

## January 2, 2002

The Cass County Board of Supervisors met at 9:00 A.M. with all members present: Russell Joyce, 2001 Chair; Chuck Kinen, Charles Rieken, Kenneth Waters and Don Volk. Minutes of December 31, 2001 were approved as read.

Motion by Waters, second by Kinen to appoint Russell Joyce as temporary chair. Carried unanimously.

Notice of public hearing published in Atlantic News Telegraph. The B.O.S. of Cass County met. Chair announced that this was the time and place specified for taking action on the proposal to submit an application to the FY2002 Iowa Housing Fund Program. Cass County is applying for a \$353,000 grant from the Iowa Housing Fund through the Iowa Department of Economic Development and will provide project grants for two distinct projects. The Acquisition, Demolition and Clearance Project will provide funds up to \$7,500 for the acquisition, demolition and clearance of 30 dilapidated housing unit sites for the purpose of constructing a new single-family owner occupied housing unit at the site. Cass County also proposes the Downpayment Assistance project which will provide funds of \$5,000 for 20 housing unit sites for downpayment assistance for first-time homebuyers who are of low-moderate income.

This application will be made on or before January 14, 2002. 100% of all funds will benefit low-moderate income residents. This project will be available throughout the Southwest Iowa Region (Region 13). No person will be displaced as a result of funded activities.

County Auditor Dale Sunderman announced that there were no written or oral comments received prior to the meeting. Present: BOS and clerk and SWIPCO planner. Whereupon the Chair called for any written or oral comments. SWIPCO planner Jeremy Middents reviewed the application.

After due consideration: Motion by Volk, second by Kinen to adopt the RESOLUTION AUTHORIZING AND DIRECTING THE CHAIRMAN TO MAKE AN APPLICATION TO THE FY2002 IOWA HOUSING FUND PROGRAM FOR ASSISTANCE TO COMPLETE THE SOUTHWEST IOWA ACQUISITION, DEMOLITION, CLEARANCE PROGRAM AND DOWNPAYMENT ASSISTANCE PROGRAM.

Section 1: The BOS of Cass County authorizes and directs the chair to make an application to the FY2002 Iowa Housing Fund to complete the Acquisition, Demolition, and Clearance Program (A/C/D) as follows:

Program Funds	\$225,000
Administration	\$ 18,000
Local Share	\$ 75,000
Per site allocation (30 sites)	\$ 7,500

Section 2: The BOS of Cass County authorizes and directs the Chair to make an application to the FY2002 Iowa Housing Fund to complete the downpayment assistance projects to aid households of low-moderate income purchase, own and occupy existing or new housing. All housing under this program will abide by and be inspected for compliance with IDED-HQS prior to occupancy. The program will be as follows:

Program Funds	\$100,000
Administration	\$ 10,000
Local Share	\$ 20,000
Per site allocation (30 sites)	\$ 5,000

Section 3: The County will make an application to the FY2002 Housing Fund Program through the Iowa Department of Economic Development for a \$353,000 grant. A local share of \$95,000 will be provided by the successful applicant. The projects will create new housing having an approximate value of \$2,700,000 and will allow at least thirty (30) low moderate income households achieve home ownership. This program will be available throughout the Southwest Iowa Region (Region 13).  
Carried unanimously.

The Board determined that old business was completed. The temporary Chair called for ballots to elect a permanent chair for the year 2002. After a tally of the ballots, the Auditor read the results and it was declared that Kenneth Waters had been elected Chair. The newly elected Chair called for ballots to elect a Vice-chair. After a tally of the ballots it was declared that Charles Rieken had been elected Vice-chair.

Motion by Kinen, second by Rieken to set mileage rate reimbursement for use of personal vehicles for county business at the standard IRS per mile rate for 2002 (36.5 cents per mile) {70A(9)}. Carried unanimously.

Motion by Rieken, second by Kinen to continue medical examiner's fee at \$100 per call (331.803). Carried unanimously.

Motion by Volk, second by Rieken to name the Atlantic News Telegraph, Anita Tribune and the Griswold American as the official newspapers for Cass County for 2002{331.303(6)}. Carried unanimously.

Motion by Kinen, second by Volk to appoint Charles Rieken to the Fourth Judicial District Department of Correctional Services Board of Directors for 2002(331.211 & 905.3). Carried unanimously.

The following committee assignments were made by the Chair for 2002: (Alt = Alternate)

Joyce)	Alcohol and Drug Assistance Agency	Don Volk (Alt: Russell
Joyce	Cass County Environmental Control Agency	Kenneth Waters & Russell
Kinen	Cass County Farm	Charles Rieken & Chuck
Rieken	Cass County Home Health Care Advisory Board	Kenneth Waters
	Clarinda Mental Health Advisory Board	Dr. L. Gerbino & Charles
Volk)	Coalition for Families (DECAT)	Russell Joyce (Alt: Don
	Courthouse Committee	Russell Joyce & Don Volk
	Fourth Jud. Dist. Juvenile Emergency Services Board	Charles Rieken
	Healthy Cass 2000	Chuck Kinen & Russell
Charles Rieken)	TEA2000 (Transportation Efficiency)	Kenneth Waters
	Job Training Partnership Act/Local Elected Official	Kenneth Waters (Alt:
Volk)	Local Emergency Management Commission (29C.9)	Chuck Kinen (Alt: Don
	Loess Hills Development and Conservation Authority	Russell Joyce
	Public Safety Communications Commission	Chuck Kinen/Don Volk
	Resource Enhancement and Protection Board	Kenneth Waters
	Rural Conservation and Development	Russell Joyce
	Southwest Iowa Coalition	Charles Rieken

Southwest Iowa Planning Council Board Russell Joyce)	Kenneth Waters (Alt:
Southwest Iowa Transit Authority Russell Joyce)	Kenneth Waters (Alt:
Southwest Iowa Regional Housing Board	Gene Eyberg
Southwest Iowa Mental Health Center Board	Don Volk
West Central Development Corp. Board of Directors	Don Volk

Motion by Joyce, second by Kinen to make the following appointments effective January 1, 2002:

Cass Atlantic Development Corporation-CADCO (1 yr term)  
Russell Joyce (12/31/2002)  
BOOST 4 FAMILIES / Empowerment Board (3 yr term)  
Health Representative - Lorilyn Schultes (12/31/2004)  
Childcare Representative - Janne Barnett (12/31/2004)  
Zoning Board of Adjustment (5 yr term 335.11) (to Frank Spillers, Atlantic 2/19/03 Barnett moved)  
Billy Johnson, Griswold (12/31/2006) see minutes of 2/19/2003  
Zoning Commission (5 yr term 335.8)  
Charles Wohlenhaus, Lewis (12/31/2006)  
Weed Commissioner (1 yr term 317.3)  
Val Sothman, Atlantic (12/31/2002)  
Board of Health (3 yr term 137.4)  
Joy Weaver, Griswold (12/31/2004)  
Cass County E911 Board (1 yr term)  
Chuck Kinen, Bd (12/31/2002)  
Conservation Board (5 yr term 350.2)  
Robert Muldoon, Atlantic (12/31/2006)  
Historic Preservation Commission (3 yr term)  
Lila Kunze, Lewis (12/31/2004)  
Sandra Fairbairn, Atlantic (12/31/2004)  
Western Iowa Tourism Council Region # 1  
Jo Ann Thielen, Atlantic (12/31/2003)  
Alternate: Barbara Stensvad, Atlantic  
Carried unanimously

Motion by Volk, second by Rieken to comply with section 6B.4, Code of Iowa and appoint twenty-eight residents of Cass County to be eligible to serve on the condemnation in eminent domain proceedings:

<u>OWNER-OPERATORS OF AGRICULTURAL PROPERTY</u>	<u>CITY TOWN PROPERTY OWNERS</u>
G. M. Baier, 66395 Keystone Rd, Atlantic Atlantic Glen Dinkla, 64666 750th St, Massena Atlantic Creighton Sindt, 63477 Tucson Rd, Griswold Calvin McCurdy, 73928 770th St, Massena Massena Royal Bierbaum, 68131 570th St, Griswold 10, Griswold Melvin Enfield, 73951 Akron Rd, Anita Dennis E. Schwanke, 58806 Marne Rd, Marne 362, Anita	Harvey Hansen, 1501 Hazel St,  James Schwartz, 2304 Olive St,  Don Mehlmann, 311 4th St, Anita Keith Kerkmann, Sr., 70555 760th St,  Brent Wohlenhaus, 300 Harrison, Box  Lynn Hansen, 926 Turner St, Anita Robert K. Jackson, 909 Locust St, Box
<u>LICENSED REAL ESTATE PERSONS</u>	<u>KNOWLEDGE OF PROPERTY VALUES</u>
Jane Kay, 63717 Hamburg Rd, Atlantic Peggy Larsen, 1503 W Main St, Anita Norma Hemphill, 71031 560th St, Griswold Cumberland Donald Curry, 508 Main, Massena Anita	Richard Johnson, Massena Dean Eilts, 58164 710th St, Wiota Robert Gerlock Sr., 71293 Pella Rd,  Albert Karns, Jr., 502 Locust St,

Charles Miller, 1201 Morningside Dr, Griswold Ernest Thomsen, 66757 680th St, Cumberland

John Wise, 1315 Chestnut St, Atlantic Dale Thomas, 1007 E 9th St, Atlantic  
James E. A. Howell, 58668 560th St, Atlantic Larry Follmann, 67222 770th St, Massena

Carried unanimously.

Motion by Kinen, second by Rieken to set the following schedule for sessions of the Board during the year 2002: Every Wednesday (unless otherwise noted in preceeding minutes) and the last working day of each month. Sessions will begin at 9:00 A.M. unless otherwise noted in the agenda. Carried unanimously.

Motion by Volk, second by Joyce to adopt the following holiday schedule for County employees not covered by bargaining agreements for the year 2002(2003)

Presidents Day, Feb. 18	Labor Day, Sept. 2	Day after Thanksgiving, Nov. 29
Memorial Day, May 27	Veterans Day, Nov. 11	Christmas Eve (close noon), Dec. 24
Independence Day, July 4	Thanksgiving Day, Nov. 28	Christmas Day, Dec. 25
New Year's Day, Jan. 1, 2003		Carried unanimously.

Motion by Rieken, second by Kinen to issue general warrants twice monthly on the working day closest to 15th and the last working day of month, unless otherwise authorized, and to hold over claims for payment to the next period if filed with the County Auditor less than three full working days before pay date; and to authorize the County Auditor to issue warrants in accordance with section 331.506(3) Code of Iowa. Carried unanimously.

Motion by Volk, second by Rieken to authorize county officials to destroy records in their possession which have been on file for ten or more years and are not required as permanent records {331.323(2)(d) CODE OF IOWA}. Carried unanimously.

Engineer Charles Marker reviewed current road projects. Bi-annual bridge inspection has been completed. Intersection lighting in Lewis has been installed.

Motion by Kinen, second by Joyce: Be it resolved by the B.O.S. of Cass County, Iowa, that Charles Marker, the County Engineer of Cass County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the B.O.S. of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county. Carried unanimously.

Reports filed: Sheriff's and Recorder's Report of Fees Collected for December and Treasurer's Semi-annual Report.

Chair adjourned meeting to January 9, 2002 at 9:00 A.M.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Wednesday, January 9, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of January 2, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects. The chair was authorized to sign contract with L.AA. Carlson Contracting, Inc (Merrill, IA) for erosion repair for Hungry Canyons projects 01-15 and 01-19 (\$162,311.90).

County Treasurer Sharon Winchell presented quarterly investment report. Motion by Joyce, second by Kinen to approve amendments to Investment Policy For Cass County, Iowa: "Treasurer of Cass County shall be bonded in the amount of \$250,000. All other employees authorized to place investments shall be bonded in the amount of \$60,000." And resolved: that the following officers are hereby authorized to conduct investment transactions consistent with the Investment Policy For Cass County, Iowa. Sharon Winchell, County Treasurer and Laura Kirchhoff, Deputy County Treasurer. Carried unanimously. (Policy and Resolution on file in Treasurer's office)

County Auditor reviewed family farm credit applications and ag land lists. The Board allowed/disallowed family farm credits and approved ag land credits as recommended by the Assessor and the Auditor in accordance with Code of Iowa (Chapters 425A & 426).

Reports filed- Treasurer's Investment Report 10/01/01-12/31/01

Chair adjourned meeting. Next meeting Wednesday, January 16, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Wednesday, January 16, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of January 9, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

WCDC director Tom Lawlor presented annual report and requested match funding at same rate as current fiscal year (\$3,000).

Debbie Archibald presented reports on SWIPCO and SWITA. Request was made for continued funding of SWIPCO (\$1,954 \$.50/person rural) and SWITA (\$5,000; up from \$3,000) for FY2003.

Chair adjourned meeting. Next meeting Wednesday, January 23, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Claims approved by Board and Auditor authorized to issue warrants:

<u>General Basic Fund</u>		
Alcohol & Drug Agency	3rd Qtr Rent	675.00
Allied Documents	Supplements and Postage	366.92
Am Sec Control System	Repairs/Security System	4611.00
Anita Tribune Co Inc	Official Pub & Legal Notices	28.00
Atlantic Locker Service	Food	45.14
Atlantic Medical Center	Coroner Call	306.30
Atlantic Municipal Util	Utilities	1285.28
Atlantic News Telegraph	Board Minutes and Warrant	320.80
Atlantic Pest Control	Pest Control Annnex	27.50
Atlantic Safe Coalition	Tobacco Prevention Grant	200.00
B B C 2309 A Chatburn Ave	Copier/Fax Lease	229.00
Wednesday, January 16, 2002	(continued)	
<u>General Basic Fund</u>	(continued)	
B&B Sanitation	Garbage A/D	40.00
Broadlawns Medical	Autopsy-Facility	485.00
Brown's Shoe Fit	Shoes	88.00
Camblin Plumbing & Heat	Bathroom Repairs-Jail	166.45
Cappels	Humidifier Filter	15.99
Cass Co Meals on Wheels	January 2002	500.00
Cass Co Memorial Hospital	Homemaker-Home Health Aid	9529.38
Deter Motors Inc	Jail Van Maintenance	28.09
Econo Foods	UPS Charge	22.38
Econo Foods Pharmacy	Prescription Medicine	253.43
Electronic Engineering Co	Beeper Service	19.00
Fareway Stores	Food and Supplies	535.36
Francis L. Garrity, M.E.	Autopsy	1109.44
Gordon's Copier Service	Copier Contract	56.07
Griswold American Inc	Board Minutes & Warrants	237.92
Harold Hanke	Rent	275.00
Chris Heuton	Meal	13.19
I C A P	Liability Property Ins	120991.97
IBM Corporation	AS/400	741.00
IMWCA	Work Comp Premium	2669.00
Iowa State Sheriffs & Dep	Membership Dues	80.00
K Mart-Atlantic	Supplies	60.95
Treasurer State of Iowa	Subscription	10.60
Massena Telephone Co	Pager Lease	20.00
Medivac Inc	Ambulance	2833.37
Mid-States Organized Crime	Membership Dues	100.00
NetINS	Web Service	25.00
Nogg Chemical & Paper	Custodial Supplies	209.01
Olive Street Station	Snow Removal-Gas	33.30
OneStar Long Distance Inc	Telephone & Telegr.Serv.	416.65
Pamida Discount Center	Supplies	69.84
Postmaster	Postage	68.00
Public Safety Fund	74% Dec 2001 Expenses	10206.22
Qwest	1/2 Moving 911 Machine	2544.22
Respond Systems	First-Aid Supplies	137.90
Robinson Hardware	Custodial	33.96
Rolands Funeral Services Inc	Mileage-Autopsy	235.00
Dennis Rosener	Rent	96.00
Senior Citizens Cass Co	2nd Half FY2002	3223.00

Solutions	System Engineering-Phone	4363.12
Stamp Fulfillment Services	Stamped Envelopes	579.20
Stone Office Products	Ink Cartridges	245.96
Templeman Masonry Construction	Masonry Work on Cell in J	268.75
US Stamped Env Agency U S Post	Postage/Envelopes	389.20
Verizon Wireless	Cell Phone Service	242.80
West Central Dev Corp	FY 2002 Appropriation	3000.00
Wilson & Pechacek, P.L.C.	Disallowance of Homestead	108.00
<u>General Supplemental Fund</u>		
Marsha L Burgett CSR	Transcripts	41.50
Cass County Sheriff	Serving Notices-Court	3237.81
Family Service	Shelter Care	833.82
Secretary of State	City Elec/Terminal Mainte	351.14
Shelby County Auditor	Office Expense	274.18
Twin City Reporters Ltd	Depositions	97.25
<u>MH-DD Services Fund</u>		
C A S S Incorporated	Sheltered Workshop	23610.58
Cass Co Meals on Wheels	Other	46.00
Cass County Sheriff	Sheriff Transportation	17.50
Crossroads of Western IA	Work Activity Services	1463.65
Dept of Human Services	Intermediate Care Fac/MR	98209.22
Goodwill Industries	Work Activity Services	674.52
Harlan National Bank	Copier Lease	151.00
Hy Vee Pharmacy	Prescription Medicine	355.52
Ida Services, Inc	Work Activity Services	1191.02
Innovative Indust Inc	Work Activity Services	279.61
ISAC	Spring School	85.00
Lutheran Family Service	Residential Care Fac./MR	4572.50
Mailander Law Office	Legal Aid	140.00
New Hope Village Inc	Work Activity Services	768.18
OneStar Long Distance Inc	Telephone & Telegr.Serv.	35.35
Partnership For Progress	Community Supported Livin	1139.52
REM-Atlantic	Residential Care Fac./MR	3753.60
REM-Developmental Services Inc	Adult Day Care	513.95
S W IA Mental Health Cen	Outpatient / Counseling	24760.32
Verizon Wireless	Telephone & Telegr.Serv.	41.42
West Cent Iowa Workshop	Supported Employment Serv	131.12
Westminster House	Rent	172.04
<u>Rural Services Basic Fund</u>		
American Sec Control Systems	Minor Equip & Hand Tools	75.00
Wednesday, January 16, 2002	(continued)	
<u>Rural Services Basic Fund</u>		
(continued)		
Bair's Firestone Store	Vehicle Maintenance/Repai	1510.13
Deter Motors Inc	Vehicle Maintenance/Repai	194.32
Extreme Clean Car Wash	Wash Tokens	50.00
Kum & Go	Fuel	187.30
MOCIC Annual Conference Regis	Anti-Terrorism Training	105.00
NAPA	Balkamp	4.19
Olsens Car Care Center	Tow Deputies Car	50.00
Texaco	Fuel	55.50
<u>Secondary Road Fund</u>		
OneStar Long Distance Inc	Engineering Services	57.48
<u>Local Option Tax Fund</u>		
Truck Equipment Inc	Snow Blade	3150.00
Wymans Ford	Pickup-Courthouse & Weed	23070.00

Local Emergency Mgmt Agency

OneStar Long Distance Inc	Telephone & Telegr.Serv.	3.06 Verizon
Wireless	Cellular Service	45.76

**Wednesday, January 23, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of January 16, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Local Emergency Management Director Rob Koppert reviewed departmental operations. FY2002 and proposed FY2003 budgets were discussed. Board requested to consider contracting with an outside hazardous material response provider such as Council Bluffs fire department. Annual cost estimated to be about \$14,684 (\$1 per citizen).

Fair buildings and ground committee met with board to discuss funding to cover the current construction loan (approximately \$250,000): revenue bonding or loan from the county were discussed. Taken under consideration.

Cass Atlantic Development Corporation director Dan White reviewed current development activity.

Board continued to review proposed FY2003 departmental budgets submitted.

Chair adjourned meeting. Next meeting Thursday, January 31, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Thursday, January 31, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of January 23, 2002 were approved as read.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects. Crews out to clean roads at 5 AM this morning. Hard surface roads first priority and then follow with other roadway.

Don Sonntag requested a letter of support from the County for Phase 2 of the Cass County community building project (estimated at approximately \$394,552) to accompany a grant application. A letter of support will be composed.

Board discussed the 4-H/Fair Phase 1 community building construction debt (approximately \$250,000). Board decision was to serve as governmental



agency under which the Fair Board could apply for revenue bonds (rather than loan portion of county's fund balance {operating funds}). All expenses to be responsibility of the Fair Board.

Committee reports- Waters: SWIPCO/SWITA 1/24; Volk: SWIMHC and WCDC 1/22, Public Safety 1/28, Alcohol and Drug Assistance Agency 1/28; Rieken: 4th Judicial District Adult Corrections 1/29; Kinen: Public Safety, Emergency Mgmt, E911 Service Board and IEPC 1/28; Joyce: RC&D 1/7 (Emerson), Loess Hills Authority 1/11 (Walnut), CADCO 1/22 and Boost4Families 1/24 (Red Oak).

Chair adjourned meeting. Next meeting Wednesday, February 6, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Claims approved and auditor authorized to issue warrants therefor:

General Basic Fund

Alco Duckwall Stores Inc	Custodial Supplies	2.99
Alliant Utilities	Utilities-Annex	1975.01
Am Sec Control System	Repairs	217.00
American Sec Control Systems	Handle Lock-Sheriff	300.00
Anita Printing Services, Inc	Cash Ticket Pads	59.50
Anita Tribune Co Inc	Board Minutes and Warrant	483.08
William Armstrong	Annual Fire Ext Inspection	18.00
AT&T	Telephone Service	52.48
Atlantic Cemetery Associa	2001 Care of Vet Graves	1502.54
Atlantic Locker Service	Food	164.19
Atlantic Medical Center	Coroner Calls	300.00
Atlantic Municipal Utilities	Utilities-Annex	696.83
Atlantic Starter	Ford Mower	33.21
Barker, Lemar and Associates	Engineer Services	450.00
James P Barry	Office Expense	3828.19
Bill Armstrong Fire Equip	Annual Inspection	20.00
Bob Barker Company	Supplies	148.95
Bonnesen's Store	Supplies	24.97
E D Brocker	Travel	10.95
Brown Electric Company	Work on Flag Pole	355.99
Cass Co Memorial Hospital	Homemaker-Home Health Aid	7450.50
Cass County Jail	To Imprest Cash	82.56
City Directory Inc	City Directory	134.00
Communication Innovators, Inc	Trouble Shoot Connection	100.00
Community Oil Company	Diesel and Gas	118.80
Cook Sanitation	Sanitation	105.50
John Curry	Mileage	158.70
Des Moines Stamp Mfg Co	Stamp	11.30
Earl May Garden Center	Meal Worms	2.99
Econo Foods Pharmacy	Medication	128.52
Electronic Engineering Co	Beeper Service	19.00
Electronic Office Systems	Paper and Roller	62.68
Fareway Stores	Food and Provisions	2077.66
Farm & Home Publishers	Plat Books	1550.00
Fidlar Doubleday, Inc	Sheriff's Deeds	63.39
Griswold Amoco Fuel-O-Matic	Gas	48.38
Griswold Coop Telephone	Phone Service	95.37
Gronewold Bell & Kyhnn & Co,PC	Audit Services	3000.00
Guthrie Co Health Dept	2nd 1/4 FY 2002	4992.52
Harold Hanke	Rent	275.00
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Winter Camp Items	557.45

Hy Vee Pharmacy	Prescription Medicine	20.78
Ia Co Recorder'S Ass'n	Vital Records Paper	157.50
Ideas Into Tomorrow	D.P. Equip/Sftwr Purchase	71.75
Iowa Conservationist	Magazines,Period.& Books	60.00
Iowa St Ass'n of Co Supervisor	Annual Dues	200.00
Iowa St Co Treas Ass'n	ID Checking Guides	15.40
ISAC	Spring School	85.00
Joyce Jensen	Mileage	58.40
Wayne Johnson	Rent	230.00
Russell Joyce	Mileage	258.75
K Mart-Atlantic	Supplies	86.15
Larsen Supply Co	Paper Towels	225.68
Lavery Sanitation	Garbage Pickup and Rent	95.00
Ken Lawton	Mileage	68.31
Barbara Linn	Clean up Charge	10.00
Martin's Flag Co	2 Flags	97.90
Matt Parrott & Sons	Notary Stamp	13.04
Maximus	Prep Cost Allocation	1211.16
Sue Meier	Food and Mileage	35.27
Mid American Energy	Utilities	578.30
Mid American Research Chem	Custodial Supplies	443.02
Mid-American Energy	Electricity	255.13
Thursday, January 31, 2002	(continued)	
<u>General Basic Fund</u>	(continued)	
NAPA	Fuel Hose	4.70
Nishnabotna Valley R E C	Utilities	125.15
Denise O'Brien	Mileage	37.26
Office Stop	Office Supplies	90.93
OneStar Long Distance Inc	Telephone Service	171.29
Pamida Discount Center	Bathroom Supplies	42.46
Peoples Natural Gas	Gas @ Cold Springs	141.32
Phillips Petroleum Co	Van Fuel	24.92
Plummer Investments	Rent	350.00
Postmaster	Postage	259.00
Jerald Putnam	Travel	14.60
Qwest	Computer Line	493.42
Kenneth C Robberts	Rent	452.50
Mike or Sandi Roberts	Rent	500.00
Robinson Hardware	Light Bulb	109.11
S & T Enterprises	Custodial Supplies	482.50
Michael A Scheibeler	Office Expense	188.62
Schumacher Elevator Co	Elevator Maintenance	141.55
Solutions	Support	14.70
Stone Office Products	Office Supplies	840.62
The TV Store	T.V	200.00
Treas State of Iowa	Jail School	100.00
United States Cellular	Cell Phones	48.86
Ross Warne	Mileage	75.90
Kenneth Waters	Mileage	239.82
Winston's Service Center	Gas	12.25
21st Century Cooperative	Propane	323.90
<u>General Supplemental Fund</u>		
Adams Co Sheriff	Magistrate	43.36
Philip Chintz	Grand Jury Mileage	.58
Todd Hansen	Grand Jury Mileage	.58
Judy Combs Herzberg	Deposition	148.40
Donald Karns	Grand Jury Mileage	8.12

Ardis Knop	Grand Jury Mileage	.87
Mary Sue Potter	Grand Jury Mileage	8.70
Quakerdale	Shelter Care	1027.34
Rickie Shearer	Grand Jury Mileage	13.92
Dennis Turner	Grand Jury Mileage	.58
Twin City Reporters Ltd	Deposition	112.65
Mary Ward	Grand Jury Mileage	.58
Russell Williamson	Grand Jury Mileage	8.70
Robert Woods	Grand Jury Mileage	.58
<u>MH-DD Services Fund</u>		
Area 14 Agency on Aging	Transportation	50.40
Bro Business Center Corp	Copier	20.00
Country Care Center	Community Supported Livin	188.23
Dept of Human Services	Inpatient / Hospital	9920.36
First Bankcard Center	Office Supplies	47.71
John P Heithoff-Atty	Legal Aid	90.00
ISAC	Class Registration	20.00
Teresa Kanning	Employee Mileage & Subs.	232.04
Andrew L Knuth	Legal Aid	170.00
MAPE	Class Registration	145.00
Nishna Productions Inc	Community Supported Living	322.56
Park Place	Community Supported Living	6748.19
Pottawatamie Co Mental Health	Sheriff Transport.Charges	32.00
Qwest	Telephone & Telegr.Serv.	64.82
S W IA Mental Health Center	Case Management	3100.80
<u>Rural Services Basic Fund</u>		
Cappels	Supplies	55.12
CitiBusiness	Misc	255.46
Gall's Inc	Supplies	155.96
Chief Deputy Bill Sage ISSDA F	Civil School Registration	210.00
The Little Cobbler	Shoe Repair	12.00
O'Reilly Auto Parts	T-Connector	17.39
Phillips Petroleum Co	Fuel	358.26
<u>Secondary Road Fund</u>		
Akin Building Center	Engineering Services	317.71
Alliant Utilities	Engineering Services	1662.38
Allied Oil & Supply Inc	Engineering Services	2838.21
AmeriPride	Engineering Services	59.10
Anita Tribune Co Inc	Engineering Services	19.11
Atlantic Carriers Inc	Engineering Services	3372.60
Atlantic Motor Supply	Engineering Services	1745.85
Atlantic Municipal Utilities	Engineering Services	514.39
Atlantic News Telegraph	Engineering Services	31.84
Atlantic Upholstering	Engineering Services	103.00
Bair's Firestone Store	Engineering Services	93.00
Bob's Mower Clinic	Engineering Services	253.94
Brown Supply Co Inc	Engineering Services	137.50
Cappels	Engineering Services	681.12
Cass Co Environ Landfill	Engineering Services	371.20
Central West Fabricators	Engineering Services	37.80
CitiBusiness	Engineering Services	44.40
Coates Manufacturing Co	Engineering Services	2650.00
Cook Sanitation	Engineering Services	30.00
Cycles Plus Lawn Equipment	Engineering Services	7.80
Denison Truck & Trailer Repair	Engineering Services	385.56
Econo Foods	Engineering Services	20.52
Eddy Walker Equipment Co	Engineering Services	13119.00

Exemplar International, Inc.	Engineering Services	124.00
Filter-Care of Ne Inc	Engineering Services	125.40
Griswold American Inc	Engineering Services	48.76
Griswold Coop Telephone	Engineering Services	36.18
Hallett Materials	Engineering Services	386.57
Harper Brush Works	Engineering Services	15.85
Hawkeye Truck Equipment	Engineering Services	2681.18
Henningsen Constr Co Inc	Engineering Services	170.04
Hilti Inc Credit Dept	Engineering Services	103.85
Inland Truck Parts Co	Engineering Services	2986.66
Interstate Battery Systems	Engineering Services	202.85
Iowa Prison Industries	Engineering Services	610.00
JFSCO Engineering, PC	Engineering Services	10960.00
Johnson Sinclair Serv	Engineering Services	8.00
Larsen Ford Sales Inc	Engineering Services	549.71
Lawson Products Inc	Engineering Services	581.67
Lefty's Pump & Plumbing	Engineering Services	98.99
Lindeman Tractor Co	Engineering Services	86.50
Massena Telephone Co	Engineering Services	20.99
McAtee Tire Service Inc	Engineering Services	193.90
Mid American Energy	Engineering Services	2.57
Nelson Machine & Forge	Engineering Services	26.00
O'Reilly Auto Parts	Engineering Services	3.58
Office Stop	Engineering Services	24.53
Olsen Fuel Supply Inc	Engineering Services	4478.11
Olsens Car Care Center	Engineering Services	301.30
Orscheln's	Engineering Services	49.99
P S I	Engineering Services	3477.25
Passehl Automotive	Engineering Services	230.71
Qwest	Engineering Services	209.41
Red Oak Industrial Gases Inc	Engineering Services	175.36
Road Machinery & Supplies Co	Engineering Services	423.71
Robinson Hardware	Engineering Services	82.01
Schildberg Construction	Engineering Services	27820.85
Solutions	Engineering Services	54.60
Sorensen Feed & Grain Inc	Engineering Services	2617.32
Stone Office Products	Engineering Services	51.84
Sunderman Service	Engineering Services	129.48
United Suppliers Inc	Engineering Services	1618.00
Universal Licensing Service	Engineering Services	80.00
Van Ert Glass Co	Engineering Services	879.30
John Watson	Engineering Services	3000.00
West Iowa Telephone Co	Engineering Services	29.35
Wymans Ford	Engineering Services	4.54
Zep Mfg Company	Engineering Services	218.62
Ziegler Inc.	Engineering Services	3165.93
21st Century Cooperative	Engineering Services	1805.10
<u>Flood &amp; Erosion Cont.Fund</u>		
Steve Nelson Construction	Repairs and Seeding	4000.00
<u>Capital Projects</u>		
M.G. McConnell	Build and Install Counter	270.39
United Build Centers	Supplies	206.70
Robert D Vernon	Build and Install Counter	203.70
<u>Local Emergency Mgmt Agency</u>		
Mediacom	Cable	28.61
Qwest	Telephone & Telegr.Serv.	64.82

**Wednesday, February 6, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of January 31, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

Whereas the Iowa Chamber Alliance and others have proposed changes to the Road Use Tax Fund Distribution Formula to increase the cities' share and the state's share and to decrease the counties' share and to change the basis for the division of the counties' share from area and needs to population, and

Whereas we foresee that if a proposal is successful, it will result in dramatic changes to funding levels for County Secondary Road Departments, affecting the ability to provide maintenance and construction services on Secondary Roads, and

Whereas the County Secondary Road system is vitally important with respect to providing a transportation system that serves the needs of the agricultural industry, and provides safe travel routes for school buses, mail carriers, rural residents and the traveling public, and

Whereas the continued upkeep of the rural roads is so very important that funding levels should not be shifted away from them,

Motion by Kinen, second by Volk: Resolved that the Cass County Board of Supervisors is opposed to any proposal that would decrease the counties' share of the distribution of Road Use Tax Funds.

Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity. Client case discussed. Rent assistance requested for a month to allow mother and four children to move out of house shared with spouse (alleged infidelity) in Atlantic and move to Griswold. Eligibility not covered by general relief policy. Unanimous decision of board to deny request.

At 11:30 AM the Board recessed to the Cass County Memorial Hospital for the quarterly Home Care/Chore Services meeting.

Reports filed- Sheriff's and Recorder's Report of Fees Collected for January and Home Care/Chore Services Report for Quarter ending 12/31/2001.

Chair adjourned meeting. Next meeting Wednesday, February 13, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Wednesday, February 13, 2002**

The Cass County Board of Supervisors met with four members present: Kenneth Waters, Chair; Chuck Kinen, Charles Rieken and Don Volk. Absent: Russell Joyce. The minutes of February 6, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity. (Activity in process: Litigation on allowance of 'cell phone' tower construction- investigating a zoning board member possible conflict of interest action. No papers have yet been served on the county in matter of

alleged civil rights violation matter. In order to proceed with comprehensive planning and zoning work a county zoning/planning committee of 10-15 persons will need to be appointed.)

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Chair adjourned meeting. Next meeting Wednesday, February 20, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

### **Wednesday, February 20, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of February 13, 2002 were approved as read.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

Family Crisis Support Network Director Wendy Richter presented six month report. Worked with 217 new victims with shelter service provided to 31 individuals.

Chair adjourned meeting. Next meeting Thursday, February 28, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

### **Thursday, February 28, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of February 20, 2002 were approved as read.

At 9 A.M. the Board proceeded with the hearing on the proposed Cass County budget for FY2002-2003. Notice was published in three official newspapers February 13 or 14, 2002.

No private citizens were present to present arguments in favor of or against the budget. The Sheriff, Recorder and Treasurer were present. No written statements were received.

Motion by Joyce, second by Kinen to receive the recommendation of the Cass County Compensation Board for elected officer base salary increases: 3.5% for Attorney, Auditor, Recorder, Sheriff, Supervisors (Chair additional \$1,000) and Treasurer. (2001-2002 Salaries: Each supervisor, \$20,327.92 (Chair additional \$1,000); Attorney, \$44,328.00; Auditor, \$37,920.96; Treasurer, \$37,920.96; Recorder, \$37,894.08; and Sheriff \$44,503.92); to accept recommended 3.5% increase; and to set salaries for elected officials for FY2002-2003 as follows (where applicable cents rounded to be divisible by 24, the number of pay periods): Each supervisor, \$21,039.36 (Chair \$22,039.36); Attorney, \$45,879.36; Auditor, \$39,248.16; Treasurer, \$39,248.16; Recorder, \$39,220.32; and Sheriff \$46,061.52. Carried unanimously.

Motion by Volk, second by Kinen RESOLVED:  
 To adopt the budget (including Secondary Roads budget) as published. (See Certificate of Tax and Adopted Budget on page following this dates minutes).  
 Carried unanimously. Chair declared hearing closed.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

US Cellular Project Manager David Kipp requested that consideration be given to permitting US Cellular to erect a stronger replacement tower (same height) and an additional equipment building on county property just north of the current tower (which would be removed after all current services were moved to the new tower). Tower would become county property with US Cellular permitted to occupy and lease (probably two frequencies) 'space' on the new tower. Second discussion scheduled for 10 AM on March 13.

