on the plant is ahead of schedule and should be operational by mid-2018.

Kennon attended the Region VII LEPC Conference in Kansas City on July 20-22. He stated that it was a good opportunity to meet with State EPA, DNR and HSEM. All expenses for the conference are reimbursed with HS grant funds.

Finally, Kennon talked about changes in Active Shooter response. Fire and EMS personnel will possibly be asked to play a more active role to respond to victims in an Active Shooter event.

No public comments or concerns.

Steve Green: Motion to adjourn.

Respectfully Submitted