Chair adjourned meeting. Next meeting Wednesday, March 6, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Claims approved and auditor authorized to issue warrants therefor:

General Basic Fund

Advanced Laser Technologies	Toner Cartridge	69.95
Akin Building Center	Lumber	26.05
Alco Duckwall Stores Inc	Supplies	50.46
Alliant Utilities	Utilities	701.20
Allied Documents	Documents	381.61
Anita Tribune Co Inc	Board Minutes & Warrants	288.36
AT&T	Telephone Service	48.89
Atlantic City Clerk	Phone Service	293.92
Atlantic Locker Service	Food	77.46
Atlantic Medical Center	Medicine	44.00
Atlantic Municipal Utilities	Utilities	940.80
B&B Sanitation	Sanitation Services	40.00
James P Barry	Office Expense	5170.21
Bob Barker Company	Inmates Supplies	192.41
Bro Business Center Corp	Copies Per Lease	60.97
E D Brocker	Travel	10.35
Camblin Plumbing & Heat	Plmbng/Htng/Clng Repair	383.13
Cappels	Ice Melt	17.58
Carroll Control Systems	Boiler Repairs	269.32
Cass Co Auditor	Supplies	49.84
Cass Co Memorial Hospital	Co Request 2nd Qtr	32886.96
Cass County Jail	Imprest Cash	86.62
Cook Sanitation	Sanitation	115.50
Andria Cossolotto	Markers and Supplies	3.63
Earl May Garden Center	Supplies	15.96
Fareway Stores	Food and Provisions	1494.62
Farmers Mutual Fire Ins	Real Property Ins.	237.08
First Bankcard Center	Office Supplies	94.49
First Whitney Bank& Trust	Checks	53.90
Griswold Amoco Fuel-O-Matic	Gas	29.35
Griswold Coop Telephone	Phone Service	63.37
Judy Combs Herzberg Certified	Deposition	27.80
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Food and Provisions	279.56
Hy Vee Pharmacy	Prescription Medicine	275.28

Iowa Western Comm College	Registration	40.00
ISAC	Spring School	325.00
K Mart-Atlantic	Film	19.13
Larsen Supply Co	Paper Towels	165.50
Lavery Sanitation	Garbage Pickup and Rent	95.00
Lewis Oakwood Cemetery	Care of Vet Graves	1392.00
Matt Parrott & Sons	Tax Workbook Paper	129.80
Mediacom	Cable TV	28.87
Joe B Mewhirter	Court Room & Mail Slot	366.64
Microfilm Imaging Systems	150W Lamp	38.50
Mid-American Energy	Electricity	236.41
Mobile Vision	Repaired Front Loader	145.00
Mullen Funeral Home	Indigent Burial	1500.00
Nishnabotna Valley R E C	Utilities	164.75
Office Stop	Binder	22.62
OneStar Long Distance Inc	Long Distance	186.08
Pamida Discount Center	Office Supplies	35.97
Peoples Natural Gas	Gas @ Cold Springs	132.67
Phillips Petroleum Co	Van Fuel	7.49
Pitney Bowes Inc	Mail Machine-Contract	873.00
Postmaster	Stamps	459.00
Jerald Putnam	Travel	14.60
Qwest	Computer Lines	768.28
RDG Crose Gardner Shukert Inc	Comp Planning and Zoning	765.80
Rex Pharmacy	Slides and Developing	54.51
Robinson Hardware	Supplies	212.92
Robinson Textiles	Inmates Uniforms	283.79
Michael A Scheibeler	Lunch	280.58
Schumacher Elevator Co	Elevator Maintenance	141.55
Secretary of State	Notary Renewal	30.00
Dennis Sierck	Other Charges & Services	71.61
Marge Sothman	Rent	275.00
Stone Office Products	Office Supplies	257.59
Sycamore Village	Lot Rent	606.00
Treasurer State of Iowa	Ia Admin Law CD ROM	94.00
United Build Centers	Wall Cabinet	137.98
United States Cellular	Cell Phones	47.19
United States Dept Veterans	Medications	39.55
Winston's Service Center	Gas	16.70
Raymond Zellmer	Rent	250.00
21st Century Cooperative	Propane and Tank Rental	241.70
<u>General Supplemental Fund</u>		
Matt Parrott & Sons	Tally Lists	33.48
Pottawattamie Co Sheriff	Juvenile	116.00
Quakerdale	Shelter Expense	231.98
<u>MH-DD Services Fund</u>		
Area 14 Agency on Aging	Transportation	86.40
Bro Business Center Corp	Copier	24.91
Country Care Center	Community Supported Living	134.45
Harlan National Bank	Copier	151.00
Elizabeth Henn	Mileage	269.77
Park Place	Community Supported Living	6137.72
Qwest	Telephone	64.66
S W IA Mental Health Cen	21 Claims	6560.14
Verizon Wireless	Cell Phone	39.36
Willow Heights Inc	Residential Care Facility	9279.50



Rural Services Basic Fund

Amoco Oil Co	Fuel	43.70
CitiBusiness (was A T & T)	Fuel and Supplies	331.34
Gall's Inc	Flashlight Holder	21.98
John Day Company	Sample Jars and Gloves	66.42
Kum & Go	Fuel	247.24
O'Reilly Auto Parts	Toggle Switch	9.98
Pamida Discount Center	Supplies	34.92
Phillips Petroleum Co	Fuel	484.41
Texaco	Fuel	134.74
Williams Bros Garage	Towing and Storage	275.00

Secondary Road Fund

Akin Building Center	Engineering Services	424.00
Alliant Utilities	Engineering Services	1540.55
Allied Oil & Supply Inc	Engineering Services	288.95
AmeriPride	Engineering Services	27.64
Atlantic Carriers Inc	Engineering Services	10833.57
Atlantic Motor Supply	Engineering Services	1694.94
Atlantic Municipal Util	Engineering Services	543.24
Bair's Firestone Store	Engineering Services	431.27
Baymont Inn	Engineering Services	195.15
Bill Armstrong Fire Equip	Engineering Services	158.00
Bob's Mower Clinic LLC	Engineering Services	21.56
Brown Supply Co Inc	Engineering Services	74.56
Cappels	Engineering Services	527.23
Cass Co Environ Landfill	Engineering Services	108.10
CitiBusiness (was A T & T)	Engineering Services	132.00
Coates Manufacturing Co	Engineering Services	51.59
Cook Sanitation	Engineering Services	30.00
Curtis Welding & Fab Curt Rena	Engineering Services	3.45
Cycles Plus Lawn Equipment	Engineering Services	1795.23
Econo Foods	Engineering Services	1.88
Filter-Care of Ne Inc	Engineering Services	99.75
Force America	Engineering Services	440.00
Griswold Amoco Fuel-O-Matic	Engineering Services	150.79
Griswold Coop Telephone	Engineering Services	38.12
Hallett Materials	Engineering Services	2773.32
Harper Brush Works	Engineering Services	121.85
Hawkeye Truck Equipment	Engineering Services	94.95
Husker Steel	Engineering Services	13174.00
Iowa Prison Industries	Engineering Services	99.25
Iowa Rigger's Loft	Engineering Services	278.96
Iowa State University	Engineering Services	150.00
JFSCO Engineering, PC	Engineering Services	3656.00
Joyce Bros Auto Supply Co	Engineering Services	16.49
L.A. Carlson Contracting, Inc	Engineering Services	79617.07
Larsen Ford Sales Inc	Engineering Services	116.74
Lawson Products Inc	Engineering Services	183.74
Lindeman Tractor Co	Engineering Services	350.00
Massena Telephone Co	Engineering Services	18.39
McAtee Tire Service Inc	Engineering Services	10.50
Mean Green	Engineering Services	114.21
Mid American Energy	Engineering Services	2.57
Mid-Land Equipment	Engineering Services	505.49
Mid-States Ford Truck	Engineering Services	57.24
Midwestern Culvert Ltd	Engineering Services	3281.31
Nelson Machine & Forge	Engineering Services	30.85

Nishnabotna Valley R E C	Engineering Services	18.60
O'Halloran International	Engineering Services	22.17
O'Reilly Auto Parts	Engineering Services	88.76
Oden Enterprises Inc	Engineering Services	7383.60
Office Stop	Engineering Services	22.36
Olsen Fuel Supply Inc	Engineering Services	4605.52
Passehl Automotive	Engineering Services	118.80
Postmaster	Engineering Services	34.00
Qwest	Engineering Services	203.41
Rapids Reproductions Inc	Engineering Services	105.56
Rex Pharmacy	Engineering Services	9.04
Rexco Equipment Inc	Engineering Services	82.09
Road Machinery & Supplies Co	Engineering Services	983.18
Robinson Hardware	Engineering Services	258.05
Rockmount	Engineering Services	65.72
Sandbothe Firestone	Engineering Services	81.30
Stone Office Products	Engineering Services	270.77
Tendaire Industries Inc	Engineering Services	437.38
Truck Equipment Inc	Engineering Services	2004.00
Dennis Vogl	Engineering Services	23.81
John Watson	Engineering Services	5050.00
West Iowa Telephone Co	Engineering Services	26.21
Wendy Wittrock	Engineering Services	18.03
Ziegler Inc.	Engineering Services	1315.01
21st Century Cooperative	Engineering Services	2695.12
<u>Local Option Tax Fund</u>		
Cooper Repair & Painting	Repaint Engineer's Office	272.00
Hall Floor Covering	Carpet Engineer's Office	182.70
<u>Capital Projects</u>		
Office Stop	Counter Top	170.00
United Build Centers	Cement and Brush	21.97
<u>Local Emergency Mgmt Agency</u>		
Alpha Wireless Communications	Radio Antennas	130.52
Qwest	Telephone & Telegr.Serv.	64.66
Verizon Wireless	Cellular Service	91.81

### **Wednesday, March 6, 2002**

The Cass County Board of Supervisors met with four members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen and Don Volk. Absent: Charles Rieken. The minutes of February 28, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity. Moratorium on construction of livestock facilities and zoning board decision on 'cell phone' tower construction discussed (matter is before a judge).

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity. Two clients' requests reviewed: Board authorized for client one the utility payment but not phone and for client two found ineligible according to relief policy.

County Engineer Charles Marker reviewed current road projects. Secondary Roads Budget and five year construction program reviewed (Fy2003 budget was adopted along with the County Budget February 28, 2002).

Chair signed contract for 2002 maintenance granular surfacing with Schildberg Construction Company of Greenfield, Iowa (\$166,077.45 - quantity 14,295).

CADCO director Dan White reviewed current economic development activity: rural water provision in NE county area (usable water source needed by some south of Anita), I-80/71 site (further contamination monitoring required) and Skyjack building (offer to purchase made).

Committee reports- Joyce: Environmental Control 2/25 and CADCO 2/26; Volk: ADDA, SWIMHC and Public Safety Commission 2/25 and WCDC 2/26 (Harlan); Waters: SWIPCO/SWITA 2/28.

Reports filed- Sheriff's and Recorder's Report of Fees Collected for February, 2002.

Chair adjourned meeting. Next meeting Wednesday, March 13, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

### **Wednesday, March 13, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of March 6, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

Southwest Iowa Planning Council Director Pat Hall met with the Board. Motion by Volk, second by Rieken to grant SWIPCO the administrative assistance contract on community development block grant program Project #02-WS-052(for Southern Iowa Rural Water Association);

And:

**RESOLUTION OF THE CASS COUNTY BOARD OF SUPERVISORS ADOPTING CERTAIN POLICIES, RULES AND REGULATIONS DURING THE PERFORMANCE OF THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.**

WHEREAS: Cass County proposes the completion of the installation of a rural water extension into SE Cass County through the Southern Iowa Rural Water Association; and,

WHEREAS: Cass County has been awarded \$550,000 through the Iowa - Small Cities, Community Development Block Grant Program, Project #02-WS-052, in which to complete this work; and,

WHEREAS: Cass County must adopt certain policies and abide by certain rules and laws during the performance of this project.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CASS COUNTY THAT:** The Board of Supervisors of Cass County hereby adopts the following policies and statements, and authorizes and directs the Chairman to sign the same:

- o National Environment Policy Act of 1969
- o Cass County - Code of Conduct
- o Cass County - Procurement Policy
- o Cass County - Drug Free Workplace Act of 1988
- o Cass County - Anti-Lobbying Act of 1990

- o Cass County - Equal Opportunity Policy

Wednesday, March 13, 2002 (continued)

- o Cass County - Excessive Force Requirements
  - o Cass County - Affirmative Fair Housing Policy
  - o Cass County - Residential Anti-Displacement and Relocation Assistance Plan
  - o Cass County - Real Property Acquisition Assurances Carried
- unanimously.

Action on a moratorium on new livestock facility construction was tabled.

The matter of township officer vacant positions was considered. No citizens present requesting to be heard. Motion by Kinen, second by Joyce to make the following appointments:

- Jeff Schuler, 63293 Newport Rd, Atlantic, IA 50022 as Bear Grove Twp Clerk, term ending 12/31/2004;
- Dean Eilts (58164 710th St, Wiota, IA 50274) as Franklin Twp Trustee, term ending 12/31/2002; and
- Virginia Eilts (58164 710th St, Wiota, IA 50274) as Franklin Twp Clerk, term ending 12/31/2004. Carried unanimously.

At 10 AM US Cellular Project Manager David Kipp and other US Cellular representatives provided additional information on installation, title and lease arrangement in regard to proposed construction of a 'new' communication tower upon and removal of existing tower from courthouse block: tower of same 180 feet height; new 12' x 20' equipment building plus leave existing building; current 'hook ups' moved to new tower plus two new; tower ownership to county; 5 year lease with option to renew three or more times by US Cellular.

Discussion centered on topics of conserving the most aesthetic appearance, the transfer of title to the county and the lease arrangement. Computer pictures with proposed additions will be produced (building, tower and fence added to present 'photo') by project manager and then another meeting will be scheduled.

At 11 AM Mark Stursma of RDG Crose Gardner Shukert Inc met with the BOS to discuss a Cass County Comprehensive Plan. A local planning committee will be appointed. Survey will be taken (about 2 to 3 weeks required). About three meetings of committee over 9 months to a year for comprehensive plan (already some work has been done on plan) will be required. Then zoning ordinance will be written (3 to 4 months). Cumberland will again be offered opportunity to participate.

Chair adjourned meeting. Next meeting Tuesday, March 19, 2002. (ISAC Spring meetings are March 20-22, 2002.)

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

TEXT OF CDBG DOCUMENTS:  
CASS COUNTY  
EQUAL OPPORTUNITY POLICY STATEMENT

It is the policy of Cass County to provide equal opportunity to all employees, applicants, and program beneficiaries; to provide equal opportunity for advancement of employees; to provide program and employment facilities which are accessible to the handicapped; and to administer its programs in a manner which does not discriminate against any person because of race, creed, color affiliation, familial affiliation, or citizenship.

The Chairman has ultimate responsibility for the overall administration of the affirmation action/equal opportunity program. The total integration of equal opportunity into all parts of personnel and program management is the Chairman's responsibility. The Chairman will review all policies and procedures as they affect equal opportunity and affirmative action and ensure compliance with relevant federal and state statutes.

The right of appeal and recourse is guaranteed by Cass County. Any person who feels that he or she has been denied employment, participation, representation, or services in any program administered by Cass County because of race, creed, color, religion, sex, national origin, age, handicap, political affiliation, familial affiliation, or citizenship has the right to file an equal opportunity complaint. Information and assistance relative to equal opportunity complaints shall be provided by the Auditor.

This Equal Opportunity Policy of Cass County shall be posted in conspicuous places at Courthouse, distributed to all employees, contractors, and to the chairpersons of all advisory and policy-making groups. Adopted this 13th day of March, 2002.

CASS COUNTY  
AFFIRMATIVE FAIR HOUSING POLICY

This notice is published pursuant to the requirements of Executive Order 11063 on equal opportunity in housing and nondiscrimination in the sale of Civil Rights of 1968, as amended, which prohibits discrimination in the provision of housing because of race, color, religion, sex, familial affiliation, or national origin.

Cass County, Iowa, advises the public that it will administer its assisted programs and activities relating to housing and community development in a manner to affirmatively further fair housing and it shall also take action to affirmatively further fair housing in the sale or rental of housing, the financing of housing and the provision of brokerage services.

Cass County, Iowa shall assist individuals who believe they have been subject to discrimination in housing through the resources of the Iowa Civil Rights Commission or the U.S. Department of Housing and Urban Development.

Cass County, Iowa has designated the Auditor as the contact to coordinate efforts to comply with this policy. Inquiries should be directed to:

Name:	Dale Sunderman
Office:	Auditor
Address:	Cass County Courthouse
City/State/Zip Code:	Atlantic, Iowa 50022
Phone Number:	712-243-4570
Hours:	8:00 a.m. to 4:30 p.m., Monday thru Friday

CASS COUNTY  
CODE OF CONDUCT

PURPOSE

The purpose of this Code of Conduct is to ensure the efficient, fair, and professional administration of federal and/or State of Iowa funds in compliance with Federal Office of Management and Budget (OMB) Circular A-102, Attachment O, Paragraph 7 and other applicable federal and state standards, regulations, and laws.

APPLICATION

This Code of Conduct applies to all officers, employees, or agents of Cass County engaged in the award or administration of contracts supported by federal and/or State of Iowa funds.

REQUIREMENTS

No officer, employee, or agent of Cass County shall participate in the selection, award, or administration of a contract supported by federal and/or State of Iowa funds, if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:

- a. the employee, officer, or agent;
- b. any member of his/her immediate family;
- c. his/her partner; or
- d. an organization which employs, or is about to employ any of the above has a financial or other interest in the firm selected for award.

County officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or subcontractors.

REMEDIES

To the extent permitted by federal, state, or local laws or regulations, violation of these standards may cause penalties, sanctions or other disciplinary actions to be taken against county officers, employees, or agents, or the contractors, potential contractors, subcontractors, or their agents.

Adopted this 13th day of March, 2002.

CASS COUNTY  
PROCUREMENT POLICY

PURPOSE

The purpose of this Procurement Policy is to ensure that sound business judgment is utilized in all procurement transactions and that supplies, equipment, construction, and services are obtained efficiently and economically and in compliance with applicable federal law and executive orders.

APPLICATION

This policy applies to the procurement of all supplies, equipment, construction, and services of and for Cass County related to the implementation and administration of the Community Development Block Grant. All procurement will be done in accordance with 24 CFR 85, 36.

POLICY

I. Methods of Procurement

Procurement under grants shall be made by one of the following methods, as described herein: (a) small purchase procedures; (b) sealed bids (formal advertising); (c) competitive proposals; (d) noncompetitive proposals.

A. Small purchase procedures are relatively simple and informal procurement methods that are sound and appropriate for a procurement of services, supplies, or other property, costing in the aggregate not more than \$25,000. The county shall comply with State or local small purchase dollar limits under \$25,000. If small purchase procedures are used for a procurement under a grant, price or rate quotations shall be obtained from an adequate number of qualified sources to determine the most advantageous provider.

B. In the sealed bids (formal advertising) method, sealed bids are publicly solicited and a firm- fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all of the material terms and conditions of the invitation for bids, is lowest in price.

1. Appropriate conditions in order for formal advertising to be feasible must be present, including, as a minimum, the following:

- (a) a complete, adequate and realistic specification or purchase description;
- (b) two or more responsible suppliers are willing and able to compete effectively for the county's business; and
- (c) the procurement lends itself to a firm-fixed-price contract, and selection of the successful bidder can appropriately be made principally on the basis of price.

2. When formal advertising is used for a procurement under a grant, the following requirements shall apply:

- (a) a sufficient time prior to the date set for opening of bids, bids shall be solicited from an adequate number of known suppliers and the invitation shall be publicly advertised.
- (b) the invitation for bids, including specifications and pertinent attachments, shall clearly define the items or services needed in order for the bidders to properly respond to the invitation.
- (c) All bids shall be opened publicly at the time and place stated in the invitation for bids.
- (d) A firm-fixed-price contract award shall be made by written notice to that responsible bidder whose bid, conforming to the invitation for bids, is lowest. Where specifications in the bidding documents, factors such as discounts, transportation costs and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine low bid when prior experience of the county indicates that such discounts are generally taken.
- (e) Any or all bids may be rejected when there are sound documented business reasons in the best interest of the program.

C. In competitive negotiation, proposals are requested from a number of sources and the Request for Proposal is publicized. Negotiations are normally conducted with more than one of the sources submitting offers, and either a fixed-price or cost-reimbursement type contract is awarded, as appropriate. Competitive negotiation may be used if conditions are not appropriate for the use of formal advertising. If competitive negotiation is used for a procurement under a grant, the following requirements shall apply:

1. Proposals shall be solicited from an adequate number of qualified sources to permit reasonable competition consistent with the nature and requirements of the procurement. The Request for Proposal

shall be publicized and reasonable requests by other sources to compete shall be honored to the maximum extent practicable.

2. The Request for Proposal shall identify all significant evaluation factors, including price or cost where required and their relative importance.

3. The county shall provide mechanisms for technical evaluation of the proposals received, determinations of responsible offerers for the purpose of written or oral discussions, and selection for contract award.

4. Awards may be made to the responsible offerer whose proposal will be most advantageous to the procuring party, price and other factors considered. Unsuccessful offerers will be notified promptly.

5. The county may utilize competitive negotiation procedures for procurement of architectural/engineering professional services, whereby competitor's qualifications are evaluated and the most qualified competitor's qualifications are selected, subject to negotiation of fair and reasonable compensation.

D. Noncompetitive negotiation is procurement through solicitation of a proposal from only one source, or after solicitation of a number of sources, competition is determined inadequate. Noncompetitive negotiation may be used when the award of a contract is infeasible under small purchase, sealed bids (formal advertising) or competitive proposals procedures. Circumstances under which a contract may be awarded by noncompetitive negotiation are limited to the following:

1. the item is available from only a single source;

2. after solicitation of a number of sources, competition is determined inadequate;

3. public emergency when the urgency for the requirement will not permit a delay incident to competitive solicitation; and,

4. sole source procurement for supplies, equipment, construction, and services valued at \$25,000 or more must have prior approval of the Iowa Department of Economic Development.

E. The county will provide, to the greatest extent possible, that contracts be awarded to small businesses located within the project area or owned in substantial part by project area residents. (The project area is defined as the county in which the project is located).

F. Any other method of procurement must have prior approval of the Iowa Department of Economic Development.

## II. Contract Pricing

A. The cost plus a percentage of cost and percentage of construction cost method of contracting shall not be used.

B. The county shall perform some form of cost/price analysis for every procurement action, including modifications or change orders.

## III. Small, Minority, and Women's Business Enterprises and Labor Surplus Firms

A. The county may solicit qualified small, minority, and women's businesses whenever they are potential sources.



B. The county will procure goods and services from labor surplus areas when economically feasible.

#### IV. Procurement Records

The county shall maintain records sufficient to detail the significant listing of a procurement, including the rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the cost or price.

#### EFFECTIVE DATE

Adopted this 13th day of March, 2002.

#### CASS COUNTY

#### COMPLIANCE WITH ANTI-LOBBYING ACT OF 1990

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Cass County certifies that:

(1) No Federal appropriated funds have been or will be paid, by or on behalf of Cass County, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, Cass County shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) Cass County shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Adopted this 13th day of March, 2002.

CASS COUNTY

ASSURANCE WITH RESPECT TO REAL PROPERTY ACQUISITION OF TITLE III OF THE  
UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITION POLICIES ACT  
OF 1970 AS AMENDED

Cass County hereby assures that it has authority under applicable State and local law to comply with Section 213 of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended.

1. For projects resulting in the displacement of any person:
  - a. It will adequately inform the public of the relocation payments and services which will be available as set forth in Subparts A, C, D and E of 49 CFR Part 24.
  - b. It will provide fair and reasonable relocation payments to displaced persons as required by Subparts D and E of 49 CFR Part 24.
  - c. It will provide a relocation assistance program for displaced persons offering services described in Subpart C of 49 CFR Part 24.
  - d. Comparable replacement dwellings will be available pursuant to Subpart F of 49 CFR Part 24, or provided if necessary, a reasonable period in advance of the time any person is displaced.
  - e. In acquiring real property, it will provide at least 90 days written notice to each lawful occupant of real property acquired, stating the date such occupant is required to move from a dwelling or to move his business or farm operation.
  
2. For projects resulting in the acquisition of real property:
  - a. It will fully comply with the requirements of Subpart B of 49 CFR Part 24.
  - b. It will adequately inform the public of the acquisition policies, requirements and payments which apply to the project.
  - c. It will make every effort to acquire real property expeditiously through negotiation.
  - d. Before the initiation of negotiations it will have the real property appraised and give the owner or his representative an opportunity to accompany the appraiser during inspection of the property, except as provided in 49 CFR 24.102(c) (2).
  - e. Before the initiation of negotiations it will establish an amount which it believes to be just compensation for the real property, and make a prompt offer to acquire the property for that amount; and at the same time it will provide the owner a written statement of the basis for such amount in accordance with 49 CFR 24.102.
  - f. Before requiring any owner to surrender possession of real property it will pay the agreed purchase price; or deposit with the court, for the benefit of the owner, an amount no less than the approved appraisal of the fair market value of the property; or pay the amount of the award of compensation in a condemnation proceeding for the property.
  - g. If interest in real property is to be acquired by exercise of the power of eminent domain, it will institute formal condemnation proceedings and not intentionally make it necessary for an owner to institute legal proceedings to prove the fact of the taking of this real property; and
  - h. It will offer to acquire the entire property, if acquisition of only part of a property would leave its owner with an uneconomic remnant.

Adopted this 13th day of March, 2002

CASS COUNTY  
DRUG FREE WORKPLACE

Cass County certifies that it will provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing a drug-free awareness program to inform employees about:
  - (1) The dangers of drug abuse in the workplace;
  - (2) The recipient's policy of maintaining a drug-free workplace;
  - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and,
  - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee engaged in the performance of the assistance agreement be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the assistance agreement the employee will:
  - (1) Abide by the terms of the statement; and,
  - (2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;
- (e) Notify the agency within ten days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction;
- (f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted:
  - (1) Appropriate personnel action against such an employee, up to and including termination; or,
  - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

Place of Performance: Cass County

Adopted this 13th day of March, 2002.

CASS COUNTY  
COMPLIANCE WITH PROHIBITION OF THE  
USE OF EXCESSIVE FORCE REQUIREMENTS

Under Section 519 of the Department of Veteran Affairs and U.S. Department of Housing and Urban Development, and Independent Agencies Appropriation Act of 1990, Cass County hereby, prohibits the use of excessive force by any law enforcement agencies with the county's jurisdiction against any individual or individuals engaged in nonviolent civil rights demonstrations.

It is also the policy of Cass County to enforce applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of non-violent civil rights demonstrations within its jurisdiction.

It shall be the responsibility of Cass County to enforce this policy which shall be effective as of the date of the signature of the Chief Elected Official.

Adopted this 13th day of March, 2002.

RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION  
ASSISTANCE PLAN UNDER SECTION 104(d) OF THE HOUSING  
AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED

Cass County will replace all occupied and vacant occupiable low/moderate-income dwelling units demolished or converted to a use other than as low/moderate-income housing in connection with an activity assisted with funds provided under the Housing and Community Development Act of 1974, as amended, as described in 24 CFR 570.496a(c)(1).

All replacement housing will be provided within three years after the commencement of the demolition or conversion. Before entering into a contract committing Cass County to provide funds for an activity that will directly result in demolition or conversion the county will make public by publication in a newspaper of general circulation and submit to IDED the following information in writing:

1. A description of the proposed assisted activity;
2. The location on a map and number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low/moderate-income dwelling units as a direct result of the assisted activities;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The location on a map and the number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units. If such data are not available at the time of the general submission, the county will identify the general location on an area map and the approximate number of dwellings units by size and provide information identifying the specific location and number of dwelling units by size as soon as it is available;
5. The source of funding and a time schedule for the provision of the replacement dwelling units;
6. The basis for concluding that each replacement dwelling unit will remain a low/moderate-income dwelling unit for at least 10 years from the date of initial occupancy;
7. Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom units) is consistent with the housing needs of lower-income households in the jurisdiction.

The Auditor at (712) 243-4570 is responsible for tracking the replacement of housing and ensuring that it is provided within the required period.

The Auditor is responsible for ensuring requirements are met for notification and provision of relocation assistance, as described in CFR 570.496(a)(c)(2), to any lower-income person displaced by the demolition of any dwelling unit or the conversion of a low/moderate-income dwelling unit to another use in connection with an assisted activity.

Consistent with the goals and objectives of activities assisted under the Act, the county states that the purpose of this project is not to displace persons from their homes and displacement will only occur in extreme cases in which case the county will follow the procedures set out above and will take whatever steps necessary to relocate the displaced individuals.

Adopted this 13th day of March, 2002.

ADMINISTRATIVE ASSISTANCE CONTRACT  
CASS COUNTY  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
02-WS-052

Article 1.0 Identification of Parties. This Contract is entered into by and between the Southwest Iowa Planning Council, hereinafter referred to as SWIPCO, and Cass County hereinafter referred to as the County.

Article 2.0 Statement of Purpose.

WHEREAS, The County wishes to engage SWIPCO to provide certain technical and professional services and,

WHEREAS, SWIPCO has the authority and necessary ability to perform such services.

NOW, THEREFORE, the parties hereto do agree to Contract #02-WS-052 terms stated herein.

Article 3.0 Area Covered. SWIPCO shall perform all work and services required under this Contract #02-WS-052 in connection with and respecting the following activity: Cass County proposes completing the installation of back-up generators in the cities of Anita, Griswold, Lewis, Massena and Wiota.

Article 4.0 Statement of Work and Services. SWIPCO shall perform in a satisfactory and proper manner, as determined by the County, the following work and services:

4.1 Financial Management. SWIPCO shall complete requisition requests and obtain appropriate signatures from the County officials. The County shall authorize SWIPCO to send such requests to Iowa Department of Economic Development (IDED). SWIPCO shall provide assistance for bookkeeping duties and responsibilities, and shall ensure that expenditures of funds comply with IDED program requirements.

4.2 Performance Reports. SWIPCO shall prepare the required performance report and submit the same to the Board of Supervisors for acceptance. The performance report shall include statements addressing:

1. Project achievement, (monthly, quarterly, final).
2. Assessment of the impact of the project.
3. Request for payment form - IDED.
4. Compliance with Equal Opportunity requirements.
5. Compliance with Women and Minority Business Enterprise requirements.
6. Other performance reports as required by IDED.

4.3 Assurance Requirements. SWIPCO shall assist the County in meeting the requirements of the following laws, rules and regulations:

1. National Environmental Policy Act of 1969
  - o The National Historic Preservation Act of 1966
  - o The Reservoir Salvage Act of 1960
  - o Flood Disaster Protection Act of 1973
  - o Executive Order 11988, Floodplain Management
  - o Executive Order 11990, Protection of Wetlands
  - o The Safe Drinking Water Act of 1974
  - o The Endangered Species Act of 1973
  - o The Wild and Scenic Rivers Act of 1968
  - o The Clean Air Act
  - o Farmland Protection Policy Act of 1981
2. Federal Labor Standards

- o CFR Title 29, Parts 1, 3, 5, and 7
- o The Davis-Bacon Act (40 U.S.C. 276(a) to (a)-5)
- o The Copeland "Anti-Kickback" Act (40 U.S.C. 276c)
- o The Contract Work Hours and Safety Standards Act (40 U.S.C. 327-332)
- o The Department of Defense Authorization Act of 1986
- 3. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970, as amended
  - o 24 CFR Part 570 - Acquisition and Relocation
  - o 24 CFR 570.496a - Implements Revised Section 104(d)
- 4. Civil Rights Laws
  - o Title VI of the Civil Rights Act of 1964
  - o Section 109 of Title I of the Housing and Community Development Act of 1974, as amended
  - o The Age Discrimination Act of 1975, as amended
  - o Section 504 of the Rehabilitation Act of 1973, as amended
  - o Section 3 of the Housing and Urban Development Act of 1968, as amended
  - o Title VIII of the Civil Rights Act of 1968, as amended
  - o Executive Order 11063
  - o Executive Order 11246 and 11375
  - o American with Disabilities Act
- 5. Lead Based Paint Poisoning Prevention Act
  - o Lead Based Paint Hazard Elimination Final Rule: 6/6/88
- 6. Affirmative Action in Fair Housing
- 7. OMB Circular A-87, OMB A-128
- 8. Single Audit Act, State of Iowa
- 9. Affirmative Action in Soliciting Minority Owned and Female Owned Businesses
- 10. Section 31, 32, 33 and 36 of 24 CFR, Part 85, implementing regulations for OMB Circular A-128
- 11. Certification regarding Drug-Free Workplace Act
- 12. Certification regarding Government-Wide Restriction on Lobbying
- 13. Prohibition on the use of Excessive Force in Accordance with Section 519 (PL101-144)
- 14. Other relevant regulations as noted in the CDBG Management Guide

4.4 Files. SWIPCO shall assist the County in establishing and maintaining the following files, as required by the Iowa Department of Economic Development (IDED).

1. Administrative Plan
2. Citizen Participation
3. Environment Review
4. Equal Opportunity/Affirmative Action
5. Federal Labor Standards
6. Invitation for Bids, Project Specifications
7. Financial Management
8. Performance and Capacity
9. Other files required by IDED

Sufficient documentation of IDED requirements will be filed and maintained by the Auditor and in the SWIPCO office. SWIPCO shall assist the County staff in ensuring appropriate information is contained in each file.

Article 5.0 Key Personnel. SWIPCO hereby assigns the duties and responsibilities of Administrator to the Executive Director, representing the Southwest Iowa Planning Council for the duration of this agreement.

Article 6.0 Time Performance. The services of SWIPCO are to commence as of March 1, 2002, and shall be undertaken in such sequence as to assure their expeditious completion. All of the services required hereunder shall be completed on or before the official project completion date cited in the County's original Agreement with the Iowa Department of Economic Development.

Article 7.0 Conditions of Payment.

7.1 Compensation Procedures. The County will compensate SWIPCO monthly for services performed on an actual cost basis, following receipt of funds from IDEED. SWIPCO will submit vouchers to the County that are sufficient to support payment under the County's established accounting procedures. Total payments for the contract shall not exceed \$10,000.00. In the event the County requests an extension of this contract period, additional compensation will be made by the County to SWIPCO in an amount mutually agreed upon in writing, for additional services rendered.

7.2 Accountability. SWIPCO shall document the expenditure of such funds in accordance with the purposes and conditions of this Contract. Service rates are to be billed in accordance with the schedule shown in Exhibit A, attached.

Article 8.0 Amendments. SWIPCO or the County may, during the duration of this Contract, deem it necessary to make alterations to the provisions of this contract. Any changes to the Contract, which are mutually agreed upon by both SWIPCO and the County shall be incorporated into this Contract through written amendment signed by both SWIPCO and the County. The provisions of the amendment shall be in effect as of the date of the amendment, unless otherwise specified within the amendment.

Article 9.0 Release of Data and Findings. Any and all reports, information, data, findings, etc., given to, prepared by or assembled by SWIPCO under this Contract shall not be made available to any individual or organization by SWIPCO prior to the completion of this Contract in its entirety, without advance written approval of such release by the County. Unless otherwise stated in this Contract, SWIPCO may release reports, information, etc., upon completion of the Contract without written approval by the County. This section applies to such release mechanisms as scholarly journals, professional conferences and seminars, and news media, as well as to interim products of this Contract.

Article 10.0 Assurances. SWIPCO shall comply with the following provisions.

- o Title VI of the Civil Rights Act of 1964 (P.L. 88-352)
- o Section 109 of Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309)
- o The Age Discrimination Act of 1975, as amended (U.S.C. 1601 et seq.)
- o Section 504 of the Rehabilitation Act of 1973, as amended (P.L. 93-112)
- o Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701u)
- o Title VIII of the Civil Rights Act of 1968, as amended
- o Federal Executive Order 11063
- o Americans with Disabilities Act (P.L. 101-336, 42 U.S.C. 12101-12213)

In addition, the Southwest Iowa Planning Council shall allow access to all pertinent records by appropriate state agencies. The Southwest Iowa Planning Council shall maintain all pertinent records for a period of five (5) years after final payments and all other pending matters are closed.

The Southwest Iowa Planning Council shall comply with the following:

"During the performance of this contract, the contractor agrees as follows:

"(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demolition, or

transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

"(2) The contractor will, in all solicitations or advertisements for employees place by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.

"(3) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or worker's representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

"(4) The contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

"(5) The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

"(6) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

"(7) The contractor will include the provisions of Paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event the contractor becomes involved in, or is threatened with litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

Article 11.0 Patent and Copyright. No material or product produced in whole or in part under this Contract shall be subject to patent or copyright by SWIPCO in the United States or in any other country.

Article 12.0 Termination. Upon written agreement between the County and SWIPCO, this Contract may be declared null and void. Thereupon, all work completed to date of nullification shall be turned over to the County and the County shall reimburse SWIPCO proportionately for the work completed.

IN WITNESS THEREOF, the Southwest Iowa Planning Council, as Contractor, and Cass County have executed this Contract on the day and year last specified below:

Date: 3/13/02



EXHIBIT A

ADMINISTRATIVE BILLING RATES

(EFFECTIVE 3/01/02)

AGREEMENT 02-WS-052

Executive Director	\$35.00/hour
Assistant Director	\$30.00/hour
Transit Director	\$25.00/hour
Community Development Specialist	\$25.00/hour
Planner 1	\$20.00/hour
Operations Manager	\$20.00/hour
Rehabilitation Specialist	\$20.00/hour
Administrative Assistant	\$17.50/hour
Mileage	\$0.365/mile
Copies	\$0.10/copy
Outside Services	(as invoiced)

Rates are subject to change after proper notice and amendment

SOUTHERN IOWA RURAL WATER ASSOCIATION  
SUBRECIPIENT AGREEMENT

THIS CONTRACT, made and entered into by and between the Cass County, Iowa, (hereinafter called "the County"); and, the City of Southern Iowa Rural Water Association, (hereinafter called "the subrecipient")

WITNESSETH THAT:

WHEREAS, the County, at the request of the subrecipient, has applied to the Iowa Department of Economic Development for use of Federal funds from the U.S. Department of Housing and Urban Development pursuant to Title I of the Housing and Community Development Act of 1974 and Chapter 23 of the Iowa Administrative Code to carry out performance targets as described in Contract 02-WS-052; and,

WHEREAS, the County has been awarded a grant of funds as aforesaid in the amount of \$550,000; and,

WHEREAS, the parties hereto have agreed to the terms and conditions as hereafter stated:

Section 1. Matching Funds. The subrecipient shall expend its own funds, unless otherwise amended for any amount of program funds not otherwise covered by Contract #02-WS-052. These funds will be spent in accordance with the Special Conditions of Contract #02-WS-052.

Section 2. Construction Contracts and Services. The subrecipient shall, for the purpose of constructing any portion of the aforesaid proposed project, proceed to engage the services of an architect/engineer when necessary and determined to be timely in the project schedule, adopt plans and specifications, and award construction contracts in accordance with the laws and regulations of the State of Iowa and the United States.

Section 3. Purchase of Real Property. The subrecipient shall proceed forthwith to acquire title or easement rights to the property it needs to proceed with this project, if any, and purchase same in accordance with the laws and regulations of the State of Iowa and the United States.

Section 4. Administration. The administration of this contract and all transactions involving the expenditure of any of the grant funds within the scope of this contract shall be the sole prerogative of the County, to be carried out in such a manner as it deems appropriate and consistent with Title I of the Housing and Community Development Act of 1974 and Chapter 23 of the Iowa Administrative Code.

Section 5. Property Ownership. Any and all improvements or property, real or personal, constructed, installed, or acquired pursuant to this contract shall remain the property of the subrecipient.

Section 6. Proposed Project. The subrecipient shall grant access to the premises and subrecipient's program records for the County and its contractors to perform such required functions consistent with the grant contract as the County shall deem appropriate.

Section 7. Excess Cost. It is agreed that if the amount of the lowest responsible bids received for construction of the aforesaid project, plus the estimated cost of professional services and a reasonable reserve for contingencies exceeds the balance of grant funds and local funds committed to as stated in Section 1 of this agreement, all bids shall be rejected and the project redesigned so as to keep the maximum cost of the project at less than the balance of grant and local funds. It is further agreed that if the construction of the aforesaid project results in contractual liability of the County for any funds, that the subrecipient shall reimburse the County for such costs.

Section 8. Indemnification. The subrecipient shall hold the County, its officers and employees, harmless from any and all claims losses, damages or liability whatsoever resulting from or arising out of this contract or the project to which it pertains.

Section 9. Miscellaneous. Neither party to this contract shall assign its rights and obligations hereunder without the prior written authorization of the other party. This contract shall be governed by the laws of the State of Iowa. In the event any provision of this contract shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof. The terms and conditions of this contract may be amended only by written instrument executed by both parties and, when necessary, with the concurrence of the State of Iowa, Department of Economic Development. Such amendments include any deviation from the grantee program schedule, or other terms and conditions provided for by the Iowa Department of Economic Development Contract #02-WS-052 which is by this reference incorporated herein this subrecipient agreement and made a part hereof.

Section 10. Federal Laws. By virtue of the Federal funding provided for under this agreement, the parties hereto shall be bound by and adhere to all applicable Federal laws, rules, policies, orders and directions, including by way of specification but not limited to the following:

A. The requirements of Title VIII of the Civil Rights Act of 1968, 42 U.S.C. 3601-19 and implementing regulations; Executive Order 11063 and implementing regulations at 24 CFR Part 107; and Title VI of the regulations issued at 24 CFR Part 1.

B. The prohibitions against discrimination on the basis of age under the Age Discrimination Act of 1974 (42 U.S.C. 6101-07) and the prohibitions against discrimination against handicapped individuals under Section 504 of the Rehabilitation Act of 1974 (24 U.S.C. 794).

C. The requirements of Executive Order 11246 and the regulations issued under the Order at 41 CFR Chapter 60.

D. The requirements of Section 3 of the Housing and Urban Development Act of 1968, 12 U.S.C. 1701.

E. The requirements of Executive Orders 11625, 12432, and 12138, consistent with responsibilities under these Orders, the provider must make efforts to encourage the use of minority and women's business enterprises in connection with activities funded under this part.

F. The maintenance of books, records, documents, and other such evidence pertaining to all costs and expenses incurred and revenues received under this contract/subagreement to the extent and in such detail as will properly reflect all costs, direct and indirect, of labor, materials, and equipment, supplies, services, and other costs and expenses of whatever nature, for which payment is claimed under their contract/subagreement as specified in Chapter 23, Iowa Administrative Code and OMB Circular A-102.

G. At any time during normal business hours as frequently as deemed necessary, the parties heretofore shall make available to the Planning Agency, the State Auditor, the General Accounting Office, and the Department of Housing and Urban Development, for their examination, all of its records pertaining to all matters covered by this contract/subagreement and permit these agencies to audit, examine, make excerpts or transcripts from such records, contract, invoices, payrolls, personnel records, conditions of employment, and all other matters covered by this contract/ subagreement.

IN WITNESS THEREOF, the parties hereto have caused this instrument to be executed by their duly authorized representatives this \_\_\_\_\_ day of \_\_\_\_\_, 2002.

Letter for signature authorization:

March 13, 2002

CDBG Data Analyst  
Iowa Department of Economic Development  
200 East Grand Avenue  
Des Moines, Iowa 50309

I, Kenneth Waters, am the Chairman of Cass County, Iowa, and am authorized to sign all official documents for the county/city in regards to 02-WS-052. In the event I am unable to sign documents, I hereby authorize all documents in regards to 02-WS-052, be signed by Dale Sunderman, Auditor

**Tuesday, March 19, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of March 13, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Committee reports- Waters: SWIPCO/SWITA 3/18; Joyce: RC&D 3/18 (Oakland); Rieken: Juvenile Emergency Service 3/13 (Co Bluffs); and Volk: SWIMHC 3/18.

Chair adjourned meeting. Next meeting Friday, March 29, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

The following claims for period 03/01/2002 thru 03/15/2002 were approved and the auditor was authorized to issue warrants for same:

General Basic Fund

Alco Duckwall Stores Inc	Supplies	22.06
Alliant Utilities	Utilities	1420.46
Allied Documents	Supplements& Renewals	354.82
Atlantic Med Cen Pharmacy	Prescription Medicine	233.29
Atlantic Municipal Util	Utilities	2152.22
Atlantic News Telegraph	Board Minutes	339.85
B B C 2309 A Chatburn Ave	Copier and Fax Lease	229.00
B&B Sanitation	Garbage	40.00
Bob Barker Company	Mattress, etc	379.19
Bob's Mower Clinic LLC	Lawn Mower Maintenance	110.35
Cass Co Auditor	Office Supplies	34.97
Cass Co Meals on Wheels	March 2002	500.00
Central Iowa Dist. Inc.	Toilet Tissue	155.00
Continental Research Corp	Custodial Supplies	247.80
Cook Hauling & Tree Serv	Snow Removal	100.00
Duhn Funeral Homes Inc	Indigent Burial	1875.00
Egan Supply Co	Custodial Supplies	63.56
Electronic Engineering Co	Beeper Service	19.00
Extreme Clean Car Wash	Car Wash Tokens	50.00
Fareway Stores	Food and Supplies	950.75

General Basic Fund (continued)

Fikes Metro Inc	Deodorizers	14.00
Gordon's Copier Service	Copier Contract	53.19
Griswold American Inc	Budget Hearing Notice	138.30
Gronewold Bell & Kyhnn & Co,PC	Audit Services	3075.00
Tommy Harrelson	Lot Rent	200.00
Hy Vee Food Stores	Food and Provisions	74.55
Ia Co Recorder'S Ass'n % Joan	Association Dues	100.00
IMAGETek, Inc	Engineering Services	40.00
Iowa St Co Treas Ass'n Lana C	ISAC Luncheon	18.00
Iowa State University	Nature Mapping Registrations	15.00
ISAC	Spring School	60.00
K Mart-Atlantic	Film	132.95
Patti Knapp	Lot Rent	150.00
Massena Telephone Co	Pager Lease	22.00
Medivac Inc	Ambulance	2833.37
Office Stop	Office Supplies	267.50
Olive Street Station	Fuel	20.00
OneStar Long Distance Inc	Telephone Service	198.15
Pamida Discount Center	Custodial Supplies	49.97
Postmaster	Postage	6.88
Public Safety Fund	74% Feb 2002 Expenses	9888.77
Rex Pharmacy	Film Processing	7.52
Robinson Hardware	Bacteria Treatment	21.27
Secretary of State	Notary Fee	30.00
Stone Office Products	Office Supplies	483.01
Tri-R-Cook Service Rentals	Rent	300.00
U S Postal Service	Bulk Mailing Permit	125.00
Kenneth Waters	Mileage	279.23
Yount Glade Decorating	Paint	65.85

General Supplemental Fund

Anita Tribune Co Inc	Ballots-IWCC Special Election	122.90
Atlantic News Telegraph	IWCC Election Notice	40.16

Cass County Sheriff	Juvenile Expenses	2440.90
Matt Parrott & Sons	Declaration of Eligibility	242.95
S W I Juvenile Emergency	4th Qtr FY 2001-2002	4773.50
Shelby County Auditor	Office Expense	274.18
<u>MH-DD Services Fund</u>		
C A S S Incorporated	Sheltered Workshop	20495.77
Cass Co Meals on Wheels	Meals	62.00
Country Care Center	Community Supported Living	168.07
Crossroads of Western IA	Work Activity Services	691.00
Dept of Human Services	Respite	42393.17
Goodwill Industries	Work Activity Services	642.40
Ida Services, Inc	Work Activity Services	1358.80
Innovative Indust Inc	Work Activity Services	519.27
ISAC	Redesign Studies	300.00
Teresa Kanning	Mileage	332.48
Lutheran Family Service	Residential Care Fac./MR	4130.00
Mailander Law Office	Legal Aid	150.00
New Hope Village Inc	Work Activity Services	731.60
Nishna Productions Inc	Community Supported Livin	268.80
Office Stop	Office Supplies	25.87
OneStar Long Distance Inc	Telephone Service	39.51
Partnership For Progress	Community Supported Living	1341.31
REM-Atlantic	Residential Care Fac./MR	3753.60
REM-Developmental Services Inc	Adult Day Care	541.00
S W IA Mental Health Cen	FY 2001 Reconciliation	16857.00
West Cent Iowa Workshop	Supported Employment Serv	187.76
Westminster House	Rent	179.35
<u>Rural Services Basic Fund</u>		
American Sec Control Systems	Phone Upgrades	95.00
Bair's Firestone Store	Vehicle Maintenance	176.93
Deter Motors Inc	Vehicle Maintenance	327.85
Extreme Clean Car Wash	Wash Tokens	50.00
Gall's Inc	Rescue Goggles,Gloves	70.97
Howard's	Misc	2.10
Kens Wash & Gas	Wash Tokens	35.00
Kum & Go	Fuel	340.20
Donald Lappe	Meal	7.98
Mike's Auto Body	Battery	84.83
Texaco	Fuels	229.23
<u>Secondary Road Fund</u>		
Maxine Hansen	Engineering Services	42.50
ICEASB	Engineering Services	100.00
ISAC	Engineering Services	60.00
OneStar Long Distance Inc	Engineering Services	54.91
<u>Flood &amp; Erosion Cont.Fund</u>		
Cass Co Abstract Company	Lien Search	175.00
<u>Local Emergency Mgmt Agency</u>		
OneStar Long Distance Inc	Telephone Service	11.55

**Friday, March 29, 2002**

The Cass County Board of Supervisors met with four members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen and Don Volk. Absent: Charles Rieken. The minutes of March 19, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

Motion by Volk, second by Kinen to approve the renewal application for a beer and liquor license of Nishna Valley Recreation Area (rural Griswold). Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

Engineer's office closed for holiday (Good Friday) per 'union' contract.

Committee reports: Joyce- CADCO 4/26 and Board of Health 4/27; Volk- WCDC 4/19, Alcohol & Drug Assistance Agency (Zion) and Public Safety Communications Commission 4/25; Waters- SWIPCO 4/25, Workforce Development 4/27 and SWIPCO/SWITA 4/28.

Chair adjourned meeting. Next meeting Wednesday, April 3, 2002. Canvass 3/26 Special Election at 8 AM 4/2 with 6th grade tours to be conducted later.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Claims approved and auditor authorized to issue warrants therefor:

General Basic Fund

Acorn Naturalists	Leaf Replicas and Books	80.14
Alliant Utilities	Utilities	303.89
Am Sec Control System	Service Repair	470.00
Anita Clinic Pharmacy	Prescription Medicine	39.67
Anita Printing Services, Inc	Spring Newsletter Printin	187.00
Anita Tribune Co Inc	Board Minutes	160.94
AT&T	Telephone Service	21.16
Atlantic Locker Service	Food	108.57
Atlantic Medical Center	Office Call	46.00
Atlantic Municipal Util	Utilities	506.85
Atlantic Pest Control	Pest Control Courthouse	35.00
Atlantic Safe Coalition	Contrib.-Other Gov.&Organ	320.00
James P Barry	Office Expense	4828.15
Joyce Bierbaum	Rent	71.00
Bro Business Center Corp	Refill Ribbon	231.04
E D Brocker	Travel	10.35
Brown Electric Company	Repairs	176.53
Cappels	Oil	15.85
Cass Co Fair & 4H	4th Qtr 01-02	13750.00
Cass County Jail	To Imprest Cash	75.23
CDW Government, Inc	Toner	330.99
Cook Sanitation	Sanitation	115.50
Andria Cossolotto	Supplies & Hotel Room	49.62
Fareway Stores	Food and Custodial Suppli	1224.68
Feslers Inc	LE-42 Retabs	41.00
First Whitney Bank& Trust	Misc	15.00
Geological Survey Bureau	Quad Map For Program	7.00

Gordon's Copier Service	Copier Contract	16.15
Griswold Amoco Fuel-O-Matic	Gas	23.32
Griswold Coop Telephone	Phone Service	67.82
Guthrie County Electric	Utilities	141.38
Harlan National Bank	Copy Machine Lease	151.00
Heartland Inn	Hotel Lodging	71.69
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Food and Provisions	200.00
Hy Vee Pharmacy	Prescription Meds	12.51
IMAGETek, Inc	Annual Maintenance	3273.00
Iowa St Co Treas Ass'n Lana C	Dues	100.00
ISAC Multi Co Service Agy	Legal Fee Contribution	50.00
Joyce Jensen	Mileage and Food	70.37
K Mart-Atlantic	Surge Tap	8.78
Richard W Kanning	Transport Veteran	51.23
Chuck Kinen	Mileage	58.07
Larsen Supply Co	Paper Towels	212.65
Laverty Sanitation	Garbage Pickup and Rent	95.00
Mid-American Energy	Electricity	240.30
Midwest Health Center	Out Patient Treatment	168.50
NetINS	Web Service	25.00
Nishnabotna Valley R E C	Utilities	114.70
Nogg Chemical & Paper	Toilet Tissue	156.00
Office Stop	Office Supplies	60.81
Olive Street Station	Gasoline	18.75
OneStar Long Distance Inc	Long Distance	185.73
Peoples Natural Gas	Gas @ Cold Springs	132.32
Pitney Bowes Inc	Mail Machine	873.00
Postmaster	Postage	293.08
Jerald Putnam	Travel	14.60
Qwest	Telephone & Telegr.Serv.	729.08
Respond Systems	First-Aid Supplies	54.78
Rex Pharmacy	Film and Processing	43.81
Robinson Hardware	Plaster of Paris For Trac	8.99
Michael A Scheibeler	Office Expense	139.58
Schumacher Elevator Co	Elevator Maintenance	141.55
Solutions	Annual Support Contract	314.30
Marge Sothman	Rent	275.00
State Auditor	Audit Filing Fee	550.00
Stone Office Products	Office Supplies	448.06
Julie Symonds	Mileage	56.21
Three Rivers Resource	Nature Books	54.28
United States Cellular	Cell Phones	47.06
Kenneth Waters	Mileage	216.45
Winston's Service Center	Gas and Oil Change	36.67
21st Century Cooperative	Propane	674.45
<u>General Supplemental Fund</u>		
Beatrice Albright	Election Official	51.84
Elizabeth Baker	Election Official	107.25
Gary Bergstrom	Election Official	119.52
Nola Brown	Election Official	103.68
Brandon Carlson	Subpeona	18.92
Cory Carlson	Subpeona	18.92
Shara L Cooper	Election Official	113.68
Ruth Denham	Election Official	160.75
Shirley Eshelman	Election Official	103.68
Jean Henkenius	Election Official	107.25

Heritage House	Polling Place-IWCC School	30.00
Betty M Holaday	Election Official	129.08
Joan Houser	Election Official	50.05
Pamela Jenkins	Subpeona	14.28
Darrel Jones	Investigation	45.00
Lila Kunze	Election Official	103.68
Carolyn Laird	Election Official	175.35
Gayle Lamb	Election Official	107.25
Erma T Lange	Election Official	117.25
Ruby Littleton	Election Official	103.68
Sonya Mikkelsen	Election Official	107.25
Doris Newell	Election Official	160.83
Josphe Nieman	Juvenile	62.50
Betty Pope	Election Official	103.68
Pottawattamie Co Sheriff	Juveniles	116.00
Powers Velma	Election Official	103.68
Wallace Roscoe	Election Official	103.68
Helen I Rossell	Election Official	103.68
Norma E Schaaf	Election Official	139.08
Secretary of State	Terminal Maintenance	111.90
South Central Youth & Family	Juvenile	72.45
Dane Stevens	Subpeona	17.76
Margaret Taylor	Election Official	107.25
Marvel Van Ginkel	Election Official	107.25
Karen V Woodward	Election Official	132.52
<u>MH-DD Services Fund</u>		
Area 14 Agency on Aging	Transportation	64.80
Bro Business Center Corp	Copier	20.00
Park Place	Community Supported Livin	4626.66
Qwest	Telephone & Telegr.Serv.	64.04
S W IA Mental Health Cen	10 Case Management	9302.40
Willow Heights Inc	Residential Care Fac.	10773.80
<u>Rural Services Basic Fund</u>		
CitiBusiness (was A T & T)	Fuel	10.00
Howard's	Boots	210.00
Iowa Public Empl Ret /Shr	IPERS-County Contribution	748.77
O M B Police Supply	Ammunition	225.95
Pamida Discount Center	Batteries and Film	67.82
Phillips Petroleum Co	Fuel	306.25
Val Sothman	Mileage and Lodging	253.20
<u>Secondary Road Fund</u>		
Akin Building Center	Engineering Services	43.59
All Brands Tool Service, Inc	Engineering Services	97.75
Alliant Utilities	Engineering Services	1414.92
AmeriPride	Engineering Services	44.53
Anita Tribune Co Inc	Engineering Services	48.00
Atlantic Carriers Inc	Engineering Services	4166.25
Atlantic Machine & Fabrication	Engineering Services	170.00
Atlantic Motor Supply	Engineering Services	1056.93
Atlantic Municipal Util	Engineering Services	488.23
Bair's Firestone Store	Engineering Services	239.44
Bill Armstrong Fire Equip	Engineering Services	35.00
Brown Supply Co Inc	Engineering Services	1200.00
C.J. Cooper & Associates, Inc	Engineering Services	174.00
Cappels	Engineering Services	236.93
Central West Fabricators	Engineering Services	2402.65
CitiBusiness (was A T & T)	Engineering Services	59.49



Cook Sanitation	Engineering Services	30.00
Curtis Welding & Fab	Engineering Services	48.25
Cycles Plus Lawn Equipment	Engineering Services	50.00
Dave's Portable Welding	Engineering Services	7.00
Des Moines Industrial Products	Engineering Services	193.00
Econo Foods	Engineering Services	3.50
Filter-Care of Ne Inc	Engineering Services	51.65
Force America	Engineering Services	744.80
Griswold American Inc	Engineering Services	38.00
Griswold Amoco Fuel-O-Matic	Engineering Services	118.15
Griswold Coop Telephone	Engineering Services	32.68
Heartland Inn	Engineering Services	45.00
HiWay Products Inc	Engineering Services	221.49
Hotsy Cleaning Systems Inc	Engineering Services	45.45
Ia Co Engineers Office Org	Engineering Services	30.00
Iowa Prison Industries	Engineering Services	787.30
L.A. Carlson Contracting, Inc	Engineering Services	81555.86
Larsen Ford Sales Inc	Engineering Services	97.59
Lawson Products Inc	Engineering Services	285.92
Massena Telephone Co	Engineering Services	18.85
McAtee Tire Service Inc	Engineering Services	116.00
Mean Green	Engineering Services	114.21
Mid American Energy	Engineering Services	2.56
Midwestern Culvert Ltd	Engineering Services	20153.12
Murphy Heavy Contracting Corp	Engineering Services	1825.00
N A C E	Engineering Services	135.00
Nishnabotna Valley R E C	Engineering Services	33.90
Oden Enterprises Inc	Engineering Services	1476.72
Olsen Fuel Supply Inc	Engineering Services	5561.17
Qwest	Engineering Services	207.29
Radiant Sales Corporation	Engineering Services	134.73
Red Oak Industrial Gases Inc	Engineering Services	104.00
Road Machinery & Supplies Co	Engineering Services	623.41
Robinson Hardware	Engineering Services	51.94
Sandbothe Firestone	Engineering Services	10.00
Schildberg Construction	Engineering Services	40481.09
Snyder & Assoc Inc	Engineering Services	676.02
Star Equipment	Engineering Services	790.00
Stone Office Products	Engineering Services	283.49
United Suppliers Inc	Engineering Services	1505.40
Van Ert Glass Co	Engineering Services	95.00
Dennis Vogl	Engineering Services	38.98
John Watson	Engineering Services	1200.00
West Iowa Telephone Co	Engineering Services	28.27
Zep Mfg Company	Engineering Services	300.99
Ziegler Inc.	Engineering Services	663.27
21st Century Cooperative	Engineering Services	3852.90
<u>Local Emergency Mgmt Agency</u>		
American Sec Control Systems	Drilling Hole For Wire Ru	80.00
Dell Marketing L.P	Iowa EMD Network Computer	1358.70
Heartland Inn	Lodging	143.38
ISAC	Spring School Registratio	70.00
Mediacom	Cable TV	28.87
Qwest	Telephone & Telegr.Serv.	64.04
<u>Emerg. Med. Serv. Fund</u>		
Anita Fire Dept	Initial Training	802.00
Cass County EMS Ass'n	Training Equipment	253.28

**Tuesday, April 2, 2002**

April 2, 2002

The Cass County Board of Supervisors met at 8:00 A.M. to canvass the March 26, 2002 Iowa Western Community College Special Election with three members present: Russell Joyce, Chair; Charles Kinen and Don Volk.

After examination of the tally books the following results were declared:

Iowa Western Community College:

Upon the Public Measure:

"Shall the Iowa Western Community College (Merged Area XIII) in the Counties of Adair, Adams, Audubon, Cass, Crawford, Fremont, Harrison, Mills, Monona, Montgomery, Page, Pottawattamie and Shelby be authorized to make general and security improvements to campus and other enrollment locations and remodel, erect and equip buildings thereon, contract indebtedness therefor, and issue its school bonds in an amount not exceeding \$6,500,000 for that purpose?"

YES 686; NO 387; TOTAL 1,073

The auditor was authorized to prepare the abstract of election and to submit it to Pottawattamie County for the final canvass.

And for the:

GRISWOLD COMMUNITY SCHOOL DISTRICT

Vacancy position ending 09/2003

District #1	DAN ELWOOD	13 votes	
	CHERIE MINER (write in)	<u>64 votes</u>	ELECTED
	Total	77 votes	

The auditor was authorized to prepare the abstract and certificate of election and to submit them to the school board.

Chair adjourned canvass.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Wednesday, April 3, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of March 29, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

CADCO director Dan White presented update on I-80/Hiway 71 site. Seneca doing sampling within next few days and submitting for testing. Should have

results by early May. G.I. Trailer will wait for results and then decide on pursuing building plans.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Motion by Rieken, second by Joyce to approve the employment of Richard Juhl as laborer with the Secondary Roads Department. Carried unanimously.

Family Crisis Support director Wendy Richter requested a letter of support for a grant application for the Crisis Child Care Program that the Cass County Child Abuse Prevention Council is submitting. Letter of support was signed by all five board members.

Committee reports- Kinen: Public Safety Communications Commission 4/25.

Reports filed- Sheriff's and Recorder's Report of Fees Collected for March, 2002.

Chair adjourned meeting. Next meeting Wednesday, April 10, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

### **Wednesday, April 10, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of April 3, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

Motion by Rieken, second by Kinen to authorize the chair to sign a statement of confirmation:  
To First Whitney Bank and Trust, 223 Chestnut St, Atlantic, IA 50022.  
"This will confirm that the County of Cass (County) is a member of the Cass County Environmental Control Agency (Agency). As a member of the Agency, the County is responsible for its proportionate share of the landfill "closure" and "post-closure" expenses. The County further understands that the Agency is entering into a "Letter of Credit" with First Whitney Bank & Trust as a means of fulfilling its obligations as set forth in the Iowa Code and the Department of Natural Resources' regulations. The County further understands that, in the event credit is ever extended pursuant thereto, that the County would have a corresponding proportionate obligation for the obligations thereof."  
Carried unanimously.

County Treasurer Sharon Winchell presented quarterly investment report.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Motion by Volk, second by Joyce : Be it resolved by the Board of Supervisors of Cass County, Iowa, that Cass County Engineer Charles M. Marker

or his designee be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to acquire permanent or temporary easements and execute agreements to compensate property owners for damages for Hungry Canyons projects HC 16-40, HC 17-4 and HC 18-26. Carried unanimously.

Meeting with US Cellular rescheduled for 10 AM on April 17.

Committee reports- Waters: SWIPCO/SWITA 4/4.

Reports filed- Treasurer's Investment Report 01/01/02-03/31/02

Chair adjourned meeting. Next meeting Wednesday, April 17, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

### Wednesday, April 17, 2002

The Cass County Board of Supervisors met with four members present: Kenneth Waters, Chair; Chuck Kinen, Charles Rieken and Don Volk. Absent: Russell Joyce. The minutes of April 10, 2002 were approved as read.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

At 10 AM the Board again considered the offer of US Cellular to construct a new tower on Courthouse Block to replace current tower with title to be turned over to County. US Cellular would have option to lease tower and equipment site for twenty years at lease fee to be determined. Board consensus (four present) was to pass on the proposal. Issues considered included changes to appearance of 'courthouse', requirements for lighting/painting of tower and lease rate.

Committee reports- Joyce & Rieken: Local Planning Committee (Comprehensive Plan- Zoning & Land Use) 4/11; and Volk: SWIMHC 4/15 and WCDC 4/16 (Council Bluffs).

Chair adjourned meeting. Next meeting Wednesday, April 24, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

The following claims for period 04/01/2002 thru 04/15/2002 were approved and the auditor was authorized to issue warrants for same:

General Basic Fund

Alcohol & Drug Agency	4th Qtr Rent	675.00
Alliant Utilities	Utilities	2059.72
Allied Documents	Supplements & Renewals	406.62
Am Sec Control System	Replace Camera/Cleaning V	450.00
David Andersen	Rent	295.00
Anita Tribune Co Inc	Property Tax Notice	48.00
Atlantic Locker Service	Cases Food	124.84
Atlantic Municipal Utilities	Utilities	1856.03
Atlantic News Telegraph	Property Tax Notice	457.70
Atlantic Pest Control	Pest Control A/D	27.50

Atlantic Safe Coalition	Tobacco Use prevention	810.09
B B C	Copier/Fax Lease	229.00
B&B Sanitation	Garbage A/D	40.00
Bob Barker Company	Inmates Provisions	271.94
Camblin Plumbing & Heating	Custodial	16.15
Cappels	Supplies	49.66
Phyllis Carr	Rent	375.00
Cass Co Meals on Wheels	April 2002	500.00
Cass Co Memorial Hospital	Homemaker-Home Health Aid	8756.17
Clark's Carpet Cleaners	Switch	15.00
Credit Bureau of Atlantic	Subscription	100.00
Des Moines Register	Daily Paper	52.00
Deter Motors Inc	Jail Van Repairs	250.51
Econo Foods	UPS Charge	5.30
Econo Foods Pharmacy	Prescription Meds	56.88
Electronic Engineering Co	Beeper Service	19.00
Fareway Stores	Food, Supplies and Provisions	1002.86
Feslers Inc	LE110 Ink Pad	84.50
Fikes Metro Inc	Deodorizers	14.00
Gordon's Copier Service	Copy Service	15.08
Guthrie Co Health Dept	Services	3439.96
Holiday Inn Conf Center	Lodging ISAC Spring School	428.61
Hy Vee Pharmacy	Prescription Medicine	90.00
Ia Dept of General Services	IOWA Code Supplement & IA	52.00
IBM Corporation	AS/400 Servers Maintenanc	741.00
Inventory Trading Company	Office Shirts	261.50
Erik Johnson	Guarding Inmate	90.00
Patti Knapp	Rent	200.00
Massena Telephone Co	Pager Lease	22.00
Medivac Inc	Ambulance	2833.37
Mid American Energy	Utilities	190.85
NAEIR	Shipping and Handling	99.00
NetINS	Web Service	25.00
Office Stop	Cartridges	173.64
OneStar Long Distance Inc	Telephone & Telegr.Serv.	225.07
Pamida Discount Center	Supplies and Provisions	23.71
Plummer Investments	Partial Monthly Rent	295.00
Postmaster	Bulk Mail Renewal	250.50
Public Safety Fund	74% March 2002 Expenses	9129.49
Rex Pharmacy	Office Supplies	7.67
Robinson Hardware	Supplies and Shipping	70.94
Shelby County Sheriff	Housing Male Inmates	6050.00
Sioux Sales	Kits	80.51
Snyder & Assoc Inc	Engineer Services	11400.00
Solutions	School	70.00
Marge Sothman	Rent	275.00
State Med Examiner/Pathology	Autopsy	3039.76
Stone Office Products	Office Supplies	218.36
Sundance Apartments	Rent	200.00
Sycamore Village	Lot Rent	268.00
Van Ert Glass Co	Repairs	360.00
Verizon Wireless	Cell Phone Service	211.05
Von Bokern Associates	Negotiations-Road	1162.50
<u>General Supplemental Fund</u>		
Anita Printing Services, Inc	Ballots-IWCC Bond Issue	122.90
Anita Tribune Co Inc	IWCC Sample Ballot	24.10
Atlantic News Telegraph	IWCC Bond Issue Notice	242.67

Cass County Sheriff	Serving Notices	2022.45
Doramae Casson Official Court	Criminal Deposition	39.25
Andy Harrelson	Subpeona	5.58
Ashley Majors	Subpeona	5.58
Karen Oathoudt	Mileage	24.82
Greg Richter	Subpeona	5.58
Shelby County Auditor	Office Rent and Utilities	274.18
Dale E Sunderman	Mileage	101.32
Ty Theulen	Subpeona	36.90
<u>MH-DD Services Fund</u>		
C A S S Incorporated	Sheltered Workshop	22128.38
Cass Co Meals on Wheels	Meals	66.50
Crossroads of Western IA	Work Activity Services	794.65
Dept of Human Services	Case Mgmt-Medicaid Mat	98755.87
First Bankcard Center	Office Supplies	9.95
Goodwill Industries	Work Activity Services	658.46
Ida Services, Inc	Work Activity Services	1057.28
Innovative Indust Inc	Work Activity Services	437.28
ISAC	Registration	40.00
Teresa Kanning	Mileage	76.13
Lutheran Family Service	Residential Care Fac./MR	4572.50
New Hope Village Inc	Work Activity Services	768.18
Nishna Productions Inc	Community Supported Livin	268.80
Office Stop	Office Supplies	7.06
OneStar Long Distance Inc	Telephone & Telegr.Serv.	23.59
Partnership For Progress	Community Supported Livin	1329.44
REM-Atlantic	Residential Care Fac./MR	3753.60
REM-Developmental Services Inc	Adult Day Care	541.00
S W IA Mental Health Center	Partial Hosp./ Screening	19007.88
Verizon Wireless	Telephone & Telegr.Serv.	39.87
West Cent Iowa Workshop	Supported Employment Serv	131.12
Westminster House	Rent	179.35
<u>Rural Services Basic Fund</u>		
American Sec Control Systems	Repair	25.00
Anita Printing Services, Inc	Tow Reprot Forms	49.50
Bair's Firestone Store	Vehicle Maintenance	758.51
Deter Motors Inc	Vehicle Maintenance	1050.21
Kum & Go	Fuel	557.73
NAPA	Adhesive	2.79
Olsens Car Care Center	Tow and Storage	275.00
Phil Fleet Advantage	Fuel	74.45
Phillips Petroleum Co	Fuel	256.21
Texaco	Fuel	130.24
Winston's Detailing	Vehicle Cleanup	125.00
<u>Secondary Road Fund</u>		
Shirley Acker	Engineering Services	138.00
Larry Johnson	Engineering Services	22.00
Mark Knudsen	Engineering Services	125.02
OneStar Long Distance Inc	Engineering Services	55.27
Richard Tibken	Engineering Services	276.00
<u>Flood &amp; Erosion Cont.Fund</u>		
Cappels	Chain Saw Supplies	12.96
<u>Local Emergency Mgmt Agency</u>		
Rob Koppert	Mileage and Supplies	158.06
OneStar Long Distance Inc	Telephone & Telegr.Serv.	7.88
Rex Pharmacy	Supplies	143.07

**Wednesday, April 24, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of April 17, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

Motion by Rieken, second by Kinen to (re-)appoint Gene Eyberg for three years (from the ninth day of April, 2002), as the one (1) person to serve as Commissioner of the Southern Iowa Regional Housing Authority, representing the County of Cass, Iowa. Carried unanimously.

County Engineer Charles Marker reviewed current road projects.

Motion by Rieken, second by Volk to approve renewal application of D.K.O. Properties & Investments, Inc (dba Valley Oil) for Off Premise Liquor, Wine or Beer License and Sunday Sales Privilege. Carried unanimously.

Committee reports- Rieken: Juvenile Emergency Services 4/17 and 4th Judicial District Adult Corrections 4/23 (Co.Bluffs); Joyce: CADCO 4/23; Volk: Alcohol & Drug Assistance 4/22 and with Kinen Public Safety 4/22; Kinen: 911 Service Board and Emergency Management Agency 4/22.

Reports filed- Atlantic Medivac Ambulance Quarterly Report.

Chair adjourned meeting. Next meeting Tuesday, April 30, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Tuesday, April 30, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of April 24, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Chair adjourned meeting. Next meeting Wednesday, May 8, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

The following claims for period 04/16/2002 thru 04/30/2002 were approved and the auditor was authorized to issue warrants for same:

<u>General Basic Fund</u>		
Akin Building Center	Lumber	145.11
Alco Duckwall Stores Inc	Fan and Paper Towel Holde	15.99
Alliant Utilities	Utilities	1204.19
Am Sec Control System	Labor and Cameras	2280.00
Anita Printing Services, Inc	Brochures	999.75

Anita Tribune Co Inc	Board Minutes and Warrant	193.96
Aquila	Gas @ Cold Springs	425.12
AT&T	Telephone Service	24.24
Atlantic Machine & Fabrication	Work and Parts Tree Plant	90.00
Atlantic Medical Center	Coroner Call	100.00
Atlantic Motor Supply	Seals,Bearings & Filters	103.22
Atlantic Municipal Util	Utilities	398.53
James P Barry	Office Expense	4422.98
Bonnesen's Store	Poster Board/Paint Brushe	12.77
Bro Business Center Corp	Copies Per Lease	120.10
Brocker Karns & Karns Inc	Boiler & Machinery Policy	2991.55
E D Brocker	Travel	10.35
Brown Electric Company	New Lights	567.52
Cappels	Supplies	36.46
Carpenter Uniform Co	Uniforms	388.39
Cass Co Memorial Hospital	Homemaker-Home Health Aid	6640.08
Cass County Jail Donna Jones-A	To Imprest Cash	67.34
The Color Spot	Paint	14.14
Community Oil Company	Diesel and Gas	250.00
Cook Sanitation	Sanitation	105.50
Cooper Repair & Painting	Repair & Repaint Ceiling	328.00
Dept of Veteran Affairs Medica	Prescription Medicine	262.39
Electronic Engineering Co	Beeper Service	19.00
Dr B J England	Medicine	84.31
Fareway Stores	Food and Provisions	1101.42
First Bankcard Center	Employee Mileage & Subs.	261.07
Griswold American Inc	Board Minutes and Warrant	110.18
Griswold Amoco Fuel-O-Matic	Gas	70.03
Griswold Coop Telephone	Phone Service	67.94
Guthrie County Electric	Utilities	139.63
Harlan National Bank	Copy Machine Lease	151.00
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Food and Provisions	279.91
Hy Vee Pharmacy	Insulin Needles	26.80
Information Technology Dept	Classes	227.50
Iowa State University	ISU Insect Zoo Program	75.00
Larsen Supply Co	Paper Towels	177.80
Laverty Sanitation	Garbage Pickup and Rent	95.00
Lil Cobbler	2 Flag Repairs	10.60
M & M Sales Company	Toner	136.57
Beth Marcsisak	Meetings	86.88
Maximus (formerly DMG-Maximus)	Prep Cost Allocation	1165.54
Darby McLaren	Rent	450.00
Mediacom	Cable TV	28.87
Mid-American Energy	Electricity	267.50
Mullen Funeral Home	Burial	175.00
Kay Neumann	5 Raptor Programs and Tra	205.00
Nishnabotna Valley R E C	Utilities	136.15
Office Stop	Supplies	168.74
OneStar Long Distance Inc	Long Distance	195.84
Orscheln's	Pants	59.97
Pamida Discount Center	Supplies	67.68
Phillips Petroleum Co	Jail Van Fuel	35.05
Postmaster	Postage	277.75
Pottawattamie Co Mental Health	Substance Abuse	276.33
Jerald Putnam	Travel	14.60
Quill Corporation	Postcards and Pens	55.23



Qwest	Telephone & Telegr.Serv.	736.90
Racom Corp	Switch Repaired	187.50
RDG Crose Gardner Shukert Inc	Comp Planning & Zoning	7000.00
Respond Systems	First-Aid Supplies	52.10
Rex Pharmacy	Medication	363.94
Rick Larsen Construction	Demolish Corn Crib-Hitchc	240.00
Robinson Hardware	Supplies	174.94
Rolands Funeral Services Inc	Burial	622.63
Dennis Sasse	Civil War Reenactors	75.00
Michael A Scheibeler	Office Expense	122.06
Candila Schickel	Substance Abuse	80.00
Schumacher Elevator Co	Elevator Maintenance	141.55
Dennis Sierck	Reimbursement	60.71
Solutions	E-Mail Troubleshooting	11.55
Stamp Fulfillment Services	Envelopes	199.20
Stone Office Products	Office Supplies	343.07
Ultra-Chem Inc	Bathroom Supplies	164.32
United States Cellular	Cell Phones	46.40
W & S Appliance Inc	Repairs on Washer	122.00
Sharon Winchell	Mileage	191.99
Winston's Service Center	Gas	33.65
Wiota Cemetery Assoc	Care of Vet Graves	204.00
Stephanie Witzman	Meals	29.34
21st Century Cooperative	Utilities	301.35
<u>General Supplemental Fund</u>		
Cass Co Bar Association	Law Library FY 2002	7500.00
CitiBusiness (was A T & T)	Airfare, Meals and Etc	578.27
Griswold American Inc	Sample Ballot and Notice	98.30
Diane V Head	Transcript	73.75
Postmaster	Postage	51.25
Secretary of State	Terminal Maintenance	138.19
<u>MH-DD Services Fund</u>		
Area 14 Agency on Aging	Transportation	72.00
Country Care Center	Community Supported Livin	154.62
Dept of Human Services	Inpatient / Hospital	9704.70
First Bankcard Center	Office Supplies	89.74
Ideas Into Tomorrow	Printer Cleaning	30.00
Park Place	Community Supported Livin	4039.60
Qwest	Telephone & Telegr.Serv.	64.18
S W IA Mental Health Cen	Case Mgmt-Medicaid Mat	6511.68
Verizon Wireless	Cell Phone	36.49
Willow Heights Inc	Residential Care Fac.	10050.00
<u>Rural Services Basic Fund</u>		
Amoco Oil Co	Fuel	21.44
Carpenter Uniform Co	2 Pants	97.92
CitiBusiness (was A T & T)	Fuel and Misc	357.23
Daniels Fine Jewelry	Watchband	16.91
Kings Sporting Goods	Ammo	19.03
Law Enforcement Exec Dev Ass'n	Registrations/Schools	35.00
The Little Cobbler	Pants Repaired	5.00
Phillips Petroleum Co	Fuel	147.97
<u>Secondary Road Fund</u>		
Akin Building Center	Engineering Services	71.60
Alliant Utilities	Engineering Services	1188.41
AmeriPride	Engineering Services	54.77
Anita Tribune Co Inc	Engineering Services	16.00
Atlantic Motor Supply	Engineering Services	2061.19

Atlantic Municipal Util	Engineering Services	380.44
Atlantic News Telegraph	Engineering Services	88.60
Atlantic Sewing Center	Engineering Services	131.99
Bair's Firestone Store	Engineering Services	113.00
Brisbois Distributing	Engineering Services	90.00
Brown Supply Co Inc	Engineering Services	538.30
Cappels	Engineering Services	641.56
Cass Co Auditor	Engineering Services	68163.55
Chief Supply Corporation	Engineering Services	58.99
CitiBusiness (was A T & T)	Engineering Services	9.95
Cook Sanitation	Engineering Services	30.00
Curtis Welding & Fab Curt Rena	Engineering Services	20.91
Deter Motors Inc	Engineering Services	81.26
Econo Foods	Engineering Services	21.37
Filter-Care of Ne Inc	Engineering Services	394.45
Griswold Amoco Fuel-O-Matic	Engineering Services	148.11
Griswold Coop Telephone	Engineering Services	29.87
Harper Brush Works	Engineering Services	62.90
Harry's Auto Repair	Engineering Services	306.06
Henningsen Constr Co Inc	Engineering Services	127.14
Iowa Dept of Trans	Engineering Services	1589.60
Iowa Prison Industries	Engineering Services	1566.10
JFSCO Engineering, PC	Engineering Services	7713.00
Johnson Sinclair Serv	Engineering Services	20.00
Donnis Kessler	Engineering Services	47.45
L.A. Carlson Contracting, Inc	Engineering Services	4984.73
Lawson Products Inc	Engineering Services	711.18
Lindeman Tractor Co	Engineering Services	51.90
Linweld	Engineering Services	132.40
Martin Engineering	Engineering Services	54.12
Massena Telephone Co	Engineering Services	20.65
Mean Green	Engineering Services	228.42
Metal Culverts Inc	Engineering Services	40006.40
Mid American Energy	Engineering Services	2.55
Mid-Land Equipment	Engineering Services	1070.98
Merlyn H. Molgaard	Engineering Services	200.00
Nishnabotna Valley R E C	Engineering Services	16.40
O'Reilly Auto Parts	Engineering Services	77.89
Office Stop	Engineering Services	100.67
Olsen Fuel Supply Inc	Engineering Services	5260.13
Olsens Car Care Center	Engineering Services	12.00
Orscheln's	Engineering Services	146.85
Overhead Door Company Inc	Engineering Services	1452.60
Postmaster	Engineering Services	34.00
Qwest	Engineering Services	203.41
Red Oak Industrial Gases Inc	Engineering Services	454.61
Rex Pharmacy	Engineering Services	6.99
John Richers	Engineering Services	93.04
Road Builders	Engineering Services	568.37
Road Machinery & Supplies Co	Engineering Services	29.36
Robinson Hardware	Engineering Services	31.06
Schildberg Construction	Engineering Services	72518.57
Stone Office Products	Engineering Services	721.29
Transit Works	Engineering Services	624.00
Truck Equipment Inc	Engineering Services	2004.00
United Build Centers	Engineering Services	11.48
John Watson	Engineering Services	1000.00

West Iowa Telephone Co	Engineering Services	27.74
Zep Mfg Company	Engineering Services	95.77
Ziegler Inc.	Engineering Services	247.57
21st Century Cooperative	Engineering Services	4493.07
<u>Flood &amp; Erosion Cont.Fund</u>		
Steve Nelson Construction	Sediment Removal	130.00
<u>Capital Projects</u>		
Bierbaum Electric	Motor	320.25
<u>Local Emergency Mgmt Agency</u>		
Iowa Emergency Mgmt Assoc Terr	Conference Fee	250.00
Qwest	Telephone & Telegr.Serv.	64.18
Grand Total		304528.24

Copies of CDBG agreements signed April 30, 2002 by Board Chair:

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## FINDING OF EXEMPTION REQUEST FOR RELEASE OF FUNDS FORM

Recipient: CASS COUNTY, IOWA Contract Number: 02-CRL-001

A finding of exemption has been made for the following approved activities: *(provide title and description of activities)*

CDBG Contract # 02-CRL-001

Construction Careers Training, Inc. {CCT} expansion of the existing program on behalf of an additional twenty-three {23} contractors. These contractors include general contractors, highway contractors, bridge and culvert contractors, and subcontractors. Through this program, individuals will receive training that will prepare them for a career of their choice in the construction industry.

This finding is based on the following: *(see instructions for list of exempt activities)*

Program is for training related purposes and therefore will have no impact on the environment. Program includes eligible expenses for transportation and for childcare necessary to facilitate training.

An Environmental Review Record (ERR) supporting the above finding has been prepared and is available for IDED review and public inspection at the address of the recipient.

As the duly designated certifying official of the recipient, I certify that: I am authorized to and do consent to assume the status of responsible federal official under the National Environmental Policy Act of 1969 and each provision of law designated in the 24 CFR 58.5 list of NEPA-related authorities insofar as the provision of these laws apply to the HUD responsibilities for environmental review, decision-making and actions that have been assumed by the grantee. I am authorized to and do accept, on behalf of the recipient and personally, the jurisdiction of the federal courts for the enforcement of all these responsibilities, in my capacity as certifying officer of the recipient.

Signed by Kenneth Waters, Chair, Cass County Board of Supervisors  
April 30, 2002 Typed/Printed Name and Title  
Date

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# SIGNATURE AUTHORIZATION FOR ALTERNATE SIGNATORS

Iowa Department of Economic Development  
Data Analyst, Community Development Division  
200 East Grand Avenue  
Des Moines, IA 50309

RE: Contract Number: 02-CRL-001  
Recipient: Cass County

In the event that the Chief Elected Official (CEO) is unable to sign project related correspondence for the Recipient's above referenced contract, the following alternates are designated below. The signatures attested below are effective as of: April 30, 2002

Sincerely, CEO Kenneth Waters, Chair, Cass County Board of Supervisors

Signatory # 1 Dale E. Sunderman, Cass County Auditor

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**SUBRECIPIENT AGREEMENT FOR FEDERALLY FUNDED PROJECT**

THIS CONTRACT, made and entered into this 24th day of April, 2002 by and between Cass County, IOWA, (hereinafter called the "Local Government"); and, Construction Careers Training, Inc., (hereinafter called "the Subrecipient") WITNESSETH THAT:

WHEREAS, [Local Government], at the request of the Subrecipient, has applied to the Iowa Department of Economic Development for a grant of federal funds from the U.S. Department of Housing and Urban Development pursuant to Title I of the Housing and Community Development Act of 1974 and Chapter 23 of the Iowa Administrative Code to: Construction Careers Training, Inc. {CCT} is proposing the expansion of the existing program on behalf of an additional twenty-three {23} contractors. These contractors include general contractors, highway contractors, bridge and culvert contractors, and subcontractors. Through this program, individuals will receive training that will prepare them for a career of their choice in the construction industry. and,

WHEREAS, the [Local Government] has been awarded a grant of funds as aforesaid in the amount of \$253,519.00 subject to the condition that the [Local Government] provide a local matching contribution in the amount of \$622,020.00; and,

WHEREAS, the parties hereto desire to make a written agreement with respect to said funds and the implementation of the project to which they pertain;

NOW, THEREFORE, the parties hereto have agreed to the terms and conditions as hereafter stated:

Section 1. Matching Funds. The Subrecipient shall expend the sum of \$622,020.00 of its own funds (in kind by CCT and community colleges and cash by participating construction companies) constituting 73.4% of the local matching contribution for the purposes described herein.

Section 2. Construction Contracts and Services. The [Local Government / Subrecipient] shall, for the purpose of constructing the aforesaid proposed project, proceed forthwith to engage the services of an architect/engineer, adopt plans and specifications, and award construction contracts in accordance with the laws and regulations of the State of Iowa and of the United States.

Section 3. Administration. The administration of the CDBG Contract # 02-CRL-001 and all transactions involving the expenditure of any of the grant funds within the scope of said contract shall be the sole prerogative of the [Local Government] carried out in such manner as it deems appropriate and

consistent with Title I of the Housing and Community Development Act of 1974 and 261--Chapter 23 of the Iowa Administrative Code.

Section 4. Property Ownership. Any and all improvements or property, real or personal, constructed, installed, or acquired pursuant to this contract shall be and remain the property of the Subrecipient (provide any conditions as appropriate here). If, from the date funds are first spent for the property until five years after closeout of the [Local Government]'s grant the use or planned use of the property is proposed to be changed, then the subrecipient shall notify the [Local Government] of the proposed change. The [Local Government] shall contact the Iowa Department of Economic Development for instructions on how to proceed. If the Subrecipient proceeds with a use determined by the IDED to be inconsistent with the use of the CDBG funds, the Subrecipient shall reimburse the [Local Government] and the [Local Government] shall reimburse the IDED in the amount of the current fair market value of the property, less any portion of the value attributable to expenditures of non-CDBG funds.

Section 5. Proposed Project. The Subrecipient shall grant access to the premises and Subrecipients' program records for the [Local Government] and its contractors to perform such required functions consistent with the CDBG contract as the [Local Government] shall deem appropriate.

Section 6. Excess Costs. It is agreed that if the amount of the lowest responsible bids received for construction of the aforesaid project, plus the estimated cost of professional services and a reasonable reserve for contingencies exceeds the balance of grant funds and local funds committed to as stated in Section 1 of this agreement, all bids shall be rejected and the project redesigned so as to keep the maximum cost of the project less than the balance of grant and local funds. It is further agreed that if the construction of said project results in contractual liability of the [Local Government] in an amount greater than said grant funds, the Subrecipient shall reimburse the [Local Government] for such excess costs.

Section 7. Indemnification. The Subrecipient shall hold the [Local Government] and its officers and employees harmless from any and all claims, losses, damages or liability whatsoever resulting from or arising out of this contract or the project to which is pertains.

Section 8. Unallowable Costs. If [Local Government] determines at any time, whether through monitoring, audit, closeout procedures or by other means or process that the Subrecipient has expended funds which are unallowable, the Subrecipient will be notified of the questioned costs and given an opportunity to justify questioned costs prior to [Local Government]'s final determination of the disallowance of costs. If it is [Local Government]'s final determination that costs previously paid by the [Local Government] are unallowable under the terms of the Agreement, the expenditures will be disallowed and the Subrecipient shall repay to [Local Government] any and all disallowed costs.

Section 9. Events of Default. The following shall constitute Events of Default under this Agreement:

**Material Misrepresentation.** If at any time any representation, warranty or statement made or furnished to the [Local Government] by, or on behalf of the Subrecipient in connection with this Agreement or to induce the [Local Government] to make a grant to the Subrecipient shall be determined by the [Local Government] to be incorrect, false, misleading or erroneous in any material respect when made or furnished and shall not have been remedied to the [Local Government]'s satisfaction within thirty (30) days after written notice by the [Local Government] is given to the Subrecipient.

**Noncompliance.** If there is a failure by the Subrecipient to comply with any of the covenants, terms or conditions contained in this Agreement.

**Agreement Expiration Date.** If the Project, in the sole judgment of the [Local Government], is not completed on or before the Agreement Expiration Date.

Misspending. If the Subrecipient expends Grant proceeds for purposes not described in the CDBG application, this Agreement, or as authorized by the [Local Government].

Insurance. The following provision shall apply to all contract activities. If loss, theft, damage or destruction of any substantial portion of the property of the Subrecipient occurs for which there is either no insurance coverage or for which, in the opinion of the [Local Government], there is insufficient insurance coverage.

Section 10. Notice of Default. [Local Government] shall issue a written notice of default providing therein a fifteen (15) day period in which the Subrecipient shall have an opportunity to cure, provided that cure is possible and feasible.

Section 11. Remedies upon Default. If, after opportunity to cure, the default remains, [Local Government] shall have the right, in addition to any rights and remedies available to it to do one or both of the following:

exercise any remedy provided by law;

require immediate repayment of up to the full amount of funds disbursed to the Subrecipient under this Agreement plus interest.

Section 12. Miscellaneous. Neither party to this contract shall assign its rights and obligations hereunder without the prior written authorization of the other party. This contract shall be governed by the laws of the State of Iowa. In the event any provision of this contract shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof. The terms and conditions of this contract may be amended only by written instrument executed by both parties and, when necessary, with the concurrence of the State of Iowa, Department of Economic Development. Such amendments include any deviation from the recipient program schedule, or other terms and conditions provided for by the Iowa Department of Economic Development contract number 02-CRL-001, which is by this reference incorporated herein and made a part hereof of this Subrecipient agreement.

Section 13. Federal Laws. By virtue of the federal funding provided for under this agreement, the parties hereto shall be bound by and adhere to all applicable federal laws, rules, policies, orders and directions, including by way of specification but not limited to the following:

The requirements of Title VIII of the Civil Rights Act of 1968, 42 U.S.C. 3601-19 and implementing regulations; Executive Order 11063; Title VI of the Civil Rights Act of 1964 (42 U.S.C. 200d-1), and the Americans with Disabilities Act, as applicable (P.L. 101-336, 42 U.S.C. 12101-12213); and related Civil Rights and Equal Opportunity statutes; and regulations which supplement these laws and orders.

The prohibitions against discrimination on the basis of age under the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) and the prohibitions against discrimination against handicapped individuals under Section 504 of the Rehabilitation Act of 1973 (24 U.S.C. 794).

The requirements of Executive Order 11246 and the regulations issued under the Order at 41 CFR Chapter 60.

The requirements of Section 3 of the Housing and Urban Development Act of 1968, 12 U.S.C. 1701.

The requirements of Executive Orders 11625, 12432, and 12138. Consistent with responsibilities under these Orders, the provider must make efforts to encourage the use of minority- and women-owned business enterprises in connection with activities funded under this part.

The maintenance of books, records, documents and other such evidence pertaining to all costs and expenses incurred and revenues received under this contract/subagreement to the extent and in such

detail as will properly reflect all costs, direct and indirect, of labor, materials, and equipment, supplies, services, and other costs and expenses of whatever nature, for which payment is claimed under their contract/subagreement as specified in 261--Chapter 23, Iowa Administrative Code and OMB Circular A-102.

At any time during normal business hours and as frequently as deemed necessary, the parties heretofore shall make available to the Iowa Department of Economic Development, the State Auditor, the General Accounting Office, and the Department of Housing and Urban Development, for their examination, all of its records pertaining to all matters covered by this contract/subagreement and permit these agencies to audit, examine, make excerpts or transcripts from such records, contract, invoices, payrolls, personnel records, conditions of employment, and all other matters covered by this contract/subagreement.

Others as applicable.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized representatives.

LOCAL GOVERNMENT: Cass County, Iowa

By:

Date: April 30, 2002

Kenneth Waters, Chair, Cass County Board of Supervisors

Attested By:

Date: April 30, 2002

Dale E. Sunderman, Cass County Auditor

**Wednesday, May 8, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of April 30, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

Cass County Bar Association Treasurer J.C. VanGinkel discussed the County Law Library. Technological changes have affected the 'content' of the library and also its utilization. The Bar Association with district court judges will discuss the form the library will take in the future.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Committee reports- Joyce: Boost 4 Families 5/2 (Red Oak).

Reports filed- Sheriff's and Recorder's Report of Fees Collected for April, 2002.

Chair adjourned meeting. Next meeting Wednesday, May 15, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Wednesday, May 15, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of May 8, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

The chair signed amended SUBRECIPIENT AGREEMENT FOR FEDERALLY FUNDED PROJECT signed originally April 30, 2002. Formerly subrecipient was Construction Careers Training, Inc. and new subrecipient is Iowa Association for Construction Training (name change).

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Motion by Joyce, second by Rieken to amend the service area 07XXX detail as listed in the minutes of June 29, 2001 by changing appropriations

				from	to
Rural Services Basic Fu	Road Clearing	Road Clearing		07140	
160,000	160,000				
Secondary Road Fund	Engineer - Sec. Rd.	Administration		07000	
140,000	140,000				
Secondary Road Fund	Engineer - Sec. Rd.	Engineering		07010	
275,000	275,000				
Secondary Road Fund	Engineer - Sec. Rd.	Bridges & Culverts		07100	
250,000	200,000				
Secondary Road Fund	Engineer - Sec. Rd.	Roads		07110	
1,300,000	1,200,000				
Secondary Road Fund	Engineer - Sec. Rd.	Snow & Ice Control		07120	
160,000	85,000				
Secondary Road Fund	Engineer - Sec. Rd.	Traffic Controls		07130	
75,000	50,000				
Secondary Road Fund	Engineer - Sec. Rd.	Road Clearing		07140	
200,000	220,000				
Secondary Road Fund	Engineer - Sec. Rd.	New Equipment		07200	
550,000	800,000				
Secondary Road Fund	Engineer - Sec. Rd.	Equipment Operations		07210	
550,000	550,000				
Secondary Road Fund	Engineer - Sec. Rd.	Tools-Materials-Supplies		07220	
40,000	30,000				
Secondary Road Fund	Engineer - Sec. Rd.	Real Estate & Bldgs		07230	
20,000	10,000				
		Area 07XXX		TOTAL	3,720,000
3,720,000					

Carried unanimously.

Supervisors Rieken and Waters left for other meetings.

Home Care/Hospice Director Lorilyn Schultes present quarterly Home Care/Hospice report.

Reports filed- 01/01-03/31/02 Home Care/Hospice Report.

Chair adjourned meeting. Next meeting Wednesday, May 22, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor



Claims for 5/1-5/15 approved and auditor issued warrants for same:

General Basic Fund

Advanced Laser Technologies	Toner Cartridge	219.90
Alco Duckwall Stores Inc	Food	12.18
Alliant Utilities	Utilities	892.77
Allied Documents	Supplements and Renewals	466.84
Atlantic Locker Service	Food	72.53
Atlantic Medical Center	Coroner Call	100.00
Atlantic Municipal Util	Utilities	1756.21
Atlantic News Telegraph	Board Minutes	253.23
Atlantic Pest Control	Pest Contol-Jail	30.00
Atlantic Safe Coalition % Juli	Contrib.-Other Gov.&Organ	586.40
B B C 2309 A Chatburn Ave	Copier/Fax Lease	229.00
B&B Sanitation	Garbage Bill	40.00
Bro Business Center Corp	Copier	2585.00
Brown Electric Company	Hang Lights	296.65
Camblin Plumbing & Heat	Check Shower, Sink and St	39.00
Cappels	Drill Bits and Lacquer	22.34
Cass Co Auditor	Office Supplies and Posta	53.98
Cass Co Meals on Wheels	May 2002	500.00
Cass Co Memorial Hospital	Homemaker-Home Health Aid	4876.18
Cass/Atlantic Development Corp	4th Qtr FY 2001-2002	6250.00
County Binders	Binder and Laminate	3295.85
Egan Supply Co	Vacuum Repair	224.38
Fareway Stores	Food and Provisions	1008.08
Fidlar Doubleday, Inc	Envelopes	179.54
Fikes Metro Inc	Deodorizers	14.00
Gordon's Copier Service	Copier Service	37.41
Griswold American Inc	Board Minutes and Warrant	184.00
Linn Headlee	Solutions Meeting-Mileage	83.22
Hy Vee Food Stores	Postage	3.95
IMAGETek, Inc	Security Microfilm Storag	284.70
Iowa Dept of Trans	Vehicle Registrations	32.60
ISAC	Legislative Workshop	245.00
Joyce Jensen	Recorders Meeting-Mileage	58.40
K Mart-Atlantic	Film	25.98
Patti Knapp	Rent	300.00
Larsen Supply Co	Paper Towels	164.00
City of Lewis	Utilities	44.23
M & M Sales Company	Toner	136.57
Dr Mark D Markham	Dental	65.00
Massena Telephone Co	Pager Lease	22.00
Matt Parrott & Sons	County Directory Books	12.37
Medivac Inc	Ambulance	2833.37
Mid American Energy	Utilities	83.60
NetINS	Web Service Fee	16.95
Office Machine Service Co	Typewriter Repairs	109.35
Office of Comptroller Office o	COPS Grant	9478.20
Office Stop	Custom Made Stamp	110.27
Olive Street Station	Fuel	57.10
OneStar Long Distance Inc	Telephone & Telegr.Serv.	264.68
Gus Plummer	Rent	275.00
Postmaster	Postage	34.00
Promaco	Cigarette Disposal	136.69
Public Safety Fund	74% April 2002 Expenses	9086.12
RDG Crose Gardner Shukert Inc	Comp Planning and Zoning	7000.00
Rex Pharmacy	Film	83.09

Robinson Hardware	Hepa Air Filter	37.96
Secretary of State	Notary Renewal	30.00
Seneca Environmental Services Solutions	Contrib.-Other Gov.&Organ	6078.75
Stone Office Products	Domain Name Registration	36.75
Sycamore Village	Office Supplies	276.47
Time Clock Sales & Service	Rent	150.00
Tri-R-Rental Darren Cook	Time Stamp Clock	537.63
United Laboratories	Rent	350.00
Verizon Wireless	Glass Cleaner	117.45
Kenneth Waters	Cell Phones	233.17
Yount Glade Decorating	April Mileage	231.78
<u>General Supplemental Fund</u>	3 Gallon Paint	56.85
Cass Co Bar Association	Law Library	2000.00
Cass County Clerk of Court	Grand Jury Attendance	100.00
Cass County Sheriff	Serving Notices-Court	2815.41
Matt Parrott & Sons	Primary Ballots	2833.30
Montgomery County Sheriff	Criminal	21.00
Polk County Sheriff	Service Fees	23.03
Shelby County Auditor	Office Expense	274.18
<u>MH-DD Services Fund</u>		
C A S S Incorporated	Sheltered Workshop	23098.64
Cass Co Meals on Wheels	Other	67.50
Cass County Sheriff	Sheriff Transportation	309.80
Crossroads of Western IA	Work Activity Services	760.10
Dept of Human Services	Intermediate Care Fac/MR	41887.59
Eric Hansen	Legal Fees	100.00
Ida Services, Inc	Work Activity Services	1249.49
Innovative Indust Inc	Work Activity Services	573.93
Lutheran Family Service	Residential Care Fac./MR	4425.00
Karen L Mailander	Legal Aid	120.00
Medicap Pharmacy	Prescription Medicine	72.57
New Hope Village Inc	Work Activity Services	804.76
Nishna Productions Inc	Community Supported Livin	268.80
Office Stop	Office Supplies	23.58
OneStar Long Distance Inc	Telephone & Telegr.Serv.	27.52
Partnership For Progress	Community Supported Livin	1293.83
REM-Atlantic	Residential Care Fac./MR	3753.60
REM-Developmental Services Inc	Adult Day Care	595.10
S W IA Mental Health Cen	Outpatient / Counseling	15977.00
West Cent Iowa Workshop	Supported Employment Serv	159.44
Westminster House	Rent	179.35
<u>Rural Services Basic Fund</u>		
American Sec Control Systems	Cigarette Charger	30.00
Anita Printing Services, Inc	Search and Seized Forms	232.25
Anita Tribune Co Inc	Destruction of Weeds	15.08
Atlantic News Telegraph	Destruction of Weeds	190.80
Bair's Firestone Store	Repairs	1127.08
Griswold American Inc	Destruction of Weeds	60.00
Kum & Go	Fuel	589.19
Phil Fleet Advantage	Fuel	603.67
Phillips Petroleum Co	Fuel	84.15
Texaco	Fuel	272.46
Winston's Detailing	Vehicle Clean-Up	125.00
<u>Secondary Road Fund</u>		
Donald Hilyard	Engineering Services	343.57
Russell Lange	Engineering Services	1000.00

OneStar Long Distance Inc	Engineering Services	90.29
<u>Local Emergency Mgmt Agency</u>		
Iowa Emergency Management Div	Conference	250.00
Iowa Communities Pool Adm	Liability/Property Insura	1957.00
OneStar Long Distance Inc	Telephone & Telegr.Serv.	17.66
Pamida Discount Center	VCR	157.43
Grand Total		174368.87

### Wednesday, May 22, 2002

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of May 15, 2002 were approved as read.

Cass County Meals on Wheels representatives Elaine Grantham, Richard Hohl and Clayton Ellingson presented information on operations. With inflation of expense the programs working cash balance is low. If some special contributions had not been received, there would be no balance. It was requested that the county consider increasing its contribution. Request was taken under consideration.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity. Newly appointed Mental Health Advocate (for Adair and Cass County) Donna Ray was introduced.

County Engineer Charles Marker reviewed current road projects.

Committee reports- Kinen & Volk: Public Safety Communications Commission; Joyce: Rural Conservation & Development 5/20 (Oakland); and Volk: SWIMHC 5/20 and WCDC 5/21 (Harlan).

Chair adjourned meeting. Next meeting Friday, May 31, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

### Friday, May 31, 2002

The Cass County Board of Supervisors met with four members present: Charles Rieken, vice-chair; Russell Joyce, Chuck Kinen, and Don Volk. Absent: Kenneth Waters. The minutes of May 22, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

#### RESOLUTION 2002-05-31-01

Whereas it has been determined impractical to collect taxes, interest and costs for certain items through the tax sale or personal judgment process, Treasurer Sharon Winchell submitted recommendations for tax abatement. Motion by Joyce, second by Volk: RESOLVED to abate delinquent taxes, penalties, interest, costs and fees on Mobile Home VIN 018112W; Mobile Home VIN 0539649946; and Mobile Home VIN 207025 and to direct the treasurer to strike the amount due from the county system in accordance with Iowa Code 445.16. Carried unanimously.

EMA Director Rob Koppert and MH/DD/GR Coordinator Teresa Kanning reviewed information received at a 'Homeland Security' meeting and spoke about formation of a county committee to work on a 'plan'.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

RESOLUTION 2002-05-31-02

WHEREAS, the County Engineer has filed a request with the Cass County Board of Supervisors asking that action be taken to vacate excess right of way along a section of Cass County Secondary Road described as follows:

Road No. 9 of 1886 (now Upland Road) more particularly described as:

The North 7 feet of the South 40 feet of the SW  $\frac{1}{4}$  of the SE  $\frac{1}{4}$  of Section 11-74-35 (Edna Township), Cass County, Iowa.

Area to be vacated is 0.21 acres, more or less.

And WHEREAS, it has been determined that additional roadway (The North 33 feet of the NW  $\frac{1}{4}$  of the NE  $\frac{1}{4}$  of Section 14-74-35 (Edna Township), Cass County, Iowa) has been acquired; and

WHEREAS, it has been determined that the portion of roadway proposed to be vacated is currently being farmed by the adjacent landowner, and

WHEREAS, it has been determined that "... the proposed vacation is of part of a road right-of-way held by easement and will not change the existing traveled portion of the road or deny access to the road by adjoining land owners, a hearing is not required." (IOWA CODE SECTION 306.11);

RESOLVED upon motion by Kinen, second by Volk:

In accordance with IOWA CODE CHAPTER 306 to vacate that portion of

Road No. 9 of 1886 (now Upland Road) more particularly described as:

The North 7 feet of the South 40 feet of the SW  $\frac{1}{4}$  of the SE  $\frac{1}{4}$  of Section 11-74-35 (Edna Township), Cass County, Iowa

with ownership to revert to the adjoining landowners. Carried unanimously.

Committee Reports- Rieken: DOT Meeting 4/23 (Ames) and 4th Judicial District Adult Corrections 5/28 (Co.Bluffs); and Volk: Alcohol & Drug Assistance Agency 4/24.

Chair adjourned meeting. Next meeting Wednesday, June 5, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

The following claims for period 05/16/2002 thru 05/31/2002 were approved and the auditor was authorized to issue warrants for same:

General Basic Fund

Akin Building Center	Lumber	8.69
Alliant Utilities	Utilities	606.93
Anita Tribune Co Inc	Board Minutes and Warrant	263.64
Apiary Bureau Iowa Dept of Agr	Bee Inspection Mileage	79.75
Aquila	Utilities	117.67
AT&T	Telephone Service	11.72
Atlantic Locker Service	Food	27.49
Atlantic Medical Center	Coroner Call	100.00
Atlantic Motor Supply	Bearing and Battery	59.99
Atlantic Municipal Util	Utilities	427.64
Bair's Firestone Store	Tire Repair	6.50
James P Barry	Office Expense	4654.84
Bob's Mower Clinic LLC	Blades and Belts	133.96
Bonnesen's Store	Twine For Rope Making	6.51
Bro Business Center Corp	Copies	36.80
Brocker Karns & Karns Inc	Boiler Policy	359.00
E D Brocker	Travel and Registraion Fe	20.95
Cappels	Decanter	176.04
Cass County Jail Donna Jones-A	Imprest Cash	52.87
CitiBusiness (was A T & T)	Electric Stove	799.95
Community Oil Company	Diesel and Gas	24.50
Cook Sanitation	Sanitation	105.50
Andria Cossolotto	Supplies	80.90
Dept of Veteran Affairs Medica	Medication	224.00
Egan Supply Co	Vacuum Belt	23.63
Electronic Engineering Co	Beeper Service	19.00
Fareway Stores	Food and Supplies	533.23
Fikes Metro Inc	Deodorizers	14.00
First Bankcard Center	Employee Mileage & Subs.	447.53
Fischer Turf Care	Spray and Fertilizer	187.85
Griswold Amoco Fuel-O-Matic	Gas	115.20
Griswold Coop Telephone	Phone Service	70.01
Guthrie County Electric	Utilities	240.46
Hayes-Johnk, Jane	Mileage For Conservation	12.40
Hoegemeyer Hybrid	Corn Seed	534.00
Warren Hutchinson	Travel and Registration	83.70
Hy Vee Food Stores	Food and Provisions	252.20
Hy Vee Pharmacy	Prescription Medicine	11.82
IMWCA	W/C Installment Payment	8776.00
Emily Jobe	Supplies	20.00
Laverty Sanitation	Garbage Pickup and Rent	105.00
Dr Mark D Markham	Dentist	65.00
Mid American Energy	Utilities	71.63
Mid-American Energy	Electricity	540.83
Nature Watch	Book and Supplies	149.45
Nishnabotna Valley R E C	Utilities	123.50
Nogg Chemical & Paper	Toilet Tissue	214.25
Office Stop	Tape and Pens	74.32
OneStar Long Distance Inc	Long Distance	143.92
Pamida Discount Center	Supplies	72.46
Rod Penton	Disking and Planting Seed	382.50
Phillips Petroleum Co	Jail Van Fuel	13.59
Postmaster	Postage	315.00

Jerald Putnam	Travel	39.20
Qwest	Telephone Service	726.16
Rex Pharmacy	Batteries For Tape Player	9.99
Robinson Hardware	Key	78.07
Rolands Funeral Services Inc	Burial	250.00
S & T Enterprises	Custodial Supplies	520.30
Safety League, Inc #1	Metal Detector	187.94
Michael A Scheibeler	Office Expense	182.58
Schumacher Elevator Co	Elevator Maintenance	141.55
Solutions	Training Manuals	120.00
Marge Sothman	Rent	275.00
Dr Douglas J Spicer	Dental Work	85.00
Stone Office Products	Toner and Register Tape	116.24
Title Atlas Company	Atlas	79.34
United States Cellular	Cell Phones	52.70
US Stamped Env Agency U S Post	Postage Envelopes	1230.00
Sharon Winchell	Mileage	91.25
<u>General Supplemental Fund</u>		
Marsha L Burgett CSR	Transcript	25.25
CitiBusiness (was A T & T)	Airfare, Meals, Etc	409.79
<u>MH-DD Services Fund</u>		
Area 14 Agency on Aging	Transportation	86.40
Cass Co Auditor	Postage	17.00
Country Care Center	Community Supported Livin	107.56
Harlan National Bank	Copier	151.00
ISAC	Registration	35.00
Teresa Kanning	Mileage	177.75
Park Place	Residential Care Fac/PMI	6016.70
Qwest	Telephone & Telegr.Serv.	63.88
Donna Ray	Mental Health Advocate	132.92
S W IA Mental Health Cen	21 Case Management	8992.32
Verizon Wireless	Cell Phone	53.49
Willow Heights Inc	Residential Care Fac.	9983.00
<u>Rural Services Basic Fund</u>		
Amoco Oil Co	Fuel	29.50
CitiBusiness (was A T & T)	School and Fuel	588.92
Mike's Auto Body	Towing and Storage	255.00
Phillips Petroleum Co	Fuel	12.98
<u>Secondary Road Fund</u>		
Akin Building Center	Engineering Services	95.94
Alliant Utilities	Engineering Services	552.88
Allied Oil & Supply Inc	Engineering Services	3140.80
AmeriPride	Engineering Services	46.20
Atlantic Motor Supply	Engineering Services	592.51
Atlantic Municipal Util	Engineering Services	218.25
Atlantic News Telegraph	Engineering Services	48.50
Bair's Firestone Store	Engineering Services	4871.13
C.J. Cooper & Associates, Inc	Engineering Services	179.00
Cappels	Engineering Services	401.11
Chem-Trol	Engineering Services	1207.80
A M Cohron & Son	Engineering Services	189.12
Cook Sanitation	Engineering Services	30.00
Cummins Grt Plain Die Inc	Engineering Services	916.45
Cycles Plus Lawn Equipment	Engineering Services	122.50
Dave's Portable Welding	Engineering Services	7.00
Dell Marketing L.P % Dell USA	Engineering Services	1450.17
DLT Solutions, Inc	Engineering Services	302.40

Filter-Care of Ne Inc	Engineering Services	17.25
Griswold American Inc	Engineering Services	24.00
Griswold Amoco Fuel-O-Matic	Engineering Services	200.05
Griswold Coop Telephone	Engineering Services	38.94
Henningsen Constr Co Inc	Engineering Services	87.36
Hotsy Cleaning Systems Inc	Engineering Services	142.55
Inland Truck Parts Co	Engineering Services	992.00
Iowa Dept of Trans	Engineering Services	926.10
Mark Knudsen	Engineering Services	40.00
Lawson Products Inc	Engineering Services	86.94
Lefty's Pump & Plumbing	Engineering Services	974.42
Lindeman Tractor Co	Engineering Services	214.60
Massena Telephone Co	Engineering Services	19.76
Metal Culverts Inc	Engineering Services	7099.80
Mid American Energy	Engineering Services	2.54
Mid-States Ford Truck	Engineering Services	43.40
Nelson Machine & Forge	Engineering Services	36.00
Nishna Valley Cycle	Engineering Services	139.95
Nishnabotna Valley R E C	Engineering Services	15.30
O'Halloran International	Engineering Services	613.42
O'Reilly Auto Parts	Engineering Services	118.97
Olsen Fuel Supply Inc	Engineering Services	5545.17
Olsens Car Care Center	Engineering Services	26.23
OMEGA ENGINEERING INC	Engineering Services	175.81
Postmaster	Engineering Services	34.00
Qwest	Engineering Services	205.48
Red Oak Industrial Gases Inc	Engineering Services	255.60
Riekes Equipment Company	Engineering Services	117.28
Road Builders	Engineering Services	139005.00
Road Machinery & Supplies Co	Engineering Services	103.21
Robinson Hardware	Engineering Services	62.69
Schildberg Construction	Engineering Services	110759.31
Secretary of State	Engineering Services	30.00
Stone Office Products	Engineering Services	87.87
United Suppliers Inc	Engineering Services	227.30
Waters Contruction Inc	Engineering Services	180.00
Weppler Farms Inc	Engineering Services	50.00
West Iowa Telephone Co	Engineering Services	27.38
Zep Mfg Company	Engineering Services	186.21
Ziegler Inc.	Engineering Services	649.66
21st Century Cooperative	Engineering Services	4030.61
<u>Local Option Tax Fund</u>		
Camblin Plumbing & Heat	Plumbing in Jail	2466.36
<u>Local Emergency Mgmt Agency</u>		
Inventory Trading Company	Uniform Shirts	158.00
Mediacom	Cable TV	28.87
Qwest	Telephone & Telegr.Serv.	65.13
Rainwise Inc	Weather Sensor/Monitor Sy	1164.00
Verizon Wireless	Cellular Service	45.63

**Wednesday, June 5, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of June 5, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity. Sheriff Larry Jones was present. Barry, Jones and the Board discussed whether or not the position's status should continue to be part time or should be changed to full time (with office located within the County Courthouse). Other subjects discussed were: number of assistants and staff, cost to set up office and budget. All items will be researched.

County Engineer Charles Marker reviewed current road projects.

Reports filed- Sheriff's and Recorder's Report of Fees Collected for May, 2002.

Kenneth Waters reported that SWIPCO/SWITA had employed a new director: M.J. Broomfield.

Chair adjourned meeting. Next meeting Wednesday, June 12, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Monday, June 10, 2002**

The Cass County Board of Supervisors met as a Board of Canvassers to canvass the June 4, 2002 PRIMARY ELECTION with three members present: Russell Joyce, Acting-Chair; Charles Kinen and Don Volk.

At 1:00 P.M. the Board proceeded with the canvass of the TALLY LISTS of ballots cast. After inspection of the returns, the following results were determined: (\*Declared Nominated)

	REPUBLICAN	Votes	DEMOCRAT	votes	IOWA
GREEN					
U.S. SENATOR	GREG GANSKE	1,633	TOM HARKIN	328	No Nominee
	BILL SALIER	469			
	Scattering	1	Scattering	1	Scattering
0					
5th Dist U.S. REP.	JEFF BALLENGER	484	PAUL SHOMSHOR	238	No Nominee
	STEVE KING	451			
	JOHN REDWINE	240			
	BRENT SIEGRIST	815			
	Scattering	0	Scattering	1	Scattering
0					
GOVERNOR	DOUG GROSS	1,069	TOM VILSACK	309	JAY ROBINSON
1					
	STEVE SUKUP	567			
	BOB VANDER PLAATS	440			
	Scattering	0	Scattering	4	Scattering
0					
SECRETARY OF STATE	No Nominee	0	CHET CULVER	273	No Nominee



0		Scattering	8	Scattering	0	Scattering
0	AUDITOR OF STATE	DAVID A. VAUDT Scattering	1,460 1	PATRICK J. DELUHERY Scattering	250 0	No Nominee Scattering
0	TREASURER OF STATE	MATT WHITAKER Scattering	1,481 2	MICHAEL L. FITZGERALD Scattering	277 1	No Nominee Scattering
0	SECRETARY OF AGRICULTURE	JOHN ASKEW Scattering	1,524 1	PATTY JUDGE Scattering	268 2	No Nominee Scattering
0	ATTORNEY GENERAL	DAVE MILLAGE Scattering	1,440 1	TOM MILLER Scattering	290 0	No Nominee Scattering
0	29th Dist STATE SENATOR	NANCY BOETTGER JIM FIELD PATRICK J. HALL Scattering	484 1,283 356 0	RUSSELL JOYCE Scattering	304 3	No Nominee Scattering
0	57th Dist STATE REP.	JACK DRAKE Scattering	1,492 3	DONALD J. SONNTAG Scattering	242 1	No Nominee Scattering
0	58th Dist STATE REP.	CLEL BAUDLER Scattering	248 0	LINDA POWELL Scattering	49 0	No Nominee Scattering
0	Dist. 2 SUPERVISOR	* CHUCK KINEN Scattering	306 0	No Nominee Scattering	1	No Nominee Scattering
0	Dist. 3 SUPERVISOR	MARK A. KNUDSEN * DON VOLK Scattering	226 292 0	No Nominee Scattering	4	No Nominee Scattering
0	COUNTY TREASURER	*TRACEY J. MARSHALL DAWN RIDLEN Scattering	1,045 944 22	Catherine Booth wi Pat Simmons wi Scattering	87 65 16	No Nominee Scattering
0	COUNTY RECORDER	* JOYCE JENSEN Scattering	1,792 4	No Nominee Scattering	4	No Nominee Scattering
0	COUNTY ATTORNEY	* JAMES P. BARRY Scattering	1,557 30	No Nominee Scattering	9	No Nominee Scattering

0

T O W N S H I P O F F I C E R S (\*Nominated; +Nominated subject to filing affidavit)

BENTON TWP CLERK Jean Hansen wi 1 \* JAMES K. JORDAN 5 NO NOMINEE  
Scattering 0 Scattering 0 Scattering

0

EDNA TWP CLERK \* MARIAN I. STEWART 21 Jan Erickson wi 1 NO NOMINEE  
Cindy Anstey wi 1 Scattering 1 Scattering

0

UNION TWP CLERK \* ROBERT L. GERLOCK 33 NO NOMINEE NO NOMINEE  
Scattering 0 Scattering 0 Scattering

0

VICTORIA TWP CLERK Mark Amdor wi 1 \* ROBERT BUBOLTZ 3 NO NOMINEE  
Scattering 0 Scattering 0 Scattering

0

BENTON TRUSTEE NO NOMINEE \* LINDA L. OLSEN 1 NO NOMINEE  
\* RALPH SIMMONS 22 NO NOMINEE  
Scattering 0 Scattering 0 Scattering

0

EDNA TRUSTEE \* JACK ERICKSON 24 Jan Erickson wi 1 NO NOMINEE  
NO NOMINEE Keith Nelson wi 1 NO NOMINEE  
Scattering 0 Scattering 0 Scattering

0

UNION TRUSTEE \* ROSS M. BECKER 33 \* LAWRENCE EILTS 2 NO NOMINEE  
Scott Holaday wi 1 NO NOMINEE  
Don Brahms wi 1 Scattering 0 Scattering

0

VICTORIA TRUSTEE \* PAT ERICKSON 21 Jim Follmann wi 1 NO NOMINEE  
Mark Amdor wi 2 NO NOMINEE  
Scattering 0 Scattering 0 Scattering

0

{Write-ins receiving less than 2% of the ballots cast are listed as 'Scattering'. See official canvass for complete detail for write-in candidates. Township write-ins must receive a minimum of five votes to be eligible for nomination. Write ins for office with no candidate on ballot must receive minimum of 35% of the total received by all candidates last time party had candidates on the ballot (IA CODE 43.62). Published results of a primary canvass are confined by law to candidates nominated and offices designated to have no nominee IA CODE 43.62).}

Acting chair declared the canvass completed and authorized the Commissioner of Elections to forward the appropriate abstracts to the Secretary of State and party chairpersons and to place the County and Township nominated candidates on the 2002 GENERAL ELECTION ballot.

Acting chair adjourned canvass.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Wednesday, June 12, 2002**

The Cass County Board of Supervisors met at 8 AM with four members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen and Don Volk. Absent: Charles Rieken. The minutes of June 5, 2002 were approved as read.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects. Chair was authorized to sign fiscal year 2003 bargaining agreement.

Chair adjourned meeting at 8:30 AM to allow members to attend the Legislative Workshop (meeting at St Peter and Paul's Parish Center, Atlantic). Next meeting Wednesday, June 19, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Wednesday, June 19, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of June 12, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

Garry Pellett and Eugene Kinen on behalf of Pellett Petroleum Co., Inc. requested approval (former approval granted in minutes of October 31, 1997) for anhydrous storage on property in section 6 of Grove Township whereas up to six anhydrous tanks are proposed be be added at the site (proposed: one 30,000 gallon tank moved from Exira; two 12,000 gallon tanks moved from Atlantic Commerce Street site; a slab will be built and two 9,000 gallon tanks now on flat beds with wheels will be placed thereon; and an additional 30,000 gallon tank is proposed for the future).

Motion by Volk, second by Kinen to approve an anhydrous storage location for Pellett Petroleum Co., Inc. to be located on a part of the NWfr1/4 of the NE1/4 of Section 6-76-36, Grove Township, County of Cass, Iowa described as follows: Commencing at the NW corner of said 1/4 1/4; thence N 89 degrees 13' 09" E. along the North line of said 1/4 1/4 405.67 feet to the point of beginning; thence continuing N 89 degrees 13' 09" E 595.54 feet; thence S 6 degrees 58' 21" W 668.14 feet; thence S 13 degrees 45' 43" W 162.80 feet; thence in a Northwesterly direction along the Northerly railroad Right of Way line 146.60 feet; thence in a Northerly direction along the Easterly Railroad Right of Way line 840.99 feet to the point of beginning. Subject to all easements and county road Right of Way. Carried unanimously.

The Board allowed/disallowed homestead credit claims in accordance with Iowa Code 425.3 {refer also Iowa Administrative Code} and military exemption claims in accordance with Iowa Code 427.6 as recommended by the County Assessor. Motion by Joyce, second by Kinen to allow disabled veteran's homestead tax credit per US CODE, Title 38, Chapter 21, Sections 801 and 802 on parcel 303006917001000 (for taxes collectible FY2003-2004). Carried unanimously.

Don Sonntag presented request on behalf of Cass County Community Center project for an additional contribution of \$10,000. He related that City of

Atlantic indicated new support of \$25,000 and other contributors have pledged support.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Committee reports- Volk: SWIMHC 6/17 and WCDC 6/18 (Harlan).

Chair adjourned meeting. Next meetings Wednesday, June 26 and 28, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Claims for 06/01/02-06/14/02 were approved and auditor authorized to issue warrants for same:

General Basic Fund

Bob Abild	Rent	200.00
Allied Documents	Supplements and Renewals	4134.24
Am Sec Control System	Repairs	107.50
Atlantic Locker Service	Food	138.66
Atlantic Med Cen Pharmacy	Prescription Medicine	73.86
Atlantic Medical Center	Coroner Call	100.00
Atlantic Municipal Util	Electric and Water	1618.79
Atlantic News Telegraph	Public Ad	674.52
B B C 2309 A Chatburn Ave	Copier and Fax Lease	229.00
B&B Sanitation	Garbage	40.00
Bro Business Center Corp	Copy Machine	1970.00
Cappels	Supplies	57.48
Carpenter Uniform Co	Jailers Blouses	115.40
Phyllis Carr	Rent	425.00
Carroll Control Systems	Check Courtroom A/C	111.50
Cass Co Meals on Wheels	June 2002	500.00
Cass Co Memorial Hospital	Medical	188.00
Dartek	Anti-glare Screen	99.55
Dave's Greenhouse	Plants	159.20
Econo Foods	UPS Charges	48.88
Fareway Stores	Food and Provisions	689.84
Fidlar Doubleday, Inc	Envelopes	78.81
Frontier Communications	Phone Equipment	105.99
Gordon's Copier Service	Copy Service	42.29
Hy Vee Food Stores	Plant	26.50
Iowa Law Enforcement Acad Attn	Firearms Training	25.00
Patti Knapp	Rent	300.00
MARY KNOELL	Rent	375.00
Massena Telephone Co	Pager Lease	22.00
Matt Parrott & Sons	Fee Book	600.88
Medivac Inc	Ambulance	2833.37
NAEIR	Catalog and Dues	575.00
NetINS	Web Service	16.95
Office Stop	Office Supplies	395.54
Olive Street Station	Fuel	20.00
OneStar Long Distance Inc	Telephone & Telegr.Serv.	222.51
Public Safety Fund	74% May 2002 Expenses	13978.98
Rex Pharmacy	Plugs	7.98
Robinson Hardware	Supplies	79.14
Royal Chemical Inc	Hand Sanitizer	249.90

Seneca Environmental Services Solutions	Tier 2 Revisions	1000.00
	AS/400 Support	2050.51
Stamp Fulfillment Services	Prestamped Envelopes	1249.70
Stone Office Products	Office Supplies	137.89
Title Atlas Company	Cass County Atlas	158.68
Ultra-Chem Inc	Re-Nu	75.89
Van Ert Glass Co	Plexiglass	2115.00
Verizon Wireless	Cell Phone Service	223.94
Kenneth Waters	Mileage	224.48
<u>General Supplemental Fund</u>		
Shirley Acker	Election Official	133.16
Anita Tribune Co Inc	Sample Ballots-Primary	748.00
Atlantic News Telegraph	Sample Ballots-Primary	1008.92
Dianne E Behrends	Election Official	164.03
Gary Bergstrom	Election Official	168.65
Lucille Bergstrom	Election Official	50.05
Alice J Brown	Election Official	123.34
Cass County Sheriff	Serving Notices-Court	1088.41
Mary Ann Chantry	Election Official	89.38
Mary Ann Christensen	Election Officials	141.93
Laurel Coffman	Election Official	123.34
Shara L Cooper	Election Official	135.13
Mary E Cranston	Election Official	148.12
Ruth Denham	Election Official	156.88
Election Systems & Software	DP Services	1572.49
LeAnn Erickson	Election Official	155.24
Shirley Eshelman	Election Official	170.56
Marlene Feilmeyer	Election Official	117.98
Ileen C Furne	Election Official	110.83
Adeline Gilbert	Election Official	125.13
Larry Greufe	Election Official	14.30
Enola M Hansen	Election Official	129.48
Judith A Hartman	Election Official	181.22
Caroline Hemmingsen	Election Official	143.96
Jean Henkenius	Election Official	161.48
Heritage House	Polling Place Rental	30.00
Betty M Holaday	Election Official	110.83
Shirley Hosfelt	Election Official	114.12
Joan Houser	Election Official	57.20
Lila Rae Huff	Election Official	154.55
Shirley A Jacobsen	Election Official	125.13
Shirley Jensen	Election Official	133.09
Leola Kanning	Election Official	123.34
Richard W Kanning	Election Official	14.30
Teresa Kanning	Election Official	14.30
Earlene Krauth	Election Official	142.32
Lila Kunze	Election Official	110.83
Erma T Lange	Election Official	32.18
Lewis Community Center % Evonn	Polling Place Rental	30.00
Mary Virginia S Lynam	Election Official	135.13
Margaret Magill	Election Official	152.95
Matt Parrott & Sons	Election Supplies	199.58
Sonya Mikkelsen	Election Official	142.43
Karen Molgaard	Election Official	123.34
Doris Newell	Election Official	178.63
Norma L Nichols	Election Official	152.97
Jacqueline E Pelzer	Election Official	123.97

La Veda Pine	Election Official	150.38
Velma Powers	Election Official	114.40
Verlain M Rathkamp	Election Official	149.65
Evelyn Rechtenbach	Election Official	125.13
Reno Parish Hall	Polling Place Rental	30.00
Joyce Riggs	Election Official	125.13
Wallace Roscoe	Election Official	142.28
Carolyn M Rossell	Election Official	146.85
Helen I Rossell	Election Official	133.34
Dale Rourick	Election Official	125.14
Norma E Schaaf	Election Official	160.53
Marjorie A Scherdin	Election Official	123.34
Phyllis Schuler	Election Official	137.39
Shelby County Auditor	Office Expense	274.18
Loretta J Shepperd	Election Official	136.92
Elaine J Tawzer	Election Official	135.61
Margaret Taylor	Election Official	125.13
Forrest Teig	Election Official	114.95
Dorothy M Teig	Election Official	126.92
Mary Judith Ticknor	Election Official	187.14
Dennis Tietz	Polling Place Rental	30.00
Treas State of Iowa Department	Evaluation to Stand Trial	10940.93
Union National Bank	Polling Place Rental	30.00
United Church of Christ	Polling Place Rental	30.00
Bonnie L Warne	Election Official	169.21
Wiota Vol Fire Dept	Polling Place Rental	30.00
Karen V Woodward	Election Official	153.97
Zion Lutheran Church	Polling Place Rental	30.00
<u>MH-DD Services Fund</u>		
C A S S Incorporated	Sheltered Workshop	24298.32
Cass Co Meals on Wheels	Meals	69.25
Crossroads of Western IA	Work Activity Services	794.65
Dept of Human Services	Case Mgmt-Medicaid Mat	39923.87
Goodwill Industries	Work Activity Services	738.76
Ida Services, Inc	Work Activity Services	1278.21
Innovative Indust Inc	Work Activity Services	54.66
Teresa Kanning	Employee Mileage & Subs.	191.62
Lutheran Family Service	Residential Care Fac./MR	4454.50
Medicap Pharmacy	Medicine	12.69
New Hope Village Inc	Work Activity Services	841.34
Nishna Productions Inc	Community Supported Livin	268.80
Office Stop	Office Supplies	6.86
OneStar Long Distance Inc	Telephone & Telegr.Serv.	26.54
Partnership For Progress	Community Supported Livin	1252.29
REM-Atlantic	Residential Care Fac./MR	3753.60
REM-Developmental Services Inc	Adult Day Care	595.10
S W IA Mental Health Cen	Outpatient / Counseling	15483.00
West Cent Iowa Workshop	Supported Employment Serv	187.76
Westminster House	Rent	179.35
<u>Rural Services Basic Fund</u>		
American Sec Control Systems	Audiovox CDM 9100	195.00
Bair's Firestone Store	Oil Changes	490.67
Cappels	Battery	11.96
Carpenter Uniform Co	Uniforms	191.07
Deter Motors Inc	Vehicle Maintenance	10.19
Don's Pioneer Uniform	Uniforms	219.45
Kens Wash & Gas	Wash Tokens	35.00

Kum & Go	Fuel	610.58
Lease Consultants	Radios	15738.80
Phil Fleet Advantage	Fuel	360.40
Phillips Petroleum Co	Fuel	25.38
Wednesday, June 19, 2002 (continued)		
<u>Rural Services Basic Fund</u> (continued)		
Val Sothman	Mileage	251.12
Texaco	Fuel	124.30
Secondary Road Fund		
OneStar Long Distance Inc	Engineering Services	69.45
Title Atlas Company	Engineering Services	79.34
Flood & Erosion Cont.Fund		
Cass Co Abstract Company	Lien Search	150.00
Local Emergency Mgmt Agency		
Aardvark Tactical Inc	EOC Command Board	211.00
Gateway 2000	Monitor and Printer	573.00
OneStar Long Distance Inc	Telephone & Telegr.Serv.	26.98
Emerg. Med. Serv. Fund		
Cass County EMS Ass'n % Carrie	Training Equipment	682.02
Cumberland Vol Fire Dept % Car	Continuing Education	800.00
Lewis First Responders	Continuing Education	802.00
Marne Fire Department	Initial Training 1st Resp	590.00
Medivac-Atlantic % Lavonne Sch	Training Aids	359.95
Wiota Vol Fire Dept	Training Aids	527.75

Wednesday, June 26, 2002

The Cass County Board of Supervisors met June 26 with four members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen and Charles Rieken. Absent: Don Volk. The minutes of June 19, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

Motion by Kinen, second by Rieken to concur with the recommendation of the V.A. Board and to re-appoint Warren Hutchinson as Veteran Affairs Commissioner for term ending June 30, 2005. Carried unanimously.

Request for a letter of support and monetary contribution from the County for Phase 2 of the Cass County community building project was considered. Motion by Joyce, second by Kinen to issue a letter of support for phase 2 of the Cass County Community Center project and to pledge \$10,000 from Local Option 'Tax' monies toward expenses of the project. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects. Chair authorized to sign contract for Erosion Repair project HC02-16,17 with Peterson Contractors of Reinbeck, IA (estimate: \$143,722.60).

Chair was authorized to sign RURAL TRANSIT SYSTEM JOINT PARTICIPATION AGREEMENT for Fiscal Year 2003 between SWIPCO and Cass County.

The Board reviewed salary and expense appropriations schedule for FY2003. Action will be taken Friday the 28th.

Chair Kenneth Waters called for a recess of the Board until Friday, June 28 at 9 AM.

**Friday, June 28, 2002**

The Cass County Board of Supervisors met in continued session from June 26 with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk.

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

The following salaries for employees of Cass County for FY 2002-2003 were set. Salaries are hourly (/hr) or per pay period (/pp: 24 per year):

Motion by Kinen, second by Volk to increase salary rate for treasurer's non-deputized staff by 3.5% and to set salaries as follows- BLUNK, MARY JO 8.80/hr and MARCSISAK, BETH 986.70/pp. For: Kinen, Volk and Waters. Opposed: Joyce and Rieken. Passed.

Motion by Kinen, second by Volk to increase salary rate for sheriff's non-deputized staff not covered by bargaining agreement by 3.5% and to set salaries as follows-  
MATHIAS, SHARON A. 1,146.59/pp; ; WITZMAN, STEPHANIE E. 1,115.59/pp; KNUDSEN, JONI 9.84/hr and Jailor JONES, DONNA L. 1,151.32/pp . For: Kinen, Volk and Waters. Opposed: Joyce and Rieken. Passed.

Motion by Kinen, second by Volk to leave compensation for assistant county attorney at same level as for fiscal year 2001-2002 to set salary at: County Attorney: OTTO, JOHN P. 762.23/pp . Carried unanimously.

Motion by Joyce, second by Rieken to set the following salaries for FY2002-2003:  
County Auditor: ALBRIGHT, KRISTIN M. 1,212.50/pp OATHOUDT, KAREN E. 1,212.50/pp  
Courthouse: HEPLER, TERRRY E. 1,212.50/pp VERNON, ROBERT D. 10.35/hr  
Recorder: HEADLEE, LINN M. 1,212.50/pp BLUNK, MARY JO 8.80/hr

Sheriff (union scale base except as noted)  
Longevity:5yr+\$.05;10yr+\$.10;15yr+\$.15;20yr+\$.20 Shift Dif:\$.40/hr.  
Road Deputies : Start \$14.63/hr; After 6 months \$15.38/hr; After 1 year \$16.14/hr  
Civil Deputies: Start \$14.34/hr; After 6 months \$15.10/hr; After 1 year \$15.84/hr  
SAGE, WILLIAM L. 1,631.35/pp

Jail: (union scale) Start: FT \$9.80/hr, PT \$9.45/hr; After 6 mo: FT \$10.12/hr, PT \$9.78/hr;

After 1 year: FT \$10.92/hr, PT \$10.60/hr

Treasurer: SYMONDS, JULIE A. 1,212.50/pp; WATERS, PATRICIA 1,212.50/pp;  
KIRCHHOFF, LAURA L. 1,212.50/pp

Veteran Affairs: SCHEIBELER, MICHAEL 1,045.34/pp  
Zoning: HANSEN, RICHARD E. 175.00/pp  
General Relief/MH Coordinator: KANNING, TERESA A. 1,390.36/pp; ADAMS, VICKI 8.50/hr  
Weed Commissioner: SOTHMAN, VAL L 250.00/pp

Secondary Roads: (Union Scale except as noted)  
Longevity:5yr+\$.05;10yr+\$.10;15yr+\$.15;20yr+\$.20;25yr+\$.25  
Laborer 11.72/hr Maintenance 13.00/hr



Road Equipment Operator 13.23/hr Road Equipment Operator 2 13.52/hr  
 Dragline Operator 3 14.03/hr Working Foreman 14.34/hr  
 Yardman 13.45/hr Mechanic 14.69/hr  
 Shop Foreman 15.22/hr Rodman 12.36/hr  
 Richard Hansen 1,705.51/pp; Kessler, Donniss J. 10.53/hr; Alice Pankonen  
 1,208.04/pp;  
 Dennis Vogl 15.01/hr; Wendy Wittrock 15.01/hr Charles Marker 2,818.05/pp  
 Carried unanimously.

County Auditor Dale Sunderman reviewed budgetary considerations:

Motion by Volk, second by Rieken- To make the following appropriation adjustments for fiscal year 2001-2002:

GENERAL FUND:

Decrease Attorney from 134,304 to 133,854 (-450) and decrease Jail from 251,873 to 246,373 (-5,500) and to increase Sheriff from 199,748 to 205,698 (+5,950);

To decrease Auditor from 143,458 to 140,958 (-2,500) and to increase Bd of Supervisors from 162,858 to 165,358 (+2,500);

To decrease Child Support Recovery from 16,000 to 14,350 (-1,650) and to increase Medical Examiner from 11,000 to 12,650 (+1,650); and

To decrease Recorder from 105,764 to 105,339 (-425) and to increase Treasurer from 233,490 to 233,915 (+425)

and RESOLVED to make the following appropriations for the various offices and departments of Cass County for fiscal year 2002-2003:

Fund Desc	Department Desc	Appropriation
General Basic Fund	Attorney	141,017
General Basic Fund	Auditor	148,363
General Basic Fund	Board of Health	36,000
General Basic Fund	Board of Supervisors	180,808
General Basic Fund	Child Support Recovery	16,000
General Basic Fund	Conservation	133,157
General Basic Fund	County Farm	12,000
General Basic Fund	Courthouse	152,185
General Basic Fund	Data Processing	15,000
General Basic Fund	Data Processing	75,840
General Basic Fund	Fair & 4-H Clubs	55,000
General Basic Fund	General Relief	59,464
General Basic Fund	Human Services	32,540
General Basic Fund	Jail	266,706
General Basic Fund	Local Health	211,231
General Basic Fund	Medical Examiner	12,000
General Basic Fund	Nondepartmental	297,709
General Basic Fund	Nondepartmental	54,600
General Basic Fund	Nondepartmental	160
General Basic Fund	Nondepartmental	6,000
General Basic Fund	Nondepartmental	176,700
General Basic Fund	Nondepartmental	1,092,429
General Basic Fund	Recorder	108,397
General Basic Fund	Sheriff	202,581
General Basic Fund	Treasurer	139,105
General Basic Fund	Treasurer	105,825
General Basic Fund	Veteran Affairs	89,460
General Basic Fund	Zoning	63,239
	Fund: 01000	TOTAL
		3,883,516

General Supplemental	Court Services		33,728
General Supplemental	Election Administration		39,915
General Supplemental	Juvenile Probation		66,740
General Supplemental	Nondepartmental (Gen S.)		24,569
General Supplemental	Nondepartmental (Gen S.)		14,500
	Fund: 02000	TOTAL	179,452
MH-DD Services Fund	MI/CMI/MR/DD/CD	Fund: 10000	1,817,622
Rural Services Basic	Library Contract		36,600
Rural Services Basic	Nondp.Rur.Basic Transfers		80,000
Rural Services Basic	Road Clearing		160,000
Rural Services Basic	Sheriff		332,338
Rural Services Basic	Weed Commissioner		10,189
	Fund: 11000	TOTAL	619,127
Rural Services Supp.	Nondepartmental (Rur.S.)	Fund: 12000	7,000
Secondary Road Fund	Engineer - Sec. Rd.	Fund: 20000	3,826,000
Spec.Resource Enhance	Conservation	Fund: 21000	64,968
Flood & Erosion Cont.	Flood & Erosion	Fund: 22000	200,649
Recorder Records Mgmt	Recorder	Fund: 23000	10,804
Sheriff Investigation	Sheriff	Fund: 24000	11,730
Local Option Tax Fund	Local Option Sales Tax	Fund: 26000	328,637
Capital Projects	Capital Projects	Fund: 30000	178,712
Emerg. Med. Serv. Fun	Emerg. Med. Services Dept	Fund: 67000	6,913
Co.Conserv.L.Acq.Tr.F	Conservation	Fund: 68000	25,284
	Grand Total without transfers		11,160,414

APPROPRIATIONS BY SERVICE AREA:

Fiscal Year 2002-2003 Expense Appropriations by Service Area

Prop Budg	Fund Desc	Department Desc	Function	Func.	FY
02-03	General Basic Fund	Attorney	Criminal Prosecution	01100	
141,017	General Basic Fund	Child Support Recovery	Child Support Recovery	01120	
16,000	General Basic Fund	Data Processing	Administration	01060	
15,000	General Basic Fund	Sheriff	Investigations	01010	
1,500	General Basic Fund	Sheriff	Law Enfor. Communications	01040	
2,800	General Basic Fund	Sheriff	Administration	01060	
198,281	General Basic Fund	Jail	Adult Correctional Services	01050	
266,706	General Basic Fund	Medical Examiner	Medical Examinations	01110	
12,000	General Basic Fund	Nondepartmental	Uniformed Patrol Services	01000	
50,000	General Basic Fund	Nondepartmental	Unified Law Enforcement	01020	
154,109					

General Basic Fund	Nondepartmental	Law Enfor. Communications	01040
12,600			
General Basic Fund	Nondepartmental	Ambulance Services	01200
34,000			
General Basic Fund	Nondepartmental	Disaster Services	01210
47,000			
Rural Services Basic Fu Sheriff		Uniformed Patrol Services	01000
332,338			
Sheriff Investigations	Sheriff	Investigations	01010
11,730			
Emerg. Med. Serv. Fund	Emerg. Med. Services Dept	Ambulance Services	01200
6,913			
		Service Area 01XXX	TOTAL
1,301,994			
General Supplemental Fu Court Services		Physical Operations	02000
2,500			
General Supplemental Fu Court Services		Research & Other Assistance	02010
7,500			
General Supplemental Fu Court Services		Juries & Witnesses	02100
5,200			
General Supplemental Fu Court Services		Detention Services	02120
228			
General Supplemental Fu Court Services		Service of Civil Papers	02140
18,000			
General Supplemental Fu Court Services		JuvenileRepresentationServices	02310
300			
General Supplemental Fu Juvenile Probation		Ct-Appoint.Attorney-Juveniles	02320
66,740			
General Supplemental Fu Nondepartmental (Gen S.)		Ct-Appoint.Attorney-Juveniles	02320
24,569			
		Service Area 02XXX	TOTAL
125,037			
General Basic Fund	Board of Health	Health Administration	03040
36,000			
General Basic Fund	Fair & 4-H Clubs	Fair & 4-H Clubs	03120
55,000			
Rural Services Basic Fu Library Contract		Libraries	03100
36,600			
		Service Area 03XXX	TOTAL
127,600			
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MI Direct Administrative	04011
49,405			
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MI Psychotherapeutic Treatment	04042
170,000			
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MI State MH Institutes	04071
9,000			
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MI Commitments	04074
13,000			
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Case Management	04121
12,000			
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Transportation	04131
500			
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Food,Clthng,Shltr	04133
10,500			
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Physiological Trtmnt	04141
3,000			
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Evaluation	04143
30,000			
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Vocational Services	04150
82,700			
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Commun.Based 1-5 Beds	04163
37,400			
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Commun.Based 6-15 Bed	04164
51,000			
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Commun.Based16& Over Beds	04165
86,500			
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI State MH Institutes	04171
3,000			

MH-DD Services Fund 1,700	MI/CMI/MR/DD/CD Administr	CMI Commitments	04174
MH-DD Services Fund 114,000	MI/CMI/MR/DD/CD Administr	MR Case Management	04221
MH-DD Services Fund 3,000	MI/CMI/MR/DD/CD Administr	MR Transportation	04231
MH-DD Services Fund 900	MI/CMI/MR/DD/CD Administr	MR Support (Respite,Etc)	04232
MH-DD Services Fund 1,000	MI/CMI/MR/DD/CD Administr	MR Physiological Trtmnt	04241
MH-DD Services Fund 600	MI/CMI/MR/DD/CD Administr	Evaluation	04243
MH-DD Services Fund 194,500	MI/CMI/MR/DD/CD Administr	MR Vocational Services	04250
MH-DD Services Fund 70,400	MI/CMI/MR/DD/CD Administr	MR Commun.Based 1-5 Beds	04263
MH-DD Services Fund 88,000	MI/CMI/MR/DD/CD Administr	MR Commun.Based 6-15 Beds	04264
MH-DD Services Fund 515,517	MI/CMI/MR/DD/CD Administr	MR Commun.Based 16-25 Bed	04265
MH-DD Services Fund 263,000	MI/CMI/MR/DD/CD Administr	MR State Hospital Schools	04272
MH-DD Services Fund 500	MI/CMI/MR/DD/CD Administr	DD Physiological Trtmnt	04341
MH-DD Services Fund 4,000	MI/CMI/MR/DD/CD Administr	Vocational & Day Services	04350
MH-DD Services Fund 2,500	MI/CMI/MR/DD/CD Administr	DD Commun.Based 1-5 Beds	04363
		Service Area 04XXX	TOTAL
1,817,622			
General Basic Fund 211,231	Local Health	Serv Elderly - Other Adults	05300
General Basic Fund 32,540	Human Services	Admin.-Service To Poor	05000
General Basic Fund 59,464	General Relief	Gen.Welfare Srv To Poor	05010
General Basic Fund 53,060	Veteran Affairs	Administration-Veterans	05100
General Basic Fund 36,400	Veteran Affairs	General Services-Veterans	05110
General Basic Fund 9,000	Nondepartmental	Gen.Welfare Srv To Poor	05010
General Basic Fund 9,000	Nondepartmental	Co.Care Facil-Srv To Poor	05020
General Basic Fund 3,500	Nondepartmental	General Services-Veterans	05110
General Basic Fund 10,000	Nondepartmental	Family Protective Services	05210
General Basic Fund 6,446	Nondepartmental	Serv Elderly - Other Adults	05300
General Basic Fund 7,954	Nondepartmental	Other Human Services	05310
General Basic Fund 8,700	Nondepartmental	Treatment Services - Chem Dep	05400
		Service Area 05XXX	TOTAL
447,295			
General Basic Fund 63,239	Zoning	Land Use & Bldg Controls	06300
General Basic Fund 98,257	Conservation	Administration	06100
General Basic Fund 34,900	Conservation	Maintenance & Operations	06110
General Basic Fund 160	Nondepartmental	A.Bounties & Dom.A.Losses	06210
Rural Services Basic Fu 10,189	Weed Commissioner	Weed Eradication	06010
Spec.Resource Enhanceme 64,968	Conservation	Rec & Envir Educ Services	06120

Flood & Erosion Cont.Fu	Flood & Erosion	Natural Resources Conserv	06000
200,649			
		Service Area 06XXX	TOTAL
472,362			
Rural Services Basic Fu	Road Clearing	Road Clearing	07140
160,000			
Secondary Road Fund	Engineer - Sec. Rd.	Administration	07000
150,000			
Secondary Road Fund	Engineer - Sec. Rd.	Engineering	07010
300,000			
Secondary Road Fund	Engineer - Sec. Rd.	Bridges & Culverts	07100
250,000			
Secondary Road Fund	Engineer - Sec. Rd.	Roads	07110
1,300,000			
Secondary Road Fund	Engineer - Sec. Rd.	Snow & Ice Control	07120
150,000			
Secondary Road Fund	Engineer - Sec. Rd.	Traffic Controls	07130
65,000			
Secondary Road Fund	Engineer - Sec. Rd.	Road Clearing	07140
200,000			
Secondary Road Fund	Engineer - Sec. Rd.	New Equipment	07200
500,000			
Secondary Road Fund	Engineer - Sec. Rd.	Equipment Operations	07210
550,000			
Secondary Road Fund	Engineer - Sec. Rd.	Tools-Materials-Supplies	07220
30,000			
Secondary Road Fund	Engineer - Sec. Rd.	Real Estate & Bldgs	07230
10,000			
		Service Area 07XXX	TOTAL
3,665,000			
General Basic Fund	Recorder	Recording of Public Documents	08110
108,397			
General Basic Fund	Treasurer	Motor Veh.Reg & Lic.	08100
106,000			
General Basic Fund	Treasurer	Driver's Licensing	08101
33,105			
General Basic Fund	Nondepartmental	Township Officials	08020
6,000			
General Supplemental Fu	Election Administration	Elections Administration	08000
5,275			
General Supplemental Fu	Election Administration	Elections - PRIMARY	08001
500			
General Supplemental Fu	Election Administration	Elections - GENERAL	08002
24,800			
General Supplemental Fu	Election Administration	Local Elections- CITY	08010
500			
General Supplemental Fu	Election Administration	Local Elections- SCHOOL	08011
3,840			
General Supplemental Fu	Election Administration	Local Elections- SPECIAL	08012
5,000			
Recorder Records Mgmt	Recorder	Recording of Public Documents	08110
10,804			
		Service Area 08XXX	TOTAL
304,221			
General Basic Fund	Auditor	Administrative Manag.Serv	09010
148,363			
General Basic Fund	Board of Supervisors	General County Management	09000
180,808			
General Basic Fund	Courthouse	General Services	09100
142,185			
General Basic Fund	Courthouse	GENERAL SERVICES (Annex)	09101
10,000			
General Basic Fund	Data Processing	Data Processing Services	09110
75,840			
General Basic Fund	Treasurer	Treasury Management Serv.	09020
105,825			
General Basic Fund	Nondepartmental	General County Management	09000
25			

General Basic Fund	Nondepartmental	Other Policy & Admin.	09030
19,200			
General Basic Fund	Nondepartmental	General Services	09100
75,975			
General Basic Fund	Nondepartmental	Safety of Workplace	09210
80,000			
General Basic Fund	Nondepartmental	Fidelity-Public Officers	09220
1,500			
General Supplemental Fu	Nondepartmental (Gen S.)	Unemployment Compensation	09230
14,500			
Rural Services Supp. Fu	Nondepartmental (Rur.S.)	Unemployment Compensation	09230
7,000			
		Service Area 09XXX	TOTAL
861,221			
General Basic Fund	County Farm	County Farm Operations	10000
12,000			
General Basic Fund	Nondepartmental	Nonprogram Expenditures	10030
1,092,429			
Rural Services Basic Fu	Nondp.Rur.Basic Transfers	Loans To Other Funds	10570
80,000			
Secondary Road Fund	Engineer - Sec. Rd.	Roadway Construction	10200
321,000			
Local Option Tax Fund	Local Option Sales Tax	Other Capital Projects	10220
328,637			
Capital Projects	Capital Projects	Other Capital Projects	10220
178,712			
Co.Conserv.L.Acq.Tr.Fun	Conservation	Conserv. L.Acq. & Develop	10210
25,284			
		Service Area 10XXX	TOTAL
2,038,062			
		Budget Totals	TOTAL
11,160,414			

and to authorize the County Auditor to periodically transfer sums from the General Basic, Rural Services and Local Option Sales Tax funds to the Secondary Roads, General Supplemental, Rural Services and Rural Supplemental funds during the 2002-2003 budget year in accordance with Section 331, Code of Iowa. The total maximum transfer from and to the several funds shall not exceed (unless amended) the sums itemized as follows:

General Basic Fund	To Gen. Supplemental Fund		
100,000			
	To Secondary Road Fund		
81,212			
		01000 General Basic Fund	TOTAL
181,212			
Rural Services Basic Fund	To Rur.Serv. Supp. Fund		
7,000			
	To Secondary Road Fund		
860,106			
	To Secondary Road Fund	L.O.Tax Relief- 40%	
50,000			
		11000 Rural Services Basic Fund	TOTAL
917,106			
Local Option Tax Fund	To Secondary Road Fund		
200,000			
	To Rural Basic Fund		
168,000			
	26000 Local Option Tax Fund	TOTAL	368,000
		TOTAL	1,466,318

Committee reports- Joyce: Bio-terrorism 6/18; CADCO 6/25; Joyce & Waters: Cass Co Environmental Control 6/20 & 27; Kinen: Emergency Management 6/17 and Public Safety Communications 6/24; Rieken: Juvenile Emergency Services 6/19 and 4th Judicial District Adult Corrections 6/25; Volk: Alcohol & Drug Assistance Agency 6/23 and Waters: SWIPCO/SWITA 6/27.

Chair adjourned meeting. Next meeting Wednesday, July 3, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

General Basic Fund

Bob Abild	Rent	200.00
Advanced Laser Technologies	Toner Cartridge For Print	579.70
Alco Duckwall Stores Inc	Supplies	20.00
Am Sec Control System	Replace Camera in Holding	40.00
American Business Forms	Credit Card Book	13.86
Anita Printing Services, Inc	Envelopes	117.00
Anita Tribune Co Inc	Board Minutes	124.80
Aquila	Gas @ Cold Springs	21.04
AT&T	Telephone Service	33.96
Atlantic Medical Center	Coroner Call	100.00
Atlantic Municipal Utilities	Utilities-Willow Heights	201.67
Atlantic News Telegraph	Tax Sale	768.46
Atlantic Pest Control	Pest Control	35.00
Atlantic Safe Coalition	Tobacco Grant	200.00
James P Barry	Office Expense	6383.67
Aaron Bierbaum	Web Domain Service	150.00
Bill Armstrong Fire Equip	Fill Extinguisher	12.00
Bonnesen's Store	2 Hula Hoops	4.94
Bro Business Center Corp	Copies Per Lease Agreemen	65.55
E D Broucker	Travel	10.95
Brown Electric Company	Fixtures, Installation & Repair	538.63
Camblin Plumbing & Heating	Repairs	396.27
Cappels	Furnace Filters	157.64
Carpenter Uniform Co	2 Pants	97.92
Cass Co Memorial Hospital	Tobacco Settlement	3790.54
Cass County Jail	To Imprest Cash	48.20
Cass County Sheriff	Uniform Patrol Expense	1219.67
Central Iowa Dist. Inc.	Teri-Wipes and Deodorizer	113.99
CitiBusiness	Schooling	524.93
Community Oil Company	Diesel and Gas	71.44
Cook Sanitation	Sanitation	105.50
Dept of Veteran Affairs	Medications	126.00
Deter Motors Inc	Jail Van Repairs	27899.63
Duhn Funeral Homes Inc	Indigent Burial	1875.00
Extreme Clean Car Wash	Car Wash Tokens	100.00
Eye Associates	Eye Wear	135.00
Fareway Stores	Food and Supplies	1091.60
Feslers Inc	2 Indentification LE 110	169.00
Fidlar Doubleday, Inc	Vehicle Registration Enve	310.55
Fikes Metro Inc	Deodorizers	14.00
Gordon's Copier Service	Copier Service	18.01
Griswold American Inc	Board Minutes and Warrant	372.36
Griswold Amoco Fuel-O-Matic	Gas	81.63
Griswold Coop Telephone	Phone Service	79.00
Guthrie Co Health Dept	4th Qtr FY 2002	4237.54
Harlan National Bank	Copy Machine Lease	151.00

Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Food and Provisions	466.82
Hy Vee Pharmacy	Inmates Provisions	381.03
Ia Co Recorder'S Ass'n	Assessment For Website	295.00
IMAGETek, Inc	Engineering Services	2286.00
ISAC	Distrivt IV Workshop	35.00
ISACA	Dues District IV	25.00
Russell Joyce	Mileage	146.73
K Mart-Atlantic	Supplies	35.37
Larsen Supply Co	Towels	209.50
Laverty Sanitation	Garbage Pickup and Rent	105.00
Lease Consultants	Radios	1.00
Lindeman Tractor Co	Bolt	11.04
M & M Sales Company	Maintenance	853.29
Dr Mark D Markham	Dental Work	102.00
Massena Township Cemetery	Vet Grave Care	600.00
Mediacom	Cable TV	36.25
Microfilm Imaging Systems	Film and Processing	121.00
Mid American Research Chem	Yellow Paint For Parking	241.11
Mid-American Energy	Electricity	569.24
Museum Products Co	Frog Metamorphosis Set &	20.60
NAPA	Balkamp	2.89
Nishnabotna Valley R E C	Utilities	262.50
Office Stop	Office Supplies	47.24
Olive Street Station	Mower Gas	20.00
OneStar Long Distance Inc	Long Distance	194.71
Orscheln's	Propane Torch	21.19
Pamida Discount Center	Supplies	204.36
Phillips Petroleum Co	Jail Van Fuel	19.89
Pitney Bowes Reserve Account	Postage & Mailing	6500.00
Postmaster	Postage	794.55
Jerald Putnam	Travel	14.60
Quantum Imaging	Business Cards	460.50
Qwest	Telephone & Telegr.Serv.	726.30
RDG Crose Gardner Shukert Inc	10% of part Comp Plan	2712.90
Rex Pharmacy	CD-Rom	17.97
Charles A Rieken	Mileage	491.66
Robinson Hardware	Cords & Supplies	120.88
Sandbothe Firestone	Tire Repair	13.25
Michael A Scheibeler	Office Expenses	159.68
Ron Schroeder	Rent	250.00
Sioux Sales	Name Tags	36.30
Solutions	Problems With E-Mail	29513.65
Stone Office Products	Paper	4179.05
The TV Store	RCA TV	165.00
United States Cellular	Cell Phones	47.95
Van Diest Supply Company	Chemicals For Cocklin's	910.80
W & S Appliance Inc	Air Conditioner & Installation	640.00
<u>General Supplemental Fund</u>		
Griswold American Inc	Publication Of Primary Notice	233.78
Quakerdale	Shelter Care Expense	1657.00
Treas State of Iowa	Court Services	5605.73
<u>MH-DD Services Fund</u>		
Area 14 Agency on Aging	Transportation	7.20
Country Care Center	Community Supported Living	80.67
Park Place	Community Supported Living	5727.10
Qwest	Telephone & Telegr.Serv.	63.88



S W IA Mental Health Center	23 May Case Management	10542.72
Willow Heights Inc	Residential Care Fac.	9045.00
<u>Rural Services Basic Fund</u>		
Secondary Road Fund	Road Clearing	110000.00
Armadillo TruckVault Inc	Equip for New Police Vehicle	255.00
<u>Secondary Road Fund</u>		
Agri Drain Corp	Engineering Services	64.20
Akin Building Center	Engineering Services	246.13
Alford Tire	Engineering Services	992.16
All Brands Tool Service, Inc	Engineering Services	20.00
Alliant Utilities	Engineering Services	412.72
Allied Oil & Supply Inc	Engineering Services	489.43
AmeriPride	Engineering Services	43.42
Atlantic Motor Supply	Engineering Services	957.91
Atlantic Municipal Utilities	Engineering Services	230.38
Bair's Firestone Store	Engineering Services	3041.04
David Buboltz	Engineering Services	135.00
C.J. Cooper & Associates, Inc	Engineering Services	34.00
Cappels	Engineering Services	490.15
Cass Co Environ Landfill	Engineering Services	115.20
Cass Co Memorial Hospital	Engineering Services	324.00
Central West Fabricators	Engineering Services	21.06
Chief Supply Corporation	Engineering Services	153.90
Cook Sanitation	Engineering Services	30.00
Curtis Welding & Fab	Engineering Services	46.98
Cycles Plus Lawn Equipment	Engineering Services	500.00
Dave's Portable Welding	Engineering Services	32.00
Denison Truck & Trailer Repair	Engineering Services	45.00
Dultmeier Sales	Engineering Services	4081.50
Econo Foods	Engineering Services	8.82
Filter-Care of Ne Inc	Engineering Services	136.95
Force America	Engineering Services	74.33
Griswold Amoco Fuel-O-Matic	Engineering Services	86.38
Griswold Coop Telephone	Engineering Services	36.54
Henningsen Constr Co Inc	Engineering Services	155.22
Hotsy Cleaning Systems Inc	Engineering Services	4016.35
Inland Truck Parts Co	Engineering Services	7.17
Iowa State University	Engineering Services	130.00
Jerico Services Inc	Engineering Services	2587.50
JFSCO Engineering, PC	Engineering Services	7383.00
Kel-Welco Distributing, Inc	Engineering Services	199.99
James Klindt	Engineering Services	202.50
Lacal Equipment Inc	Engineering Services	1411.68
Larsen Ford Sales Inc	Engineering Services	23.95
Lawson Products Inc	Engineering Services	136.38
Lindeman Tractor Co	Engineering Services	467.60
Logan Contractors Supply, Inc	Engineering Services	847.50
Massena Telephone Co	Engineering Services	19.40
McAtee Tire Service Inc	Engineering Services	108.07
Metal Culverts Inc	Engineering Services	1829.70
Mid American Energy	Engineering Services	2.53
Mid-Land Equipment	Engineering Services	69806.89
Mid-States Ford Truck	Engineering Services	136.00
Monarch Lathes	Engineering Services	56.58
Office Stop	Engineering Services	36.99
Olsen Fuel Supply Inc	Engineering Services	4789.99
Orscheln's	Engineering Services	23.53

Pegler Sysco	Engineering Services	63.70
Postmaster	Engineering Services	40.00
Qwest	Engineering Services	204.46
Rainhart Co	Engineering Services	53.00
Rex Pharmacy	Engineering Services	29.99
Riekes Equipment Company	Engineering Services	35.00
Road Builders	Engineering Services	100597.83
Robinson Hardware	Engineering Services	63.71
Sandbothe Firestone	Engineering Services	54.80
Schildberg Construction	Engineering Services	313994.31
Snyder & Assoc Inc	Engineering Services	2090.00
Stone Office Products	Engineering Services	57.39
Brooke Tanner	Engineering Services	454.50
United Suppliers Inc	Engineering Services	227.30
Van Ert Glass Co	Engineering Services	85.00
West Iowa Telephone Co	Engineering Services	26.24
Jimmie Wolfe	Engineering Services	975.00
21st Century Cooperative	Engineering Services	1747.81
<u>Spec.Resource Enhancement</u>		
Cass Co Conservation Dept	Reimburse Eng Exp	12399.75
Snyder & Assoc Inc	T-Bone Trail	1100.00
<u>Local Emergency Mgmt Agency</u>		
Boltek Corporation	Storm Tracker System	628.00
Dell Marketing L.P	Iowa EMD Wide Area Comput	2637.95
Office Stop	Office Expense	374.49
Qwest	Telephone & Telegr.Serv.	63.88
Ramada Inn	Lodging	58.15
Verizon Wireless	Cellular Service	46.84

### **Wednesday, July 3, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of June 28, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

Whereas, the State of Iowa has appropriated moneys for fiscal year July 1, 2002 through June 30, 2003,

And, whereas said moneys are insufficient to fund the various local property tax credits/exemptions fully,

And, whereas, Iowa Code Section 25B.7 requires local governments to extend to the taxpayers only those portions of the property tax credits/exemptions that are estimated by the Iowa Department of Revenue and Finance to be funded by the state appropriation,

And, whereas the Iowa Department of Revenue and Finance has estimated the percentages of funding for the affected property tax credits/exemptions as follows: Homestead credit 90%, Elderly/Disabled Low-income Credit 80% and Military Exemption credit 97%,

And, whereas the option of fully funding the homestead property tax credit will cause a funding shortfall to local governments in the County of more than \$80,800 this fiscal year,

And, whereas the option of fully funding the elderly/disabled low income property tax credit will cause a funding shortfall to local governments in the County of more than \$8,900 this fiscal year,

And, whereas the option of fully funding the military exemption credit will cause a funding shortfall to local governments in the County of more than \$471 this fiscal year,

And whereas the option of passing on the reduced state-reimbursed values of the credits will increase the amount of net taxes in the County by more than \$90,000 per year,

And, whereas we find that fully funding military exemptions to those persons who have served honorably in this Country's military is of minimal fiscal impact to the local governments and that fully funding this credit is in the general public interest,

And, whereas we find that no software has been created to fairly and equitably assess the reduction in military exemption back to the property tax payer,

Motion by Rieken, second by Joyce:

Pursuant to Iowa Code Section 25B.7 the property tax credits/exemptions in Cass County for taxes collectible in fiscal year July 1, 2002 through June 30, 2003 shall be funded as follows:

Homestead Credit	90%	
Low-Income, Elderly, Disabled Credit	80%	
Military Exemption	100%	Carried unanimously.

County Treasurer Sharon Winchell presented quarterly investment report.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Motion by Volk, second by Rieken to concur with the recommendation of Sheriff Larry Jones and appoint Stephanie E. Witzman as a civil process server for the remainder of the sheriff's current term (in accordance with Section 331.652, CODE OF IOWA 2001 as amended). Carried unanimously.

Reports filed- Recorder's and Sheriff's Report of Fees Collected for the month of June, 2002 and Treasurer's Semi Annual Report 7/1/02-6/30/02 and Investment Report 4/1/02-6/30/02.

Chair adjourned meeting. Next meeting Wednesday, July 10, 2001.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Wednesday, July 10, 2002**

The Cass County Board of Supervisors met with four members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen and Charles Rieken. Absent: Don Volk. The minutes of July 3, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Motion by Joyce, second Rieken by to appoint Ray Zellmer to the vacancy term for Franklin Township trustee (term ends 12/31/2004). Carried unanimously.

Chair adjourned meeting. Next meeting Wednesday, July 17, 2001.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Wednesday, July 17, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of July 10, 2002 were approved as read.

Chair was authorized to sign an amended grant subrecipient agreement: name was Construction Careers Training and now is Iowa Association for Construction Training.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

Committee reports- Joyce: Rural Conservation & Development 7/15 (trip to Nevada, Ia); and Volk: SWIMHC 7/15 and West Central Development Corp 7/16 (Harlan).

Chair adjourned meeting. Next meeting Wednesday, July 24, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

The following claims were approved for the period 7/1/02-7/15/02 and the auditor authorized to issue warrants for same:

General Basic Fund

Mick Adams	Rent	360.00
Alco Duckwall Stores Inc	Supplies	20.75
Alliant Utilities	1/2 Gas Bill	159.45
Allied Documents	Supplements, Renewals, Post	431.33
Atlantic Medical Center	Medical	39.17
Atlantic Municipal Util	Utilities	1816.85
Atlantic News Telegraph	Board Minutes	386.18
Atlantic Safe Coalition	Tobacco Grant	200.00
B B C 2309 A Chatburn Ave	Copier/Fax Lease	229.00
B&B Sanitation	Garbage A/D	40.00
Bob Barker Company	Supplies	705.77
Bro Business Center Corp	Maintenance-Gestetner	1524.82
Brown Electric Company	Repairs	82.56
Camblin Plumbing & Heat	A-Cell Cooling	991.15
Cappels	Supplies	27.46

Cass Co Fair & 4H	1st Qtr 2002-2003	13750.00
Cass Co Meals on Wheels	July 2002	500.00
Culligan Soft Water Serv	Salt	34.00
Eileen R Dennis	Rent	178.00
Electronic Engineering Co	Beeper Service	19.00
Fareway Stores	Food and Supplies	666.82
IBM Corporation	Maintenance	1100.57
IMWCA	Install #1 W/C 02-03	3760.00
ISAC	Membership Dues	4150.00
ISACA	Summer School	90.00
K Mart-Atlantic	Office Supplies	19.96
Massena Telephone Co	Pager Lease	22.00
Medicap Pharmacy	Prescription Medicine	15.99
Medivac Inc	Ambulance	2833.33
Mid American Energy	Utilities	62.93
NAEIR	Grab Bag	20.00
NetINS	Web Service	16.95
Office Stop	Printer Cartridge	48.24
OneStar Long Distance Inc	Telephone & Telegr.Serv.	231.74
Postmaster	Newsletter Mailing	195.40
Public Safety Fund	74% June 2002 Expenses	12315.98
Rex Pharmacy	Battery	393.90
Robinson Hardware	Wall Clock and Tape	39.97
Rolands Funeral Services Inc	Autopsy Mileage	210.00
Royal Chemical Inc	Sanitizer	249.95
S W I P C O	FY 2003 SWIPCO Dues	1954.00
S W I T A	1st Qtr FY 02-03 Bus Supp	2500.00
Schumacher Elevator Co	Elevator Maintenance	141.55
Marge Sothman	Rent	275.00
Stone Office Products	Office Supplies	13.06
Sundance Apartments	Rent	110.00
Sycamore Village	Rent	150.00
Verizon Wireless	Cell Phone Service	238.44
Von Bokern Associates	Negotiations-Road	1162.50
Joretta Wendt	Rent	350.00
Western Iowa Tourism Reg	Dues	500.00
<u>General Supplemental Fund</u>		
Cass County Sheriff	Serving Notices	3242.91
Office Stop	Paper For Ballots	7.75
S W I Juvenile Emergency	1st Qtr FY 2002-2003	6197.64
Secretary of State	Terminal Maintenance	373.92
Shelby County Auditor	Office Expense	283.97
<u>MH-DD Services Fund</u>		
Bro Business Center Corp	Copier	78.32
C A S S Incorporated	Transportation	21238.78
Cass Co Auditor	Stamped Envelopes	168.30
Cass Co Meals on Wheels	Meals	62.00
Crossroads of Western IA	Work Activity Services	691.00
Dept of Human Services	Inpatient / Hospital	105377.90
Goodwill Industries	Work Activity Services	642.40
Ida Services, Inc	Work Activity Services	1067.91
Teresa Kanning	Employee Mileage & Subs.	190.53
Lutheran Family Service	Residential Care Fac./MR	4543.00
New Hope Village Inc	Work Activity Services	731.60
Nishna Productions Inc	Community Supported Livin	268.80
OneStar Long Distance Inc	Telephone & Telegr.Serv.	33.60
Partnership For Progress	Community Supported Livin	1210.74

Donna Ray	Mental Health Advocates	137.96
REM-Atlantic	Residential Care Fac./MR	3753.60
REM-Developmental Services Inc	Adult Day Care	513.95
S W IA Mental Health Cen	Partial Hosp./ Screening	15331.00
Verizon Wireless	Telephone & Telegr.Serv.	50.99
West Cent Iowa Workshop	Supported Employment Serv	187.76
<u>Rural Services Basic Fund</u>		
Alex Air Apparatus Inc	PA80 Drager Demo SCBA	650.00
Armadillo TruckVault Inc	Equipment For New Vehicle	1405.40
Bair's Firestone Store	Vehicle Maintenance	374.52
Deter Motors Inc	Vehicle Maintenance	529.53
Feslers Inc	Vehicle Equipment	1279.00
Holiday Inn	School	246.40
Kum & Go	Fuel	855.63
Racom Corp	Siren Repair	262.50
Val Sothman	Office Expense	261.63
Texaco	Fuel	201.61
<u>Secondary Road Fund</u>		
OneStar Long Distance Inc	Engineering Services	69.37
<u>Flood &amp; Erosion Cont.Fund</u>		
Robert E Anderson	Hours and Mileage	347.47
Cass Co Abstract Company	Lien Searches	300.00
<u>Capital Projects</u>		
Larson Painting	Scrapping, Washing, Painting	3800.00
Obermeir's Refrigeration	Walk-in Freezer Unit	3949.35
<u>Local Emergency Mgmt Agency</u>		
OneStar Long Distance Inc	Telephone & Telegr.Serv.	12.68

CCT Grant Agreement amended to IACT Grant Agreement:

#### SUBRECIPIENT AGREEMENT FOR FEDERALLY FUNDED PROJECT

THIS CONTRACT, made and entered into this 17th day of July, 2002 by and between Cass County, IOWA, (hereinafter called the "Local Government"); and, Iowa Association for Construction Training (IACT), (hereinafter called "the Subrecipient") WITNESSETH THAT:

WHEREAS, [Local Government], at the request of the Subrecipient, has applied to the Iowa Department of Economic Development for a grant of federal funds from the U.S. Department of Housing and Urban Development pursuant to Title I of the Housing and Community Development Act of 1974 and Chapter 23 of the Iowa Administrative Code to: (describe project activities and performance targets); and,

WHEREAS, the [Local Government] has been awarded a grant of funds as aforesaid in the amount of \$ 272,519.00 subject to the condition that the [Local Government] provide a local matching contribution in the amount of \$ 617,020.00; and,

WHEREAS, the parties hereto desire to make a written agreement with respect to said funds and the implementation of the project to which they pertain;

NOW, THEREFORE, the parties hereto have agreed to the terms and conditions as hereafter stated:

Section 1. Matching Funds. The Subrecipient shall expend the sum of \$ 617,020.00 of its own funds constituting 69 % of the local matching contribution (for what? when infused? how managed?).

Section 2. Construction Contracts and Services. The [Local Government / Subrecipient] shall, for the purpose of constructing the aforesaid proposed project, proceed forthwith to engage the services

of an architect/engineer, adopt plans and specifications, and award construction contracts in accordance with the laws and regulations of the State of Iowa and of the United States.

Section 3. Administration. The administration of the CDBG Contract # 02-CRL-001 and all transactions involving the expenditure of any of the grant funds within the scope of said contract shall be the sole prerogative of the [Local Government] carried out in such manner as it deems appropriate and consistent with Title I of the Housing and Community Development Act of 1974 and 261--Chapter 23 of the Iowa Administrative Code.

Section 4. Property Ownership. Any and all improvements or property, real or personal, constructed, installed, or acquired pursuant to this contract shall be and remain the property of the Subrecipient (provide any conditions as appropriate here). If, from the date funds are first spent for the property until five years after closeout of the [Local Government]'s grant the use or planned use of the property is proposed to be changed, then the subrecipient shall notify the [Local Government] of the proposed change. The [Local Government] shall contact the Iowa Department of Economic Development for instructions on how to proceed. If the Subrecipient proceeds with a use determined by the IDEED to be inconsistent with the use of the CDBG funds, the Subrecipient shall reimburse the [Local Government] and the [Local Government] shall reimburse the IDEED in the amount of the current fair market value of the property, less any portion of the value attributable to expenditures of non-CDBG funds.

Section 5. Proposed Project. The Subrecipient shall grant access to the premises and Subrecipients' program records for the [Local Government] and its contractors to perform such required functions consistent with the CDBG contract as the [Local Government] shall deem appropriate.

Section 6. Excess Costs. It is agreed that if the amount of the lowest responsible bids received for construction of the aforesaid project, plus the estimated cost of professional services and a reasonable reserve for contingencies exceeds the balance of grant funds and local funds committed to as stated in Section 1 of this agreement, all bids shall be rejected and the project redesigned so as to keep the maximum cost of the project less than the balance of grant and local funds. It is further agreed that if the construction of said project results in contractual liability of the [Local Government] in an amount greater than said grant funds, the Subrecipient shall reimburse the [Local Government] for such excess costs.

Section 7. Indemnification. The Subrecipient shall hold the [Local Government] and its officers and employees harmless from any and all claims, losses, damages or liability whatsoever resulting from or arising out of this contract or the project to which is pertains.

Section 8. Unallowable Costs. If [Local Government] determines at any time, whether through monitoring, audit, closeout procedures or by other means or process that the Subrecipient has expended funds which are unallowable, the Subrecipient will be notified of the questioned costs and given an opportunity to justify questioned costs prior to [Local Government]'s final determination of the disallowance of costs. If it is [Local Government]'s final determination that costs previously paid by the [Local Government] are unallowable under the terms of the Agreement, the expenditures will be disallowed and the Subrecipient shall repay to [Local Government] any and all disallowed costs.

Section 9. Events of Default. The following shall constitute Events of Default under this Agreement:

Material Misrepresentation. If at any time any representation, warranty or statement made or furnished to the [Local Government] by, or on behalf of the Subrecipient in connection with this Agreement or to induce the [Local Government] to make a grant to the Subrecipient shall be determined by the [Local Government] to be incorrect, false, misleading or erroneous in any material respect when made or furnished and shall not have been remedied to the [Local Government]'s satisfaction within thirty (30) days after written notice by the [Local Government] is given to the Subrecipient.

Noncompliance. If there is a failure by the Subrecipient to comply with any of the covenants, terms or conditions contained in this Agreement.

Agreement Expiration Date. If the Project, in the sole judgment of the [Local Government], is not completed on or before the Agreement Expiration Date.

Misspending. If the Subrecipient expends Grant proceeds for purposes not described in the CDBG application, this Agreement, or as authorized by the [Local Government].

Insurance. The following provision shall apply to Activity Number(s) \_\_\_\_\_. If loss, theft, damage or destruction of any substantial portion of the property of the Subrecipient occurs for which there is either no insurance coverage or for which, in the opinion of the [Local Government], there is insufficient insurance coverage.

Section 10. Notice of Default. [Local Government] shall issue a written notice of default providing therein a fifteen (15) day period in which the Subrecipient shall have an opportunity to cure, provided that cure is possible and feasible.

Section 11. Remedies upon Default. If, after opportunity to cure, the default remains, [Local Government] shall have the right, in addition to any rights and remedies available to it to do one or both of the following:

exercise any remedy provided by law;

require immediate repayment of up to the full amount of funds disbursed to the Subrecipient under this Agreement plus interest.

Section 12. Miscellaneous. Neither party to this contract shall assign its rights and obligations hereunder without the prior written authorization of the other party. This contract shall be governed by the laws of the State of Iowa. In the event any provision of this contract shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof. The terms and conditions of this contract may be amended only by written instrument executed by both parties and, when necessary, with the concurrence of the State of Iowa, Department of Economic Development. Such amendments include any deviation from the recipient program schedule, or other terms and conditions provided for by the Iowa Department of Economic Development contract number 02-CRL-001 which is by this reference incorporated herein and made a part hereof of this Subrecipient agreement.

Section 13. Federal Laws. By virtue of the federal funding provided for under this agreement, the parties hereto shall be bound by and adhere to all applicable federal laws, rules, policies, orders and directions, including by way of specification but not limited to the following:

The requirements of Title VIII of the Civil Rights Act of 1968, 42 U.S.C. 3601-19 and implementing regulations; Executive Order 11063; Title VI of the Civil Rights Act of 1964 (42 U.S.C. 200d-1), and the Americans with Disabilities Act, as applicable (P.L. 101-336, 42 U.S.C. 12101-12213); and related Civil Rights and Equal Opportunity statutes; and regulations which supplement these laws and orders.

The prohibitions against discrimination on the basis of age under the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) and the prohibitions against discrimination against handicapped individuals under Section 504 of the Rehabilitation Act of 1973 (24 U.S.C. 794).

The requirements of Executive Order 11246 and the regulations issued under the Order at 41 CFR Chapter 60.

The requirements of Section 3 of the Housing and Urban Development Act of 1968, 12 U.S.C. 1701.



The requirements of Executive Orders 11625, 12432, and 12138. Consistent with responsibilities under these Orders, the provider must make efforts to encourage the use of minority- and women-owned business enterprises in connection with activities funded under this part.

The maintenance of books, records, documents and other such evidence pertaining to all costs and expenses incurred and revenues received under this contract/subagreement to the extent and in such detail as will properly reflect all costs, direct and indirect, of labor, materials, and equipment, supplies, services, and other costs and expenses of whatever nature, for which payment is claimed under their contract/subagreement as specified in 261--Chapter 23, Iowa Administrative Code and OMB Circular A-102.

At any time during normal business hours and as frequently as deemed necessary, the parties heretofore shall make available to the Iowa Department of Economic Development, the State Auditor, the General Accounting Office, and the Department of Housing and Urban Development, for their examination, all of its records pertaining to all matters covered by this contract/subagreement and permit these agencies to audit, examine, make excerpts or transcripts from such records, contract, invoices, payrolls, personnel records, conditions of employment, and all other matters covered by this contract/subagreement.

Others as applicable.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized representatives.

Signed for CASS COUNTY, IOWA this 17th day of July, 2002 by  
Kenneth Waters, Chair of Cass County Board of Supervisors      Attested by Co. Auditor Dale Sunderman

### **Wednesday, July 24, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of July 17, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects. Chair was authorized to sign contracts with Olsen Fuel Supply and 21st Century Coop for diesel fuel; and with United Rentals Inc of Des Moines for pavement marking. Wickman/McDermott 'flood damage' lawsuit has been settled. New pickups being purchased from low bidder Deter Motor and will be last year model. A brush cutting contract ran thru June 15. Six of forty projects completed (5 deleted). Motion by Kinen, second by Volk to terminate brush cutting contract with Watson. Carried unanimously.

C.A.S.S. Inc director Glenda Farrier reviewed facility projects. They propose to buy, build or renovate a building and to provide affordable housing with individualized support services on site- a type of assisted living with funding to be via CDBG (Community Development Block Grant) and a low interest, long term loan via USDA Rural Development.

Cass County Conservation Naturalist Andria Cossolotto reviewed departmental activity.

Cass Atlantic Development Coordinator Dan White presented update on Cass County website and reviewed current activity.

Sheriff Larry Jones discussed a three year federal grant (\$75,000).

Committee reports- Joyce: CADCO 7/23; Kinen: EMA 7/23 and Public Safety Communications Commission (PSCC)/911 Service Board 7/22; Rieken: SW IA Juvenile Emergency Services 7/17 and 4th Judicial District Adult Corrections 7/23. Volk: Alcohol and Drug Assistance Agency 7/21 and PSCC 7/22.

Chair adjourned meeting. Next meeting Wednesday, July 31, 2001.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**July 29, 2002 1:00 P.M.**

CANVASS OF CITY OF CUMBERLAND SPECIAL ELECTION OF JULY 23, 2002

The Cass County Board of Supervisors met as ex-officio Board of Canvassers with three members present: Russell Joyce, acting chair; Chuck Kinen and Don Volk. Absent: Charles Rieken and Kenneth Waters.

At 1 PM the votes cast in the Special Election for the City of Cumberland were canvassed. After inspection of the TALLY BOOK from the July 23, 2002 SPECIAL CITY ELECTION, the Board declared the following candidate elected and authorized the Auditor to issue the abstract and certificate of election:

For the CITY OF CUMBERLAND --  
COUNCIL vacancy term ending 12/31/2005: DARRIN W. SHAFER

Official canvass placed on record.

Vote Tally: (CAPITAL LETTERS: Candidates appearing on ballot and MIXED CASE: write in candidates.)

PATRICIA GRIESHABER	22 votes;
DARRIN W. SHAFER	50 votes;
Lela Lank (write in)	1 vote

Chair declared the canvass completed and adjourned meeting.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Wednesday, July 31, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of July 24, 2002 were approved as read.

Anita, Atlantic and Griswold librarians (Sherry Waddell, Cindy Miller and Carole Stanger) presented annual reports of usage of library and reviewed library operations.

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Jo Ann Thielen, Cass County's Western Iowa Tourism representative updated board on current activity.

Committee reports- Waters: SWIPCO/SWITA 7/25.

Chair adjourned meeting. Next meeting Wednesday, August 7, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Claims for 7/16/02 thru 7/31/02 were approved and auditor was authorized to issue warrants therefor:

General Basic Fund

A&L Analytical Lab	Med & Health Serv-Drug/Al	461.00
A-FORD-O Motel	Rent	76.32
Akin Building Center	Lumber	23.97
Alco Duckwall Stores Inc	Fans	20.00
Alcohol & Drug Agency	1st Qtr REnt	675.00
Alliant Utilities	Utilities	145.31
Anita Municipal Utilities	Utilities	189.84
Anita Printing Services, Inc	Summer Newsletter Printin	137.50
Aquila	Gas @ Cold Springs	18.61
AT&T	Telephone Service	27.26
Atlantic Locker Service	Food	110.39
Atlantic Motor Supply	Filters	21.73
Atlantic Municipal Util	Electric and Water	861.84
James P Barry	Office Expense	4039.25
Bob's Mower Clinic LLC	Supplies	236.20
Bro Business Center Corp	Copies Per Lease Agreemen	73.51
E D Brocker	Travel	10.95
Brown Electric Company	Install Ceiling Fan-EMA	139.06
Camblin Plumbing & Heat	Clean Air Conditioners	78.00
Cappels	Supplies	27.76
Cass Co Memorial Hospital	Inmate Care	184.00
Cass County Jail Donna Jones-A	Imprest Cash	64.52
Cass/Atlantic Development Corp	1st Qtr FY 2002/2003	6250.00
Century Laboratories Inc	Chemicals	837.69
Community Oil Company	Diesel and Gas	277.94
Cook Sanitation	Sanitation	115.50
Autumn Creceluis	Camp Helper	75.00
Dave's Auto Repair	New Starter and Labor	241.52
Dept of Veteran Affairs Medica	Medications	240.40
Egan Supply Co	Supplies	62.76

Electronic Engineering Co	Beeper Service	19.00
Extreme Clean Car Wash	Car Wash Tokens	238.00
Fareway Stores	Food and Provisions	1983.93
Fidlar Doubleday, Inc	Sheriff's Deeds	15.23
Fikes Metro Inc	Deodorizers	14.00
Gordon's Copier Service	Copier Contract Copies	15.39
Griswold American Inc	Board Minutes	168.31
Griswold Amoco Fuel-O-Matic	Gas	103.57
Griswold Coop Telephone	Phone Service	104.50
Hancock Elevator Inc	Fish Food	94.50
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Diabetic Supplies	22.99
I A C C B	2002-2003 Membership Dues	500.00
IMAGETek, Inc	Engineering Services	220.00
Information Systems Profession	Computer Repair	50.60
Iowa State Sheriffs & Dep	2002 Jail School	210.00
Wayne Johnson	Rent	460.00
Darrel Jones	Transport Y-Camp kids	150.00
Richard W Kanning	Transportation and Lunch	61.29
Larsen Supply Co	Towels	187.50
Laverty Sanitation	Garbage Pickup and Rent	105.00
Lindeman Tractor Co	Parts	70.22
Dr Mark D Markham	Outpatient Treatment	194.00
Francis D/Twila S Marnin	Rent	400.00
Matt Parrott & Sons	Copy Paper	59.73
Maximus (formerly DMG-Maximus)	Cost Allocation	1223.25
Lori McConnell	Camp Helper	100.00
Mid-American Energy	Electricity	820.45
Monarch Fund Monarch Watch c/o	Monarch Membership	73.00
Kay Neumann	Brunch With The Birds	250.00
Nishnabotna Valley R E C	Utilities	387.35
Office Stop	Ink Cartridge	29.99
OneStar Long Distance Inc	Long Distance	217.70
Pamida Discount Center	Bathroom Tissue	41.95
Phillips Petroleum Co	Van Gas	19.98
Postmaster	Postage	248.75
Jerald Putnam	Travel	14.60
Qwest	Computer Line	745.40
RDG Crose Gardner Shukert Inc	Other Charges & Services	9297.40
Rex Pharmacy	Copy made of VCR	292.18
Robinson Hardware	Supplies	147.48
Rush Electric	Labor & Maint on Pole Bre	49.98
Michael A Scheibeler	Office Expense	104.39
Schildberg Construction	Rock	13.80
Schumacher Elevator Co	Elevator Maintenance	141.55
Seneca Environmental Services	Contrib.-Other Gov.&Organ	3158.50
Senior Citizens Cass Co	1st Qtr FY 2003	3223.00
Dennis Sierck	Food For Board Meeting	31.77
Solutions	Put Taxes on CD	26.25
Stone Office Products	Pens	85.21
Tukes	Snake Supplies	43.00
United States Cellular	Cell Phones	45.71
Utilicorp United	Utilities	428.43
Van Diest Supply Company	Chemicals	78.80
Verizon Wireless	Cell Phone Service	629.44
W & S Appliance Inc	Amana A/C	640.00
Kenneth Waters	Mileage	246.74

Mark Wedemeyer	Rent	150.00
Joretta Wendt	Rent	350.00
Winston's Service Center	Gas and Repairs	143.15
<u>General Supplemental Fund</u>		
CitiBusiness (was A T & T)	Meal During Transport	14.47
Ruth Denham	Election Official	125.00
Jean Henkenius	Election Official	71.50
M & M Sales Company	Tally List	15.97
Margaret Taylor	Election Official	71.50
<u>MH-DD Services Fund</u>		
C A S S Incorporated	Transportation	800.00
Country Care Center	Community Supported Livin	107.56
Harlan National Bank	Office Supplies	151.00
Teresa Kanning	Mileage	141.98
Mason City Clinic	Outpatient / Counseling	108.13
Park Place	Community Supported Livin	4273.42
Postmaster	Postage & Mailing	16.90
Qwest	Telephone & Telegr.Serv.	63.88
Donna Ray	Mental Health Advocates	100.19
S W IA Mental Health Cen	Case Mgmt-Medicaid Mat	3720.96
Verizon Wireless	Cell Phone	51.16
Westminster House	Rent	179.35
Willow Heights Inc	Residential Care Fac.	9346.50
<u>Rural Services Basic Fund</u>		
CitiBusiness (was A T & T)	Fuel and Misc	781.01
Feslers Inc	Vehicle Equipment	1260.00
Phil Fleet Advantage	Fuel	532.96
<u>Secondary Road Fund</u>		
Agri Drain Corp	Engineering Services	306.00
Akin Building Center	Engineering Services	31.93
Alliant Utilities	Engineering Services	224.14
AmeriPride	Engineering Services	42.53
Anita Tribune Co Inc	Engineering Services	36.00
Atlantic Motor Supply	Engineering Services	1062.70
Atlantic Municipal Util	Engineering Services	178.60
Atlantic News Telegraph	Engineering Services	190.80
Bair's Firestone Store	Engineering Services	1938.52
Barco Municip Prod Inc	Engineering Services	1844.64
Cappels	Engineering Services	510.12
Cass Co Environ Landfill	Engineering Services	30.30
Cass Co Memorial Hospital	Engineering Services	88.00
Chief Supply Corporation	Engineering Services	88.93
CitiBusiness (was A T & T)	Engineering Services	138.00
A M Cohron & Son	Engineering Services	897.76
Cook Sanitation	Engineering Services	30.00
Curtis Welding & Fab Curt Rena	Engineering Services	9.00
Dave's Portable Welding	Engineering Services	33.00
Deter Motors Inc	Engineering Services	110962.62
Filter-Care of Ne Inc	Engineering Services	115.75
Force America	Engineering Services	749.50
Griswold American Inc	Engineering Services	40.00
Griswold Amoco Fuel-O-Matic	Engineering Services	105.35
Griswold Coop Telephone	Engineering Services	41.47
Ia Co Engineers Office Org	Engineering Services	200.00
Inland Truck Parts Co	Engineering Services	550.58
Iowa Prison Industries	Engineering Services	444.86
JFSCO Engineering, PC	Engineering Services	2196.00

Larsen Ford Sales Inc	Engineering Services	27.12
Lindeman Tractor Co	Engineering Services	40.82
Linweld	Engineering Services	25.80
Charles Marker	Engineering Services	323.08
Massena Telephone Co	Engineering Services	26.57
McAtee Tire Service Inc	Engineering Services	24.50
McCunn Equipment Company	Engineering Services	243.53
Mid American Energy	Engineering Services	2.53
Mid Continent Safety	Engineering Services	186.80
Nelson Machine & Forge	Engineering Services	21.00
Nishnabotna Valley R E C	Engineering Services	16.40
O'Reilly Auto Parts	Engineering Services	38.78
Qwest	Engineering Services	204.46
Red Oak Industrial Gases Inc	Engineering Services	169.27
Rexco Equipment Inc	Engineering Services	140.35
Robinson Hardware	Engineering Services	7.58
Sandbothe Firestone	Engineering Services	24.00
Schildberg Construction	Engineering Services	3252.94
Snyder & Assoc Inc	Engineering Services	18667.50
Stone Office Products	Engineering Services	80.41
United Build Centers	Engineering Services	198.36
United Suppliers Inc	Engineering Services	1093.70
Van Diest Supply Co	Engineering Services	4900.00
Vegetation Management	Engineering Services	5620.00
West Central Construction Inc	Engineering Services	608.00
West Iowa Telephone Co	Engineering Services	30.35
Zep Mfg Company	Engineering Services	51.63
Ziegler Inc.	Engineering Services	1017.85
21st Century Cooperative	Engineering Services	4316.54
<u>Flood &amp; Erosion Cont.Fund</u>		
Cass Co Abstract Company	Lien Searches	150.00
Cass Co Soil Cons Dis Asn	Tree and Brush Trimmer	149.00
Orscheln Farm & Home Supp	Chain and Bolts	26.01
<u>Local Option Tax Fund</u>		
City of Massena	Clearing of Buildings	10000.00
<u>Local Emergency Mgmt Agency</u>		
Alpha Wireless Communications	Handheld Radio	1004.00
Rob Koppert	Motel at ISAC	143.38
Mediacom	Cable TV	38.09
Office Stop	Utility Table	158.00
Qwest	Telephone & Telegr.Serv.	65.38
Rex Pharmacy	Printer Cable	24.99
Verizon Wireless	Cellular Service	44.68

**Wednesday, August 7, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of July 31, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Wellmark account representative Toni Thompson reviewed Cass County's medical insurance program and presented information on other Wellmark products.

Reports filed-Recorder's and Sheriff's Report of Fees Collected for the month of July, 2002.

Chair adjourned meeting. Next meeting Wednesday, August 14, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Wednesday, August 14, 2002**

The Cass County Board of Supervisors met with three members present: Kenneth Waters, Chair; Chuck Kinen and Don Volk. Absent (attending out of county meeting): Russell Joyce and Charles Rieken. The minutes of August 7, 2002 were approved as read.

CADCO director Dan White reviewed current agency activity. Morrison Technology Group representative Judy Maas presented a proposal for a targeted web site for Cass County entities. It was estimated that development, debugging, deployment, training/troubleshooting, and data input first year costs would be \$19,500 with ongoing maintenance cost in second year \$3,000. This site would be a one-stop location for information about Cass County: city, county, historical, tourist sites, businesses, etc.

County Attorney James Barry reviewed current legal activity. The Board is considering whether to establish the elected county attorney position as a full time position rather than the current part time position with the county attorney's office to be located in the courthouse.

Having received a notice of decision from the Iowa Department of Human Services concerning a recipient of medical assistance: Motion by Volk, second by Kinen to order the county treasurer to suspend collection of taxes on property described as LOT 5 OF TURNER'S ADDITION TO THE CITY OF ANITA (Parcel # 320007528001000) in accordance with section 427.9, Code of Iowa. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer at out of county meeting.

At 11:30 AM the Board recessed to the Cass County Memorial Hospital for the quarterly Home Care/Chore Services meeting.

Reports filed- Home Care/Chore Services Report and Medivac Ambulance Report for Quarter ending 06/30/2002.

Chair adjourned meeting. Next meeting Wednesday, August 21, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Claims for 8/1/02 thru 8/15/02 were approved and auditor was authorized to issue warrants therefor:

General Basic Fund

Alco Duckwall Stores Inc	Inmates Paper	4.74
Alliant Utilities	Utilities-Courthouse & Jail	90.22
Allied Documents	Supplements/Postage Due	380.49
Almark Inc	Rent	150.00
Amoco Oil Co	Fuel	45.59
Anita Tribune Co Inc	Board Minutes	421.28
Atlantic Municipal Util	Utilities	1985.90
Atlantic News Telegraph	Board Minutes	421.12
Atlantic Pest Control	1/2 Extermination Service	57.50
Atlantic Safe Coalition	Tobacco Grant	200.00
B B C	Copier and Fax Lease	229.00
B&B Sanitation	1/2 Garbage Bill	40.00
Bob Barker Company	Supplies	492.74
Bro Business Center Corp	Copier Contract	16.72
Camblin Plumbing & Heat	Repairs	2242.85
Carpenter Uniform Co	Pants	107.10
Continental Research Corp	Deodorizers	142.61
Econo Foods	Food and Provisions	25.00
Fareway Stores	Food	767.78
Holiday Inn-Amanas	Lodging	228.35
Hy Vee Pharmacy	Inmates Prescription Medi	250.10
I A C C B	2002 IACCB Conf Registrat	155.00
IMWCA	Install #2 W/C 02-03	3760.00
Joyce Jensen	Mileage	143.81
K Mart-Atlantic	Supplies	151.72
Massena Telephone Co	Pager Lease	22.00
Matt Parrott & Sons	Vital Records Envelopes	65.31
Maximus (formerly DMG-Maximus)	Cost Allocation	2750.00
Mid American Energy	Utilities	135.11
NetINS	Web Service	16.95
Nogg Chemical & Paper	Toilet Paper	267.82
Office Stop	Office Supplies	89.56
OneStar Long Distance Inc	Telephone & Telegr.Serv.	297.88
Bob Oppold	Clean and Lube Printer	60.00
Plummer Investments	Rent	295.00
Postmaster	Postage	100.50
Public Safety Fund	74% July 2002 Expenses	11999.46
Quill Corporation	Office Supplies	132.20
Rex Pharmacy	Supplies	42.04
Robinson Hardware	Supplies	25.64
Lois Schmitt	Rent	300.00
Ron Schroeder	Rent	240.00
Solutions	Restoring Data	21.00
Stamp Fulfillment Services	Stamped Envelopes	825.85
Walter J Stephens	Inmates Clothing	83.43
Stone Office Products	Supplies	918.57
Dale E Sunderman	Mileage	157.51
Sycamore Village	Rent	150.00
JoAnn Thielen	State Tourism Conference	149.00



Wendell Weideman	Rent	325.00
Bob & Jennifer Williams	Rent	239.00
Sharon Winchell	Mileage	35.04
<u>General Supplemental Fund</u>	Anita Tribune Notice of Election	96.00
Audubon County Auditor	Mileage	64.00
Cass County Sheriff	Serving Notices-Court	3578.56
Crittenton Center	Emergency Shelter	1337.03
Henry County Sheriff	Juvenile	32.50
Office Stop	Paper	15.50
Secretary of State	Terminal Maintenance	107.68
<u>MH-DD Services Fund</u>	C A S S Inc Sheltered Workshop	25015.67
Cass Co Meals on Wheels	Meals	67.50
Crossroads of Western IA	Work Activity Services	794.65
Dept of Human Services	Case Mgmt-Medicaid Match	40484.06
Ida Services, Inc	Work Activity Services	1044.35
Teresa Kanning	Mileage	119.53
Lutheran Family Service	Residential Care Fac./MR	4572.50
Medicap Pharmacy	Prescription Medicine	15.99
New Hope Village Inc	Work Activity Services	620.32
Nishna Productions Inc	Community Supported Living	268.80
Office Stop	Office Supplies	422.16
OneStar Long Distance Inc	Telephone & Telegr.Serv.	50.24
Partnership For Progress	Community Supported Living	1139.53
REM-Atlantic	Residential Care Fac./MR	3753.60
REM-Developmental Services Inc	Adult Day Care	568.05
Rex Pharmacy	Office Supplies	5.29
S W IA Mental Health Cen	Partial Hosp./ Screening	23160.00
West Cent Iowa Workshop	Supported Employment Serv	159.44
Westminster House	Rent	179.35
<u>Rural Services Basic Fund</u>	Bair's Firestone Veh Maint	499.00
Brown's Shoe Fit	Boots	176.00
Deter Motors Inc	Vehicle Maintenance	723.73
Feslers Inc	Vehicle Equipment	259.00
Gall's Inc	Gear Bag	69.98
Hansen Interstate Repair	Towing and Storage	275.00
Iowa Prison Industries	Patrol Vehicle Markings	219.81
J&J Custom Graphic Design	Sign	112.00
Kens Wash & Gas	Wash Tokens	35.00
Kum & Go	Fuel	756.68
Pamida Discount Center	Batteries and Tape	49.99
Phil Fleet Advantage	Fuel	551.10
Racom Corp	Equipment	2289.80
Texaco	Fuel	205.51
Williams Bros Garage	Towing and Storage	550.00
Winston's Detailing	Vehicle Clean-up	275.00
<u>Secondary Road Fund</u>	Ted Namanny Eng Services	200.00
Olsen Fuel Supply Inc	Engineering Services	2736.90
OneStar Long Distance Inc	Engineering Services	70.26
The Car Guys	Engineering Services	1240.00
<u>Local Option Tax Fund</u>	Akin Bldg Center Silica Sand	21.75
McDermott & Son Roofing Co	York Condensing Unit	5973.00
<u>Local Emergency Mgmt Agency</u>	OneStar Long Dist. Serv.	27.35
Grand Total		157242.65

**Wednesday, August 21, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of August 14, 2002 were approved as read.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

JEO Consulting Group representative Derek Miller reviewed an Atlantic City Park Master Plan. Board was consulted since the war monuments are on the park block in the city of Atlantic and the county has title in 25% of the property. Majority of comment to board from taxpayers has been to restrain from any discretionary projects that would increase taxes.

Chair adjourned meeting. Next meeting Friday, August 30, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Friday, August 30, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of August 21, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

Sheriff Larry Jones reviewed COPS grant program. Grant is for \$75,000 with \$25,000 match to create one new deputy position. Position must be maintained for 3 years and grant reimburses 75% of expense of deputy salary until \$75,000 is reached. Board authorized sheriff to begin process for hiring of an additional deputy.

Motion by Rieken, second by Volk to approve the employment of Beverly A. Rudy as a part-time jailor (\$9.45/hr) effective 9/2/02. Carried unanimously.

At 9 AM as published the Board held first hearing on proposed Ordinance No. 20. Motion by Volk, second by Kinen to approve Ordinance 20 on first reading. Carried unanimously. Second and final reading will be Sept. 4.

Motion by Kinen, second by Rieken to approve "Renewal License for Off-Premise Liquor, Wine or Beer" application of 21st Century Coop C Store, Massena, Iowa. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

Chair was authorized to sign renewal "Contract for Medicaid Case Management Services between Cass County and the SWIMHC."

County Engineer Charles Marker reviewed current road projects.

Motion by Kinen, second by Rieken to extend Hungry Canyons Alliance Projects 01-16, 01-17 and 01-18 agreements thru next federal fiscal year ending 9/30/03 (on West Nodaway River). Carried unanimously.

Chair adjourned meeting. Next meeting Wednesday, September 4, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Claims for 8/16/02 thru 8/31/02 were approved and auditor was authorized to issue warrants therefor:

General Basic Fund

Akin Building Center	Lumber	39.95
Alliant Utilities	Utilities A/D	156.35
Anita Printing Services, Inc	Cash Tickets	69.50
Anita Tribune Co Inc	Board Minuntes	237.64
Aquila	Gas @ Cold Springs	17.93
Atlantic Locker Service	Food	136.15
Atlantic Medical Center	Coroner Call	100.00
Atlantic Motor Supply	Battery	59.49
Atlantic Municipal Util	Utilities A/D	1055.45
James P Barry	Office Expense	4700.05
Behkin Family	Trumpeter Swan Care	100.00
Bob's Mower Clinic LLC	Oil Mix	12.00
Bro Business Center Corp	Copies Per Lease Agreement	48.42
E D Brocker	Travel	10.95
Camblin Plumbing & Heat	Faucet Repair	66.82
Cappels	Custodial Supplies	814.24
Cass Co Auditor	Norton Anti-Virus	19.95
Cass Co Meals on Wheels	Aug 2002	500.00
Cass Co Memorial Hospital	Homemaker-Home Health Aid	8609.18
Cass County Jail	To Imprest Cash	75.20
CDW Government, Inc	Toner	331.49
Cook Sanitation	Sanitation	105.50
Danish Mutual Insurance	Insurance Coverage-Hitchc	630.25
Dartek	Win Modem	48.48
Eileen R Dennis	Rent	275.00
Dept of Veterans Affairs	Medication	77.00
Earl May Garden Center	Animal Maintenance Supplies	22.96
Electronic Engineering Co	Beeper Service	19.00
Fareway Stores	Food and Supplies	1172.39
Farm Service Co-op	Fuel-Aug 2002	126.00
Fikes Metro Inc	Deodorizers	14.00
First Bankcard Center	Envelopes and Meals	234.03
Griswold Amoco Fuel-O-Matic	Gas	117.74
Griswold Coop Telephone	Phone Service	98.72
Guthrie County Electric	Utilities	181.28
Doug & Teresa Guttenfelder	Rent	187.50
Hall Floor Covering	Bathroom Vinyl and Labor	90.00
Hancock Elevator Inc	Fish Food	94.50
Harlan National Bank	Copy Machine Lease	151.00
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Food For Brunch w/Birds	253.04
IMAGETek, Inc	Telephone Support	100.00
Iowa St Co Treas Ass'n	IA State Treasurer Dues	225.00
Joyce Jensen	Summer School Meal	14.00
Wayne Johnson	Rent	230.00
K Mart-Atlantic	Supplies	34.80
Tarah Knudsen	Translate Forms For Jail	150.00
Larsen Supply Co	Paper Towels	215.60
Laverty Sanitation	Garbage Pickup	120.00
Less Gauss Inc	Clarifier/ Wrap Light	78.95
Francis D Marnin	Rent	250.00

Mediacom	Cable TV	38.10
Medivac Inc	Ambulance	2833.33
Mid American Energy	Utilities	665.53
Mid-American Energy	Electricity	1101.52
Margo Murray	Rent	200.00
Nishnabotna Valley R E C	Utilities	550.15
Office Stop	Mailing Labels & Paper Cl	460.90
OneStar Long Distance Inc	Long Distance	238.76
Pamida Discount Center	Supplies	228.14
Pitney Bowes Reserve Account	Postage & Mailing	209.00
Postmaster	Postage	263.94
Jerald Putnam	Travel	14.60
Qwest	Telephone & Telegr.Serv.	733.08
RDG Crose Gardner Shukert Inc	Other Charges & Services	4904.20
Respond Systems	First-Aid Supplies	58.30
Rex Pharmacy	Slide Film	258.16
Robinson Hardware	Supplies	206.24
Dale Rourick	Rent	350.00
Michael A Scheibeler	Office Expense	163.88
Schuelman Apartmens	Rent	400.00
Schumacher Elevator Co	Elevator Maintenance	141.55
Steinbeck & Sons	Propane	236.92
Stone Office Products	Office Supplies	44.03
Thompson Publishing Group	ADA Compliance Guide	299.00
United States Cellular	Cell Phones	46.42
Verizon Wireless	Cell Phone Service	384.84
Weirich Welding	Welding For Gator	40.00
West Central Dev Corp	FY 2003 Appropriation	3000.00
Winston's Service Center	gas	18.80
<u>General Supplemental Fund</u>		
Adair Co Sheriff	Criminal	30.18
Audubon County Sheriff	Criminal	41.50
CitiBusiness (was A T & T)	Serving Notices	32.99
Lawrence Co Sheriff	Criminal	17.28
Matt Parrott & Sons	Tally Lists-School	49.26
Page Co Sheriff	Criminal	32.00
Quakerdale	Juvenile Shelter Care	916.86
Shelby County Auditor	Office Expense	283.97
<u>MH-DD Services Fund</u>		
Cerro Gordo Co Sheriff	Outpatient / Counseling	100.00
Country Care Center	Community Supported Living	107.56
Karen Emersen	Legal Aid	92.52
Park Place	Community Supported Living	4160.92
Donna Ray	Mental Health Advocates	38.26
S W IA Mental Health Cen	Case Mgmt-Medicaid	17143.71
Verizon Wireless	Cell Phone	42.15
Willow Heights Inc	Residential Care Fac.	10251.00
<u>Rural Services Basic Fund</u>		
Brown Auto Body	Vehicle Repair	625.33
Cass Co Cleaners	Uniform Cleaning	49.98
CitiBusiness (was A T & T)	Fuel and Misc	711.16
Deter Motors Inc	2002 Chevy Tahoe	22409.71
Feslers Inc	Supplies	102.33
Pamida Discount Center	Video Tapes	17.97
Williams Bros Garage	Towing and Storage	275.00
<u>Secondary Road Fund</u>		
Aerial Services Inc	Engineering Services	9613.30

Akin Building Center	Engineering Services	1003.49
Alliant Utilities	Engineering Services	258.48
AmeriPride	Engineering Services	54.77
Atlantic Motor Supply	Engineering Services	1589.10
Atlantic Municipal Util	Engineering Services	208.20
Avoca Implement Company	Engineering Services	418.28
Bair's Firestone Store	Engineering Services	59.00
Brown Supply Co Inc	Engineering Services	584.90
C.J. Cooper & Associates, Inc	Engineering Services	63.00
Cappels	Engineering Services	406.95
Cass Co Environ Landfill	Engineering Services	10.00
Cass Co Memorial Hospital	Engineering Services	68.00
Central West Fabricators	Engineering Services	205.00
CitiBusiness (was A T & T)	Engineering Services	69.00
Coates Manufacturing Co	Engineering Services	107.74
Cook Sanitation	Engineering Services	30.00
Cycles Plus Lawn Equipment	Engineering Services	6.00
Dave's Portable Welding	Engineering Services	225.50
Des Moines Industrial Products	Engineering Services	691.18
Deter Motors Inc	Engineering Services	437.13
Dultmeier Sales	Engineering Services	15.79
Econo Foods	Engineering Services	9.40
Electronic Engineering Co	Engineering Services	4117.65
Filter-Care of Ne Inc	Engineering Services	200.70
Force America	Engineering Services	33.12
Griswold Amoco Fuel-O-Matic	Engineering Services	150.45
Griswold Coop Telephone	Engineering Services	36.82
Harper Brush Works	Engineering Services	86.90
Henningsen Constr Co Inc	Engineering Services	282.36
Hotsy Cleaning Systems Inc	Engineering Services	163.20
Inland Truck Parts Co	Engineering Services	162.51
Iowa Environmental Services	Engineering Services	150.00
Iowa Prison Industries	Engineering Services	27.99
Lawson Products Inc	Engineering Services	740.37
Malone Garden Center	Engineering Services	115.00
Charles Marker	Engineering Services	102.20
Massena Telephone Co	Engineering Services	19.52
McAtee Tire Service Inc	Engineering Services	148.74
Metal Culverts Inc	Engineering Services	1769.60
Mid American Energy	Engineering Services	2.53
Mid-Land Equipment	Engineering Services	15.57
Mid-States Ford Truck	Engineering Services	47.00
Nishnabotna Valley R E C	Engineering Services	16.40
O'Halloran International	Engineering Services	122.28
O'Reilly Auto Parts	Engineering Services	1.79
Office Stop	Engineering Services	56.31
OK Appliance Repair	Engineering Services	100.39
Olsen Fuel Supply Inc	Engineering Services	5102.53
Orscheln's	Engineering Services	63.95
Postmaster	Engineering Services	60.98
Qwest	Engineering Services	204.43
Red Oak Industrial Gases Inc	Engineering Services	13.00
Rex Pharmacy	Engineering Services	29.99
Road Builders	Engineering Services	1066.69
Robinson Hardware	Engineering Services	23.30
Sandbothe Firestone	Engineering Services	135.72
Schildberg Construction	Engineering Services	23289.83

State Fire Marshal Office	Engineering Services	50.00
Stone Office Products	Engineering Services	99.21
Truck Equipment Inc	Engineering Services	2365.00
United Suppliers Inc	Engineering Services	127.17
Van Diest Supply Company	Engineering Services	9800.00
West Iowa Telephone Co	Engineering Services	30.89
Ziegler Inc.	Engineering Services	948.90
21st Century Cooperative	Engineering Services	3332.97
<u>Flood &amp; Erosion Cont.Fund</u>		
Cass Co Soil Cons Dis Asn	Payroll	2150.00
Vais Dozing	Backhoe, Dozer, Labor & Fen	1304.20
Vais Pump Service	Rip Rap	2660.62
<u>Local Option Tax Fund</u>		
Carroll Control Systems	York Condensing Unit	5973.00
<u>Local Emergency Mgmt Agency</u>		
Rob Koppert	Refreshments For NOAA Cer	990.33
Office Stop	Utility Table	126.65
Qwest	Telephone & Telegr.Serv.	70.86
Rex Pharmacy	Supplies	402.95
Verizon Wireless	Cellular Service	45.08

### **Wednesday, September 4, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of August 30, 2002 were approved as read.

County Treasurer Sharon Winchell reviewed current departmental activity. Online payment of property tax became available September 1, 2002. The site is [www.iowatreasurers.org](http://www.iowatreasurers.org).

County Attorney James Barry reviewed current legal activity.

At 9 AM as published the Board held final hearing on Ordinance No. 20. First reading and approval was August 30, 2002.

Motion by Kinen, second by Rieken to approve Ordinance 20. Carried unanimously.

ORDINANCE # 20

AN ORDINANCE ESTABLISHING A LOCAL OFFICE FEE FOR UNIFORM COMMERCIAL CODE (UCC) INFORMATION REQUEST IN CASS COUNTY, IOWA

WHEREAS, pursuant to IOWA CODE 554.9525(3) an ordinance must be adopted to set the fee for responding to a request for information from the filing office, and

WHEREAS, the fee for responding to a request communicated in writing must not be less than twice the amount of the fee for responding to a request communicated by another medium authorized by the Secretary of State's office or the Board of Supervisors for the filing office.

NOW THEREFORE, BE IT RESOLVED by the Cass County Board of Supervisors that the fee for a Uniform Commercial Code information request shall be \$5.00 for each debtor name being requested if the request form is supplied, and \$6.00 for each debtor name requested if the filing office supplies the form. The fee for a copy of a filed UCC is \$1.00 per page.

EFFECTIVE DATE: This ordinance shall be effective on September 10, 2002, after its final passage, approval and publication as provided by law.

Passed and adopted by the Cass County Board of Supervisors this 4<sup>th</sup> day of September, 2002. (First reading and approval August 30, 2002)

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity. Motion by Rieken, second by Kinen to enter into agreement with SWIPCO for provision of transportation service for county clients on Griswold/Lewis and Cumberland routes. Carried unanimously.

County Engineer Charles Marker reviewed current road projects.

Motion by Volk, second by Rieken to contract 15-CO15-33 with Dixon Construction Co (Correctionville, Ia) for bridge replacement over Four Mile Creek (Sec. 21/28-75-36) (15-CO15-33; \$31,783). Carried unanimously.

Committee reports- Joyce: RC&D 8/19, Cass Co. Environmental Agency 8/26 and CADCO 8/27; Kinen and Volk: Cass Co. Public Safety Commission 8/26; Rieken: 4th Judicial District Adult Corrections 8/27; Volk: Alcohol & Drug Assistance Agency 8/19; and Waters: SWIPCO/SWITA 8/27.

Reports filed-Recorder's and Sheriff's Report of Fees Collected for the month of August, 2002.

Chair adjourned meeting. Next meeting Wednesday, September 11, 2002.

\_\_\_\_\_, Chair Attest:  
\_\_\_\_\_  
Auditor

**Wednesday, September 11, 2002**

The Cass County Board of Supervisors met with three members present: Russell Joyce, temporary chair, Chuck Kinen and Don Volk. Absent: Kenneth Waters and Charles Rieken. The minutes of September 4, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

Motion by Volk, second by Kinen to approve the employment of Vicki Adams as part time County Recorder's assistant (\$8.50/hr). Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Snyder & Associates representatives Tim Teig and Pat Hall discussed a possible GIS system and presented information about same.

Chair adjourned meeting. Next meeting Wednesday, September 18, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Friday, September 13, 2002**

The Cass County Board of Supervisors met at 8:00 A.M. to canvass the September 10, 2002 Regular School Election with three members present: Russell Joyce, officiating as chair, Chuck Kinen and Don Volk.

After examination of the tally books the following results were declared:

**ANITA COMMUNITY SCHOOL DISTRICT**

For the office of DISTRICT #2 DIRECTOR, ONE to be elected, there were thirty-four (34) votes cast as follows:  
JUDITH KAY MARNIN received thirty-four (34) votes.

We therefore declare JUDITH KAY MARNIN duly elected to the office of DISTRICT # 2 DIRECTOR for the term of three years.

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ATLANTIC COMMUNITY SCHOOL DISTRICT

For the office of DISTRICT #1 DIRECTOR vacancy term ending 9/03 ,  
ONE  
to be elected, there were five hundred twenty-three (523) votes cast  
as follows:

GLEN R. SMITH received five hundred fourteen ( 514)  
votes.  
Gene Cambridge write-in received one ( 1)  
votes.  
Dave Highfill write-in received two ( 2)  
votes.  
Denise Johnson write-in received one ( 1)  
votes.  
Leann Pellett write-in received two ( 2)  
votes.  
Tom Robinson write-in received one ( 1)  
votes.  
Fauzan Smith write-in received two ( 2)  
votes.

We therefore declare GLEN R. SMITH  
duly elected to the office of DISTRICT # 1 DIRECTOR for the  
remainder of the term ending in September 2003.

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For the office of DISTRICT #1 DIRECTOR , ONE to be elected,  
there were  
six hundred twenty-five ( 625) votes cast as follows:  
STEVEN B. JACOBS received two hundred forty-eight ( 248)  
votes.  
MIKE LAUGHTER received one hundred thirty ( 130)  
votes.  
ALAN B. PRALL received two hundred forty-seven ( 247)  
votes.

We therefore declare STEVEN B. JACOBS  
duly elected to the office of DISTRICT # 1 DIRECTOR for the term of  
three years .

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For the office of DISTRICT #2 DIRECTOR , ONE to be elected, there  
were  
five hundred fourteen ( 514) votes cast as follows:  
PHIL HASCALL received five hundred thirteen ( 513)  
votes.  
JOHN TREWET (write in) received one ( 1)  
votes.

We therefore declare PHIL HASCALL  
duly elected to the office of DISTRICT # 2 DIRECTOR for the term of  
three years .

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C & M COMMUNITY SCHOOL DISTRICT

For the office of DISTRICT #1 DIRECTOR , ONE to be elected, there  
were

one hundred two ( 102) votes cast as follows:

JENNIFER HOLSTE received one hundred one ( 101)  
votes.

JULIE SYMONDS write-in received one ( 1)  
vote.

We therefore declare JENNIFER HOLSTE  
duly elected to the office of DISTRICT # 1 DIRECTOR , for the term  
of three years .

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For the office of DISTRICT #2 DIRECTOR , ONE to be elected, there  
were ninety-six ( 96) votes cast as follows:

BRIAN BOWER (write in) received eighty ( 80)  
votes.

RICHARD CHESTER (write in) received ten ( 10)  
votes.

JOHN ARP (write in) received one ( 1)  
votes.

MITCH GROVES (write in) received one ( 1)  
votes.

DEAN DOWNER (write in) received one ( 1)  
votes.

JOHN HENKENIUS (write in) received one ( 1)  
votes.

KEVIN MC CUNN (write in) received one ( 1)  
votes.

WENDELL MULLER (write in) received one ( 1)  
votes.

We therefore declare BRIAN BOWER  
duly elected to the office of DISTRICT # 2 DIRECTOR , for the term of  
three years .

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GRISWOLD COMMUNITY SCHOOL DISTRICT

For the office of DISTRICT # 1 DIRECTOR , ONE  
to be elected, there were thirty-one

( 31) votes cast as follows:

CHERIE MINER received thirty-one ( 31) votes.

We therefore declare CHERIE MINER duly elected to the office of DISTRICT # 1 DIRECTOR, for the term of remainder of the term ending in September 2003.

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For the office of DISTRICT # 2 DIRECTOR, ONE to be elected, there were seventy-four (74) votes cast as follows:  
REX HOFFMAN received twenty-nine (29) votes.  
MARY PERDUE received forty-five (45) votes.

We therefore declare MARY PERDUE duly elected to the office of DISTRICT # 2 DIRECTOR, for the term of three years.

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For the office of DISTRICT # 5 DIRECTOR, ONE to be elected, there were fourteen (14) votes cast as follows:  
JO BETH REYNOLDS received fourteen (14) votes.

We therefore declare JO BETH REYNOLDS duly elected to the office of DISTRICT # 5 DIRECTOR, for the term of three years.

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For the office of DISTRICT # 6 DIRECTOR, ONE to be elected, there were fifty-one (51) votes cast as follows:  
TERRY WHILEY received forty (40) votes.  
DOUG JOHNSON (write in) received nine (9) votes.  
MARTINA PERDUE (write in) received one (1) votes.  
REX HOFFMAN (write in) received one (1) votes.

We therefore declare TERRY WHILEY duly elected to the office of DISTRICT # 6 DIRECTOR, for the term of three years.

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For the office of DISTRICT # 7 DIRECTOR, ONE to be elected, there were nineteen (19) votes cast as follows:  
CLARION CAMPBELL received nineteen (19) votes.

We therefore declare CLARION CAMPBELL duly elected to the office of DISTRICT # 7 DIRECTOR, for the term of remainder of the term ending in September 2004.

A request for recount of the votes for Atlantic Community Schools Director District #1 (full term) was submitted by Alan Prall. In accordance with Code of Iowa section 50.48 the board ordered a recount of the votes cast for that office in all three precincts: Atlantic 1, Atlantic 2 and Absentee.

The auditor was authorized to prepare the abstracts and certificates of election and to submit them to the respective school boards of Anita, C&M and Griswold. The auditor will hold the materials for Atlantic until

finalization of District #1 vote count. The auditor/election commissioner shall proceed expeditiously with the administration of recount.

Chair declared canvass complete and meeting adjourned.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Wednesday, September 18, 2002**

The Cass County Board of Supervisors met at 9:00 A.M. to 'canvass', or correct its previous proceedings of the canvass held September 13th of Atlantic Community Schools Local Director District #1 portion of the September 10, 2002 Regular School Election with all members present:

Russell Joyce, officiating as chair, Chuck Kinen, Don Volk, Charles Rieken and Kenneth Waters.

After examination of the RECOUNT SUMMARY and REPORT OF THE RECOUNT BOARD-CANDIDATE ELECTION the following amendments were made to the canvass book: (1) Atlantic 1 precinct total for ALAN B. PRALL amended from 108 votes to 106 votes; (2) Atlantic 2 precinct total for MIKE LAUGHTER amended from 56 votes to 57 votes; (3) Final vote tally for MIKE LAUGHTER amended from 130 votes to 131 votes and final vote tally for ALAN B. PRALL amended from 247 votes to 245 votes. Results now appear as:

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ATLANTIC COMMUNITY SCHOOL DISTRICT

For the office of DISTRICT #1 DIRECTOR, ONE to be elected, there were

- six hundred twenty-four ( 624 ) votes cast as follows:
STEVEN B. JACOBS received two hundred forty-eight ( 248 ) votes.
MIKE LAUGHTER received one hundred thirty-one ( 131 ) votes.
ALAN B. PRALL received two hundred forty-five ( 245 ) votes.

We therefore declare STEVEN B. JACOBS duly elected to the office of DISTRICT # 1 DIRECTOR for the term of three years .

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The auditor was authorized to prepare the abstract and certificates of election for Atlantic Community Schools and to submit them to the school.

Chair adjourned canvass.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Wednesday, September 18, 2002**

After the amendment of canvass proceedings for Atlantic Community Schools Local Director District 1 for changes reported by the recount board the Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of September 11, 2002 were approved as read.

Naturalist Andria Cossolotto reviewed departmental activity.

Motion by Kinen, second by Joyce to authorize the chair to sign ADDENDUM to the MEMORANDUM OF AGREEMENT (28E agreement) with Iowa Dept of Transportation (driver licensing, etc). Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning and Auditor Dale Sunderman at HIPAA (Health Insurance Portability and Accountability Act) meetings in Des Moines September 17 and 18.

County Engineer's assistant Richard Hansen reviewed current road projects. Airport road should be open by Friday.

Committee reports- Joyce: CADCO 9/12 and Rural Conservation & Development 9/16; and Volk: SWIMHC 9/16 and WCDC 9/17.

Chair adjourned meeting. Next meeting Wednesday, September 25, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Claims for 9/1/02 thru 9/15/02 were approved and auditor was authorized to issue warrants therefor:

General Basic Fund

Alco Duckwall Stores Inc	Blinds	5.24
Alliant Utilities	Utilities Payment	147.88
Allied Documents	Proptery Tax Statements	607.41
Am Sec Control System	Keys and Line	131.25
Aquila	Utilities	46.33
AT&T	Telephone Service	11.20
Atlantic Locker Service	Food	29.75
Atlantic Medical Center	Coroner Calls	200.00
Atlantic Municipal Util	Utilities	2826.50
Atlantic News Telegraph	Board Minutes	317.26
B B C 2309 A Chatburn Ave	Copier and Fax Lease	229.00
B&B Sanitation	1/2 Garbage	40.00
Barker, Lemar and Associates	Eng Services	2200.00
Bestest Inc	Office Supplies	67.50
Bro Business Center Corp	Service Agreement	41.57
Broadlawns Medical	Lab	175.00
Camblin Plumbing & Heat	Repairs	1368.48
Cass Co Meals on Wheels	Sept 2002	500.00
Curtis Welding & Fab	Hail Guards For New A/C	208.90
David Denne	Township Meeting	35.00
Econo Foods	Postage and Mailing	29.61
Fareway Stores	Food and Provisions	527.55
Fidlar Doubleday, Inc	Hunting and Fishing Envel	701.85
Frontier Communications	2 New Phones and Labor	1085.70
Gordon's Copier Service	Copier Service Contract	16.71

Griswold American Inc	Board Minutes	322.83
Hawkeye Motel	Rent	137.25
Holiday Inn & Holidome	Lodging	75.04
Hy Vee Food Stores	Food and Provisions	63.37
Hy Vee Pharmacy	Prescription Medicine	435.32
IA ASSN FOR CONSTRUCTION TRNG	Contrib.-Other Gov.&Organ	31928.00
IBM Corporation	Maintenance	769.41
IMWCA	Install #3 W/C 2002-2003	3760.00
Iowa Good Roads Assoc Inc	Dues	50.00
ISAC	Fall School Registration	125.00
Joyce Jensen	Steering Committee	55.20
K Mart-Atlantic	Custidial Supplies	73.56
M & M Sales Company	Maintenance Copier	138.35
Massena Telephone Co	Pager Lease	22.00
Maximus	Cost Allocation	1186.69
Medivac Inc	Ambulance	2833.33
Mid American Energy	Utilities	207.98
NetINS	Web Service	16.95
Office Stop	Ink Cartridges	266.52
Olive Street Station	Fuel	66.00
OneStar Long Distance Inc	Telephone & Telegr.Serv.	261.78
Postmaster	Postage	97.00
Max R Potter	Township Meeting	35.00
Frank Pross	Rent Sept 2002	275.00
Public Safety Fund	74% Aug 2002 Expenses	8716.56
Quantum Imaging	Letterhead	188.68
Respond Systems	First-Aid Supplies	26.36
Rex Pharmacy	Office Supplies	279.27
Marlin Rossell	Township Meeting	35.00
Solutions	Troubleshooting	1882.16
Stone Office Products	Office Supplies	887.55
Sundance Apartments	Rent	466.00
Dale E Sunderman	Office Supplies	87.68
US Stamped Env Agency	Postage Envelopes	429.70
Kenneth Waters	Mileage	243.09
Bill Welter	Rent	233.40
Marlowe Weppler	Township Meeting	35.00
<u>General Supplemental Fund</u>		
Beatrice Albright	Election Worker	67.93
Anita Tribune Co Inc	School Election Ballot	178.00
Atlantic News Telegraph	Sample Ballot	122.67
Elizabeth Baker	Election Worker	71.50
Lucille Bergstrom	Election Worker	115.59
Nola Brown	Election Worker	60.78
Cass County Sheriff	Serving Notices-Court	3009.29
Laurel Coffman	Election Worker	71.50
Shara L Cooper	Election Worker	85.08
Crawford Co Sheriff	Juvenile	50.94
Crittenton Center	Juvenile	1337.03
Ruth Denham	Election Worker	125.00
Douglas Co Sheriff	Juvenile Expense	50.00
Shirley Eshelman	Election Worker	67.93
Griswold American Inc	Sample Ballots	145.35
Doris A Helm	Election Worker	71.50
Jean Henkenius	Election Worker	71.50
Betty M Holaday	Election Worker	93.33
Lila Kunze	Election Worker	66.14

Gayle Lamb	Election Worker	144.49
Ruby Littleton	Election Worker	60.78
Montgomery County Sheriff	Criminal	16.00
Doris Newell	Election Worker	117.93
Betty Pope	Election Worker	66.14
Postmaster	Postage	120.00
Pottawattamie Co Sheriff	Criminal	75.00
Velma Powers	Election Worker	67.93
Joyce Riggs	Election Worker	71.50
Wallace Roscoe	Election Worker	71.50
Helen I Rossell	Election Worker	81.50
S W I Juvenile Emergency	2nd Qtr FY 2002-2003	4773.50
Sarpy County Sheriff	Criminal	29.88
Norma E Schaaf	Election Worker	103.33
Margaret Taylor	Election Worker	71.50
Treasurer State of Iowa	Evaluation To Stand Trial	5913.22
Marvel Van Ginkel	Election Worker	71.50
Karen V Woodward	Election Worker	96.76
<u>MH-DD Services Fund</u>		
C A S S Incorporated	Sheltered Workshop	22952.12
Cass Co Meals on Wheels	Meals	69.25
Crossroads of Western IA	Work Activity Services	760.10
Dept of Human Services	Case Mgmt-Medicaid Mat	40849.64
Goodwill Industries	Work Activity Services	698.44
Ida Services, Inc	Work Activity Services	1143.90
ISAC	Registration	55.00
Lutheran Family Service	Residential Care Fac./MR	4572.50
Medicap Pharmacy	Prescription Medicine	15.99
New Hope Village Inc	Work Activity Services	852.94
Nishna Productions Inc	Community Supported Livin	268.80
OneStar Long Distance Inc	Telephone & Telegr.Serv.	60.71
Partnership For Progress	Community Supported Livin	801.23
REM-Atlantic	Residential Care Fac./MR	3753.60
REM-Developmental Services Inc	Adult Day Care	595.10
S W I P C O	Transportation	1590.00
S W IA Mental Health Cen	Case Mgmt-Medicaid Mat	16375.24
West Cent Iowa Workshop	Supported Employment Serv	159.44
Westminster House	Rent	179.35
<u>Rural Services Basic Fund</u>		
Bair's Firestone Store	Vehicle Maintenance	739.52
Deter Motors Inc	Vehicle Maintenance	634.26
Kum & Go	Fuel	681.07
Mike's Auto Body	Vehicle Maintenance	120.17
Olsens Car Care Center	Vehicle Maintenance	116.72
Phil Fleet Advantage	Fuel	587.26
Racom Corp	Install Radio	465.20
Texaco	Fuel	243.03
Van Ert Glass Co	Vehicle Maintenance	290.00
21st Century Cooperative	Fuel	12.50
<u>Secondary Road Fund</u>		
Mark Knudsen	Engineering Services	200.00
OneStar Long Distance Inc	Engineering Services	63.63
United Rental Inc	Engineering Services	13068.50
<u>Capital Projects</u>		
Akin Building Center	Sand For Monument	13.05
Rent 2 Guys	Monument Repairs At Park	4082.00

**Wednesday, September 25, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of September 18, 2002 were approved as read.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Wellmark representatives Toni Thompson and Jennifer Rice reviewed flex benefits and voluntary products for dental care, eye care and other products/services. An insurance committee will be formed to explore these services.

Committee reports- Joyce: CADCO 9/24; Kinen & Volk: Public Safety Commission 9/23; Volk: Alcohol 7 Drug Assistance Agency 9/23; and Rieken: Juvenile Emergency Management 9/18 and 4th Judicial District Adult Corrections 9/24(both Co. Bluffs)

Chair adjourned meeting. Next meeting Monday, September 30, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Monday, September 30, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of September 25, 2002 were approved as read.

Motion by Joyce, second by Volk to amend the CASS COUNTY FIXED ASSET INVENTORY POLICY by striking under SCOPE the value \$1,000 and inserting the value \$5,000 with change retroactive to FY2002. Carried unanimously.

CASS COUNTY FIXED ASSET INVENTORY POLICY (as amended 09/30/2002 with changes retroactive to fiscal year 07/01/2001 - 06/30/2002)

**POLICY-**

It is the policy of Cass County to have a comprehensive fixed asset inventory system. The Cass County Auditor shall be responsible for developing, implementing and maintaining the fixed asset inventory.

**SCOPE-**

All property of Cass County offices and departments which is (1) non-consumable, (2) has a value equal to or exceeding \$5,000 and (3) has a life expectancy of more than one year shall be included in the fixed asset inventory (FAI). {EXCEPTION: (1) Real estate with low historical value for inclusion and (2) right of way, bridges, culverts, etc for exclusion.}

**VALUATION-**

Fixed assets purchased with governmental fund expenditure should be recorded at historical cost and reported in the General Fixed Asset Account Group (CFAAG).



Trade ins: new asset is reported at its fair market value (cash plus trade in allowance) per CFAAG; the value reported in the governmental fund purchasing the new asset will use the 'net' method- the 'net' method value equals the 'cash' paid.

#### PHYSICAL INVENTORY-

Physical inventories shall be taken periodically by Cass County to provide support for the amounts of general fixed assets reported in the financial statements. Assets removed or added should be reported accompanied by documentation to the Cass County Auditor at the time of removal or addition by the 'person' removing or adding said asset.

#### PURPOSE-

- A. To comply with Governmental Accounting, Auditing and Financial Reporting (GAAFR).
- B. To have an inventory of Cass County property for the purpose of better management of Cass County Assets.
- C. To have inventory data available in the event of fire or other disaster.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

#### RESOLUTION 2002-09-30-01

WHEREAS, the County Engineer has filed a request with the Cass County Board of Supervisors asking that action be taken to vacate excess right of way along a section of Cass County Secondary Road described as follows:

All that portion of ROAD #44 of 1878 in Section 8-74-36 (Noble Township), Cass County, Iowa lying east of relocated ROAD #44 of 1878 (now 612<sup>th</sup> St).

WHEREAS, that the portion of roadway proposed to be vacated has been replaced by other roadway (relocation), and

WHEREAS, it has been determined that "... the proposed vacation is of part of a road right-of-way held by easement and will not change the existing traveled portion of the road or deny access to the road by adjoining land owners, a hearing is not required." (IOWA CODE SECTION 306.11);

RESOLVED upon motion by Rieken, second by Kinen:

In accordance with IOWA CODE CHAPTER 306 to vacate All that portion of ROAD #44 of 1878 in Section 8-74-36 (Noble Township), Cass County, Iowa lying east of relocated ROAD #44 of 1878 (now 612<sup>th</sup> St). (Description of new roadway recorded in Book 2001, Pages 258-260, Cass County Recorder.) with ownership to revert to the adjoining landowners. Carried unanimously.

Motion by Rieken, second by Volk in consideration of \$1 to transfer ownership and all obligation/liability for a metal

culvert located on the old portion of Road No. 44 of 1878 running near the West line of the SE ¼ of the SW 1/4 of Section 8 in Noble Township (T74N, R36W), approximately 1,025 feet north of the South line of said section 8 to Steinbeck & Sons, Inc. Carried unanimously.

Chair was authorized to sign contract with Nelson & Rock Contracting, Inc of Onawa, Iowa for Project H(ungry)C(anyons) 02-18 for erosion repair (\$68,507.00).

Workforce Development Region 13 Disability Resource Specialist Patricia Gaines reported that President Bush had designated October 2002 as Disability Employment Awareness Month and that all seven counties (Cass, Fremont, Harrison, Mills, Page, Pottawattamie and Shelby) in the region are being requested to similarly so proclaim.

Resolution: 2002-09-30-02

Whereas, Persons with disabilities have the right to maximize their abilities; and

Whereas, Persons with disabilities have an equal capacity for productivity, independence, and integration throughout society; and

Whereas, Persons with disabilities have the right to all of the life functions of their choice, including employment and participating in a community of their choice; and

Whereas, Through public awareness and support, persons with disabilities can access opportunities to employment, enabling them to become integrated and contributing citizens of Iowa; and

Whereas, Local, State and National organizations join together to promote maximum independence, productivity, and integration of persons with disabilities through public awareness within Iowa communities;

Now therefore upon motion by Volk, second by Joyce to proclaim the month of October, 2002 as DISABILITY EMPLOYMENT AWARENESS MONTH.

Carried unanimously.

Committee reports- Joyce: Hungry Canyons 9/26 (Des Moines) and CADCO subcommittee 9/27; and Waters: SWIPCO/SWITA 9/26.

Reports filed- Southern Iowa Regional Housing Authority Annual Financial Statement For The Year Ended June 30, 2002.

Chair adjourned meeting. Next meeting Wednesday, October 9, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Claims for 9/16/02 thru 9/30/02 were approved and auditor was authorized to issue warrants therefor:

General Basic Fund

Acorn Naturalists	Animal Tracks	37.10
Akin Building Center	Repairs	17.01
Alliant Utilities	Gas Bill	94.08
Am Sec Control System	Install Jack	45.00
Anita Printing Services, Inc	Fall Newsletter Printing	137.50
Anita Tribune Co Inc	Board Minutes	160.94
Aquila	Gas @ Cold Springs	17.71
AT&T	Telephone Service	37.89

Atlantic Locker Service	Food	224.88
Atlantic Medical Center	Coroner Call	400.00
Atlantic Motor Supply	Filter	10.78
Atlantic Municipal Util	Utilities	687.65
Atlantic News Telegraph	Public Hearing-Telecomm	29.74
Atlantic Pest Control	Pest Control	35.00
Barker, Lemar and Associates	Engineer Services	450.00
James P Barry	Office Expense	4102.47
Bro Business Center Corp	Copiers Per Lease Agreement	72.29
E D Brocker	Travel	10.95
Camblin Plumbing & Heating	Repairs	357.52
Cappels	Supplies	182.60
Cass Co Memorial Hospital	Inpatient Treatment	100.00
Choice Printing	Office Supplies	180.46
City Directory Inc	City Directory	134.00
Cook Sanitation	Sanitation	105.50
Andria Cossolotto	Supplies	140.75
Dept of Veteran Affairs	Medication	91.00
Earl May Garden Center	Food For Animals	5.98
Econo Foods	Food and Provisions	156.71
Egan Supply Co	Bags	71.48
Electronic Engineering Co	Beeper Service	19.00
Fareway Stores	Food and Provisions	1366.32
Farmers Mutual Fire Ins	Fire Insurance	325.68
Fikes Metro Inc	Deodorizers	14.00
First Bankcard Center	Summer School & Office Supplies	221.11
Laurie Graham	Rent	350.00
Griswold American Inc	Board Minutes	345.35
Griswold Amoco Fuel-O-Matic	Gas	109.11
Griswold Coop Telephone	Phone Service	97.73
Guthrie County Electric	Utilities	381.97
Hancock Elevator Inc	Fish Food	94.50
Warren Hutchinson	Travel	8.00
Hy Vee Pharmacy	Medication	423.10
IA ASSN FOR CONSTRUCTION TRNG	Claim for CDBG Grant Services	2616.00
IMAGETek, Inc	Work on Computer	520.00
IMWCA	2001-2002 Additional Premium	655.00
ISCTA Lana C Taylor	Registrations/Schools	25.00
J&J Custom Graphic Design	3 New Shirts	34.41
Wayne Johnson	Rent	230.00
Larsen Supply Co	Paper Towels	146.10
Laverty Sanitation	Garbage Pickup and Rent	105.00
Medivac Inc	Ambulance	150.00
Mid American Energy	Utilities	250.48
Mid-American Energy	Electricity	965.39
Margo Murray	Rent	200.00
Nishnabotna Valley R E C	Utilities	680.80
Denise O'Brien	Hotel Room For Conference	124.00
Office Stop	Office Supplies	291.28
Olive Street Station	Transportation	19.00
Olsen Fuel Supply Inc	Transportation	438.66
OneStar Long Distance Inc	Long Distance	233.39
Pamida Discount Center	Bathroom Tissue	29.15
Phillips Petroleum Co	Jail Van Fuel	19.17
Pitney Bowes Reserve Account	Employee Mileage & Subs.	873.00
Postmaster	Postage	357.50
Jerald Putnam	Travel	14.60

Qwest	Phone Service	715.11
Rex Pharmacy	Film	297.72
Robinson Hardware	Buckets and Bulb	96.44
Sandbothe Firestone	Tire Repair	8.50
Michael A Scheibeler	Office Expense	154.54
Schumacher Elevator Co	Elevator Maintenance	141.55
Shelby County Sheriff	Housing Inmates	2090.00
Tom Shinkle	Rent	150.00
Solutions	Software Subscription	825.20
Steinbeck & Sons	Utilities	213.55
Stone Office Products	Office Supplies & Equipment	300.38
Dale E Sunderman	HIPPA Seminar Mileage	123.00
Title Atlas Company	Atlas	74.50
United States Cellular	Cell Phones	45.71
Verizon Wireless	Cell Phones	447.65
Weirich Welding	Gator Repairs	75.00
Winston's Service Center	Gas	16.94
21st Century Cooperative	Propane	707.00
<u>General Supplemental Fund</u>		
Christian Home Ass'n	Shelter Care	218.30
Shelby County Auditor	Office Expense	283.97
Shelby County Sheriff	Mileage	41.60
<u>MH-DD Services Fund</u>		
Country Care Center	Community Supported Living	94.11
Harlan National Bank	Office Supplies	151.00
ISAC	Registration	20.00
Park Place	Community Supported Living	4039.60
Donna Ray	Mental Health Advocate	117.03
S W IA Mental Health Center	Case Mgmt-Medicaid Mat	4860.93
Willow Heights Inc	Residential Care Fac.	10988.00
<u>Rural Services Basic Fund</u>		
Brown Auto Body	Vehicle Repair	215.00
Cappels	Keys and Insect Spray	30.92
CitiBusiness	Fuel and Misc	570.59
Kens Wash & Gas	Wash Tokens	35.00
Racom Corp	Vehicle Maintenance	1403.60
Treasurer State of Iowa	School	25.00
<u>Secondary Road Fund</u>		
Akin Building Center	Engineering Services	3.19
Alliant Utilities	Engineering Services	264.38
Allied Oil & Supply Inc	Engineering Services	2789.48
AmeriPride	Engineering Services	54.77
Anita Printing Services, Inc	Engineering Services	537.50
Anita Tribune Co Inc	Engineering Services	113.88
Atlantic Machine & Fabrication	Engineering Services	350.00
Atlantic Motor Supply	Engineering Services	1737.01
Atlantic Municipal Util	Engineering Services	188.64
Atlantic News Telegraph	Engineering Services	127.20
Bair's Firestone Store	Engineering Services	1939.99
Brisbois	Engineering Services	48.00
Brown Supply Co Inc	Engineering Services	110.93
C.J. Cooper & Associates, Inc	Engineering Services	29.00
Cappels	Engineering Services	268.90
Cass Co Environ Landfill	Engineering Services	175.20
CitiBusiness	Engineering Services	19.95
Cook Sanitation	Engineering Services	30.00
Curtis Industries Inc	Engineering Services	436.61

Curtis Welding & Fab	Engineering Services	1613.43
Dave's Portable Welding	Engineering Services	9.25
Des Moines Industrial Products	Engineering Services	55.00
Deter Motors Inc	Engineering Services	123.24
Eagle Point	Engineering Services	450.00
Econo Foods	Engineering Services	2.72
Electronic Engineering Co	Engineering Services	175.40
Employee Data Forms of MO LLC	Engineering Services	22.75
Filter-Care of Ne Inc	Engineering Services	190.95
Force America	Engineering Services	192.75
Griswold American Inc	Engineering Services	48.00
Griswold Amoco Fuel-O-Matic	Engineering Services	209.35
Griswold Coop Telephone	Engineering Services	32.02
Inland Truck Parts Co	Engineering Services	1160.65
Interstate Battery Systems	Engineering Services	86.92
Iowa Dept of Trans	Engineering Services	34.65
Johnson Sinclair Serv	Engineering Services	8.50
Lawson Products Inc	Engineering Services	520.32
Lindeman Tractor Co	Engineering Services	302.66
Linweld	Engineering Services	503.63
Malone Garden Center	Engineering Services	45.00
Massena Telephone Co	Engineering Services	21.57
McAtee Tire Service Inc	Engineering Services	35.00
Metal Culverts Inc	Engineering Services	4527.20
Mid American Energy	Engineering Services	2.53
Mid-Land Equipment	Engineering Services	14.10
Mid-States Ford Truck	Engineering Services	53571.00
Nishnabotna Valley R E C	Engineering Services	31.70
O'Halloran International	Engineering Services	124.87
Office Stop	Engineering Services	1.61
Olsen Fuel Supply Inc	Engineering Services	4643.29
Orscheln's	Engineering Services	61.98
Overhead Door Company Inc	Engineering Services	545.50
Peterson Contractors Inc	Engineering Services	138063.93
Puckett Tools & Fasteners	Engineering Services	34.08
Qwest	Engineering Services	203.31
Red Oak Industrial Gases Inc	Engineering Services	153.65
Rex Pharmacy	Engineering Services	19.50
Rexco Equipment Inc	Engineering Services	145.20
Road Machinery & Supplies Co	Engineering Services	761.38
Robinson Hardware	Engineering Services	29.72
Sandbothe Firestone	Engineering Services	95.10
Schildberg Construction	Engineering Services	23834.38
Stone Office Products	Engineering Services	46.15
Tendaire Industries Inc	Engineering Services	1313.89
Terracon Consultants Inc	Engineering Services	5010.00
Transit Works	Engineering Services	138.44
Truck Equipment Inc	Engineering Services	4847.00
United Suppliers Inc	Engineering Services	155.59
Van Diest Supply Company	Engineering Services	8820.00
West Iowa Telephone Co	Engineering Services	23.23
Jimmie Wolfe	Engineering Services	75.00
Ziegler Inc.	Engineering Services	58.49
21st Century Cooperative	Engineering Services	3651.19
<u>Local Emergency Mgmt Agency</u>		
Mediacom	1/2 Cable TV	38.10
Office Stop	Laser Cartridge	87.38

Qwest	Telephone & Telegr.Serv.	64.13
United States Cellular	Cellular Service	141.00
Verizon Wireless	Cellular Service	44.68

**Wednesday, October 9, 2002**

The Cass County Board of Supervisors met with four members present: Kenneth Waters, Chair; Chuck Kinen, Charles Rieken and Don Volk. Absent: Russell Joyce. The minutes of September 30, 2002 were approved as read.

County Treasurer Sharon Winchell presented quarterly investment report.

Motion by Rieken, second by Kinen to approve additional hours of employment and to approve pay increase to \$10/hr (position given additional responsibilities) for Treasurer's part time office assistant Mary Jo Blunk. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

Reports filed-Recorder's and Sheriff's Report of Fees Collected for the month of September, 2002 and Treasurer's Investment Report 7/1/02-9/30/02.

Chair adjourned meeting. Next meeting Wednesday, October 16, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Wednesday, October 16, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of October 9, 2002 were approved as read.

Pat Hall, Snyder & Associates, discussed proposal for implementation of a GIS system for Cass County- board took under consideration.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects. Motion by Rieken, second by Kinen to authorize chair to sign IOWA DEPARTMENT OF TRANSPORTATION AGREEMENT FOR FEDERAL-AID SURFACE TRANSPORTATION PROGRAM (STP) PROJECT {Agreement No: 402-STPS-029} involves County Road N-28 (690th St) between IA Hwy 83 and IA Hwy 92. Carried unanimously.

Chair adjourned meeting. Next meeting Wednesday, October 23, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Claims for 10/01/02 thru 10/15/02 were approved and auditor was authorized to issue warrants therefor:

<u>General Basic Fund</u>		
Bob Abild	Rent	200.00
Akin Building Center	Supplies For Jail Vent	23.95
Alcohol & Drug Agency	1st Qtr Rent	675.00
Alliant Utilities	Utilities	294.99

Allied Documents	Supplement & Postage Due	334.82
Anita Printing Services, Inc	Office Supplies	37.50
Anita Tribune Co Inc	Notice Property Owners-Ta	45.00
Atlantic Municipal Util	Utilities	1797.16
Atlantic News Telegraph	52 Weeks of Paper	308.09
B B C 2309 A Chatburn Ave	Copier and Fax Lease	229.00
B&B Sanitation	Garbage	40.00
Bob Barker Company	Inmates Provisions	363.25
Bro Business Center Corp	Service Contract	124.15
Camblin Plumbing & Heat	Work on Sink-Jail	68.25
Cappels	Custodial Supplies	2.49
Cass Co Meals on Wheels	Oct 2002	900.00
Cass Co Memorial Hospital	Homemaker-Home Health Aid	8728.14
Cass County Jail	To Imprest Cash	67.81
Claudia L Conn	Meals-20 hrs School	38.84
Culligan Soft Water Serv	Salt	31.80
Fareway Stores	Food and Supplies	1039.06
Fidlar Doubleday, Inc	Hunting and Fishing Envel	78.67
Frontier Communications	Mainteance Contract	534.24
Guthrie Co Health Dept	1st Qtr FY 2003 Expenses	4110.86
Guthrie County Sheriff	Housing	550.00
Doug & Teresa Guttenfelder	Rent	325.00
Henningsen Constr Co Inc	80% T-Bone Trail Project	198047.83
Holiday Inn Conf Center	Hotel Loding 20 Hr School	253.59
IA ASSN FOR CONSTRUCTION TRNG	Request For Payment	2455.00
IBM Corporation	9406 & 9401 AS/400 Maint	741.00
IMAGETek, Inc	Books/Binding/Vital Stati	488.00
IMWCA	Install #4 W/C 02-03	3760.00
Iowa Law Enforcement Academy	Jail Inservice	75.00
ISAC	Fall School	140.00
K Mart-Atlantic	Supplies	62.95
Joni Knudsen	Mileage and Meals	79.84
Linda Marxen	Meals 20 Hr School	42.26
Massena Telephone Co	Pager Lease	22.00
Medivac Inc	Ambulance	2833.33
Midtown Place Apts	Rent	111.00
NetINS	Web Service	16.95
Office Stop	Pens and Supplies	49.58
Olive Street Station	Fuel	70.00
OneStar Long Distance Inc	Telephone & Telegr.Serv.	272.05
Don Paul	Rent	275.00
Public Safety Fund	74% Sept 2002 Expenses	9330.32
Rex Pharmacy	Prescription Medicine	10.00
Robinson Hardware	Custodial Supplies	21.45
Rolands Funeral Services Inc	Autopsy Mileage	210.00
Ron Schroeder	Rent	250.00
Seneca Environmental Services	4 Free Product Monitoring	1327.00
Solutions	Phone Support	105.00
Stone Office Products	Office Supplies	2115.79
The TV Store	TV Repair	58.00
United Laboratories	Pink Marvel	190.58
Viking Office Products	Scanner	304.98
Von Bokern Associates	Negotiations-Sec Roads	1162.50
Deb Waltz	Meals 20 Hr School	14.69
Sharon Winchell	Mileage	87.60
<u>General Supplemental Fund</u>		
Cass County Sheriff	Juvenile Expenses	1633.94

Crittenton Center	Emergency Shelter	603.82
Douglas Co Sheriff	Notice of hearing service	50.00
Election Systems & Software	Program Board	1459.08
Martha A Heinicke	Juvenile	437.50
Lewis Community Center	Polling Place Rental	30.00
Matt Parrott & Sons	General Ballots & Envelop	3635.62
Postmaster	Postage	415.00
Shelby County Auditor	Office Expense	283.97
Shelby County Sheriff	Criminal	29.66
Treasurer State of Iowa	Election Laws and Updates	26.00
<u>MH-DD Services Fund</u>		
Bro Business Center Corp	Copier	120.62
C A S S Incorporated	Sheltered Workshop	22616.95
Cass Co Meals on Wheels	Meals	62.00
Crossroads of Western IA	Work Activity Services	656.45
Dept of Human Services	Supported Community Livin	96598.61
Goodwill Industries	Work Activity Services	715.47
Hy Vee Pharmacy	Prescription Medicine	693.87
Ida Services, Inc	Work Activity Services	1140.89
ISAC	Registrations/Schools	70.00
Teresa Kanning	Employee Mileage & Subs.	371.18
Lutheran Family Service	Residential Care Fac./MR	4425.00
Medicap Pharmacy	Prescription Medicine	15.99
New Hope Village Inc	Work Activity Services	775.40
Nishna Productions Inc	Community Supported Livin	268.80
Office Stop	Office Supplies	48.92
OneStar Long Distance Inc	Telephone & Telegr.Serv.	49.58
Partnership For Progress	Community Supported Livin	937.73
Donna Ray	Mental Health Advocates	94.67
REM-Atlantic	Residential Care Fac./MR	3753.60
REM-Developmental Services Inc	Adult Day Care	541.00
S W IA Mental Health Cen	Outpatient / Counseling	22075.96
Verizon Wireless	Cell Phone	43.07
West Cent Iowa Workshop	Supported Employment Serv	187.76
Rural Services Basic Fund		
American Sec Control Systems	Cell Phone Pouch	20.00
Bair's Firestone Store	Vehicle Maintenance	573.75
Dan's Welding Dan Anstey	Gun Holders	135.00
Deter Motors Inc	Vehicle Maintenance	474.41
K Mart-Atlantic	Antifreeze	9.00
Kum & Go W.E Fleet	Fuel	880.35
Mobile Vision	Vehicle Maintenance	218.59
Pamida Discount Center	Video Tapes/Batteries	39.84
Phil Fleet Advantage	Fuel	396.24
Rex Pharmacy	Film and Photos	62.46
Texaco	Fuel	207.91
Williams Bros Garage	Wrecker Service	165.00
<u>Secondary Road Fund</u>		
Cass Co Extension Office	Engineering Services	350.00
OneStar Long Distance Inc	Engineering Services	59.55
John Watson	Engineering Services	450.00
<u>Spec.Resource Enhancement</u>		
Henningsen Constr Co Inc	20% T-Bone Trail Project	49511.96
Flood & Erosion Cont.Fund		
Cass Co Abstract Company	Lien Search	225.00
Stork's Fence Service	Fencing Repairs	160.00
<u>Sheriff Investigations</u>		



Deter Motors Inc	Vehicle Repair	762.73
<u>Capital Projects</u>		
Robinson Hardware	Supplies For Monument	364.98
<u>Local Emergency Mgmt Agency</u>		
OneStar Long Distance Inc	Telephone & Telegr.Serv.	21.33

**Wednesday, October 23, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of October 16, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects. Present were Jack and Mary McKee who object to construction of a county road along a portion of the NE1/4 of section 32, Massena Township. Letter written by legal counsel Ann M. Nielsen on behalf of the McKees to ask for delay of action for 30 to 60 days while investigation is made into whether or not Cass "County has abandoned this road." Construction has halted.

County Engineer and Supervisor Rieken attended the Griswold proposed annexation informational meeting last week. Majority of attendees appeared to be opposed to the annexation.

Committee reports- Rieken: Juvenile Emergency Services 10/16 (Co. Bluffs), Clarinda Complex Citizen Advisory Group 10/18 and 4th Judicial District Adult Corrections 10/22 (Co. Bluffs); Volk: SWIMHC 10/21 and WCDC 10/14 (Harlan); Waters: Home Care Advisory Board 10/18; and Joyce: CADCO 10/22.

Reports filed- Drop-In Center Quarterly Report 7/1-9/30/02. Average attendance this quarter last year was 11 and this year 16.

Chair adjourned meeting. Next meeting Thursday, October 31, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Thursday, October 31, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of October 23, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

Motion by Kinen, second by Rieken to approve the "Application for Iowa Retail Cigarette Permit", "Sunday Sales Privilege Application" and "Off-Premise Application for Liquor, Wine or Beer" of Valley Oil, rural Atlantic (Applicant: Select City Investments, Inc.). Carried unanimously.

Motion by Rieken, second by Volk to approve the employment of Kathy Lamb as part time jailor effective 10/31/02 (\$9.45/hr). Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Chair adjourned meeting. Next meeting Wednesday, November 6, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Claims for 10/16/02 thru 10/31/02 were approved and auditor was authorized to issue warrants therefor:

General Basic Fund

Akin Building Center	Lumber	56.32
Alco Duckwall Stores Inc	Custodial Supplies	21.05
Alliant Utilities	Utilities	124.43
Anita Municipal Utilities	Utilities	204.03
Anita Tribune Co Inc	Board Minutes	289.12
Aquila	Gas @ Cold Springs	29.95
AT&T	Telephone Service	54.87
Atlantic Locker Service	Food	34.50
Atlantic Municipal Util	Water and Eelectric	794.37
Atlantic Pest Control	Extermination Services	27.50
James P Barry	Office Expense	4103.42
Bob's Mower Clinic LLC	Parts	136.44
Bro Business Center Corp	Copies	69.90
E D Brocker	Travel	10.95
Brown Electric Company	Light Bulbs	114.22
Camblin Plumbing & Heat	Repairs in Jail	208.40
Cappels	Supplies	161.08
Carrollton Inn	20 Hr In service	111.06
Cass Co Fair & 4H	2nd Qtr 2002-2003	13750.00
Cass Co Memorial Hospital	Homemaker-Home Health Aid	6950.00
Cass Co Tourism Council	Mileage and Lodging	277.85
Continental Fire Spr Co	Annual Inspection	125.00
Cook Sanitation	Sanitation	105.50
Dave's Auto Repair	Pickup Repairs	201.82
Dept of Veteran Affairs	Medication	246.91
Des Moines Register	Daily Paper	52.00
District IV Treasurer	2003 Dues	10.00
Earl May Garden Center	Suet Basket	6.99
Electronic Engineering Co	Beeper Service	19.00
Ellen's Sewing Service	Re-hem State & US Flag	6.36
Fareway Stores	Food and Supplies	1298.20
Fikes Metro Inc	Deodorizers	14.00
First Bankcard Center	Lodging	102.77
Gordon's Copier Service	Copier Service	19.53
Laurie Graham	Rent	350.00
Griswold American Inc	Board Minutes	135.67
Griswold Amoco Fuel-O-Matic	Gas	83.98
Griswold Coop Telephone	Phone Service	97.30
Darlene Hafner	Rent	275.00
Hancock Elevator Inc	Fish Food	189.00
Harlan National Bank	Copy Machine Lease	151.00
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Sept Board Meeting	45.08
Hy Vee Pharmacy	Inmates Prescription Meds	327.20
IA ASSN FOR CONSTRUCTION TRNG	Request For Payment	4814.00
IBM Corporation	4224 IPDS Printer	268.92

IMWCA	Install #5 W/C 02-03	3760.00
Insurance Trust Fund	Insurance Premium	170.00
Iowa Association of Naturalist	Fall IAN Workshop	53.75
Iowa Dept of Trans	Mapping Charges	28.35
Iowa State Sheriffs & Dep	ISSDA Winter School	105.00
ISAC	Fall School	280.00
Joyce Jensen	District Meeting Mileage	27.60
K Mart-Atlantic	Film and Spoon	48.47
Teresa Kanning	Reimbursement For Hike	38.00
Larsen Supply Co	Paper Towels	187.50
Laverty Sanitation	Garbage Pickup and Rent	105.00
Martin's Flag Co	4 Flags	223.47
Matt Parrott & Sons	Rapidprint Ribbon	8.03
McCunn Equipment Company	Gator Repairs	13.96
Mediacom	Cable TV	38.10
Mid-American Energy	Utilities	959.04
Margo Murray	Rent	200.00
National Assn of Counties	2003 Dues	360.00
Nishnabotna Valley R E C	Utilities	388.45
Denise O'Brien	Mileage to Meeting	109.50
Office Stop	Correction Tape	75.06
OneStar Long Distance Inc	Long Distance	188.54
Pamida Discount Center	Bathroom Tissue	43.52
Pelgas, Inc	Fuel	168.17
Phillips Petroleum Co	Fuel	10.42
Postmaster	Postage	387.75
Prosecuting Attorneys Training	Iowa Charging Manual	65.00
Jerald Putnam	Travel	14.60
Qwest	Telephone & Telegr.Serv.	1056.71
Respond Systems	First-Aid Supplies	91.86
Rex Pharmacy	Medication	50.17
Robinson Hardware	Extension Cord	95.56
Safeguard Business Systems	Office Supplies	25.81
Michael A Scheibeler	Mileage/Subsistance	418.18
Schumacher Elevator Co	Elevator Maintenance	141.55
Solutions	Real Estate Training	140.00
State Med Examiner/Pathology	Autopsy	1399.02
Stone Office Products	Desk Tray	139.59
United States Cellular	Cell Phones	45.71
Utilicorp United	Utilities	79.02
Verizon Wireless	Cell Phones	344.22
Sharon Winchell	Mileage	44.53
Winston's Service Center	Gas and Repairs	196.31
<u>General Supplemental Fund</u>		
Adams Co Sheriff Civil Div	Return of Service	38.00
Alamosa Co Sheriff	Notice of Service	91.86
Atlantic News Telegraph	Election Notice & Ballot	700.34
Audubon County Sheriff	Legal & Ct-Related Serv.	17.92
Deaf Services	Interpreting	224.00
Matt Parrott & Sons	Envelopes & Tally Lists	359.81
Quakerdale	Juvenile Shelter Care	43.66
Secretary of State	Terminal Maintenance	514.33
<u>MH-DD Services Fund</u>		
Cerro Gordo Co Sheriff	Outpatient / Counseling	107.00
Country Care Center	Community Supported Livin	80.67
Dept of Human Services	Inpatient / Hospital	10157.72
Park Place	Community Supported Livin	4160.92

Qwest	Telephone & Telegr.Serv.	134.04
S W IA Mental Health Cen	Case Mgmt-Medicaid Mat	13191.57
Social Work Examiners Ia Dept	Employee Mileage & Subs.	60.00
Verizon Wireless	Cell Phone	59.67
Westminster House	Rent	179.35
Willow Heights Inc	Residential Care Fac.	10619.50
<u>Rural Services Basic Fund</u>		
Atlantic Medical Center	Physical for Training	216.00
Cappels	Keys	3.98
Cass Co Cleaners	Dry Cleaning	21.20
CitiBusiness	Fuel and Misc	528.50
Gall's Inc	Evidence Bags	162.92
Hansen Interstate Repair	Towing and Storage	275.00
Chief Deputy Bill Sage ISSDA	Winter School	210.00
Mike's Auto Body	Towing	100.00
O M B Police Supply	Barricade Tape	51.30
Olsens Car Care Center	Towing and Storage	275.00
<u>Secondary Road Fund</u>		
Akin Building Center	Engineering Services	43.97
Alex-Teck	Engineering Services	459.00
Alford Tire	Engineering Services	368.40
Alliant Utilities	Engineering Services	322.27
AmeriPride	Engineering Services	112.09
Anstey Bob	Engineering Services	50.00
Atlantic Motor Supply	Engineering Services	1264.92
Atlantic Municipal Util	Engineering Services	224.32
Atlantic News Telegraph	Engineering Services	388.50
Atlantic Sewing Center	Engineering Services	202.21
Bair's Firestone Store	Engineering Services	4194.64
Cappels	Engineering Services	56.21
CitiBusiness	Engineering Services	54.21
Clarion Hotel	Engineering Services	57.78
Cook Sanitation	Engineering Services	30.00
Curtis Welding & Fab Curt Rena	Engineering Services	32.59
Cycles Plus Lawn Equipment	Engineering Services	73.46
Econo Foods	Engineering Services	12.15
Filter-Care of Ne Inc	Engineering Services	182.50
Griswold Amoco Fuel-O-Matic	Engineering Services	142.68
Griswold Coop Telephone	Engineering Services	30.92
Hallett Materials	Engineering Services	589.81
Henningsen Constr Co Inc	Engineering Services	884.85
Hy Vee Food Stores	Engineering Services	36.75
Industrial Supply Solutions	Engineering Services	3960.00
Inland Truck Parts Co	Engineering Services	225.26
Iowa Dept of Trans	Engineering Services	14.00
Kel-Welco Distributing, Inc	Engineering Services	129.99
Donnis Kessler	Engineering Services	58.40
Lawson Products Inc	Engineering Services	1261.88
Lindeman Tractor Co	Engineering Services	235.50
Maintenance Engineering	Engineering Services	975.09
Massena Telephone Co	Engineering Services	20.00
McCunn Equipment Company	Engineering Services	104.07
McMartin Greg	Engineering Services	123.00
Mid American Energy	Engineering Services	2.55
Nelson Machine & Forge	Engineering Services	30.56
O'Halloran International	Engineering Services	140.56
Office Stop	Engineering Services	14.03

Olsen Fuel Supply Inc	Engineering Services	3350.26
Peterson Contractors Inc	Engineering Services	5293.76
Qwest	Engineering Services	206.28
Red Oak Industrial Gases Inc	Engineering Services	40.00
Rex Pharmacy	Engineering Services	32.98
Riekes Equipment Company	Engineering Services	296.20
Robinson Hardware	Engineering Services	71.93
Sandbothe Firestone	Engineering Services	100.00
Schildberg Construction	Engineering Services	41084.31
Stone Office Products	Engineering Services	117.26
United Build Centers	Engineering Services	11.00
West Iowa Telephone Co	Engineering Services	25.13
Zep Mfg Company	Engineering Services	369.77
Ziegler Inc.	Engineering Services	305.39
21st Century Cooperative	Engineering Services	5653.07
<u>Sheriff Investigations</u>		
Atlantic Super 8	Lodging	129.06
<u>Capital Projects</u>		
Cappels	Park Monument Supplies	13.40
<u>Local Emergency Mgmt Agency</u>		
Rob Koppert	Mileage and Lodging	508.07
Qwest	Telephone & Telegr.Serv.	135.54
Rex Pharmacy	Account Balance	5.97
Verizon Wireless	Cellular Service	44.68

### Wednesday, November 6, 2002

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of October 31, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

Whereas only one of the required two real estate salespersons/brokers chose to serve on the condemnation in eminent domain proceedings for the Atlantic Airport project, eight additional real estate salesperson/brokers were appointed.

Motion by Rieken, second by Kinen to comply with section 6B.4, Code of Iowa and appoint eight additional residents (licensed real estate salespersons) of Cass County to be eligible to serve on the condemnation in eminent domain proceedings:

#### LICENSED REAL ESTATE PERSONS

Deborah A. Waterbury, 610 Laurel St, Atlantic IA 50022  
 William G. Beatty, 1501 Bryn Mawr Blvd, Atlantic IA 50022  
 Gary D. Steffens, 70319 Memphis Rd, Wiota IA 50274  
 Mark W. Pellett, 63240 Great River Rd, Atlantic IA 50022  
 Robert C. VanCleave, 1210 Chestnut St, Atlantic IA 50022  
 Dale L. Myers, 1401 Redwood Dr, Atlantic IA 50022  
 Phyllis A. Stakey, 401 Main St, Massena IA 50853  
 Lana Westphalen, 64000 Boston Rd, Atlantic IA 50022 Carried unanimously.

Persons appointed 01/02/2002

Jane Kay, 63717 Hamburg Rd, Atlantic;	Peggy Larsen, 1503 W Main St, Anita
Norma Hemphill, 71031 560th St, Griswold	Donald Curry, 508 Main, Massena
Charles Miller, 1201 Morningside Dr, Griswold	John Wise, 1315 Chestnut St,
Atlantic	
James E. A. Howell, 58668 560th St, Atlantic}	

Whether or not to apply for a toxic cleanup day grant was discussed. Toxic cleanup days are one day events that provide an opportunity for rural and urban residents to bring hazardous material from their homes for proper disposal. Materials typically collected at these events include unusable and banned pesticides, unusable oil based paint, household cleaners and flammable liquids. It also involves educating the public on the dangers of HHM's and how to properly dispose of them. Local cost share of \$.75 per household is required. The Department of natural resources will pay the remainder of the disposal costs. Deadline for application is 12/13/2002. (Atlantic city council will be meeting 11/20/2002 to discuss sharing in the local funding of a toxic cleanup day.) Motion by Volk, second by Rieken to make application for a toxic cleanup day in Cass County. Carried unanimously.

SWIMHC director Emerson Link reviewed the FY2002 SWIMHC audit and FY2002 SWIMHC Annual Report. Funding request for FY2004 presented with request to consider an increase which would provide partial subsidy for an additional clinician. Taken under advisement.

Reports filed-Recorder's and Sheriff's Report of Fees Collected for the month of October, 2002.

Chair adjourned meeting. Next meeting and canvass of 11/05 General Election is Tuesday, November 12, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Tuesday, November 12, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of November 6, 2002 were approved as read.

Chair recessed meeting for canvass of November 5th General Election.

At 10:00 AM the Board met to serve as Board of Canvassers to proceed with the official canvass of the November 5, 2002 General Election.

After examination of the tally books submitted by the precinct election officials and official counting board, the total votes received by all candidates were ascertained. County Auditor Dale Sunderman was directed to draw up the abstracts of the election to be submitted to the Secretary of State and to be filed in the office of County Auditor and to notify all local candidates who were declared elected in the General Election. Certified canvass prepared and placed on file in the office of Cass County Election Commissioner/County Auditor.

COUNTY OFFICIALS		SUMMARY OF LOCAL ELECTION RESULTS (Declared Elected):			
Votes		Votes:		TOWNSHIP CLERKS:	
County Treasurer (D) 55	Tracey J. Marshall(R)	3,143		Benton	James K. Jordan
County Recorder (R) 40	Joyce Jensen	(R) 4,412		Edna	Marian Stewart
County Attorney Gerlock(R) 71	James P. Barry	(R) 3,906		Union	Robert L.

Bd. of Supr. (2nd)	Chuck Kinen	(R)	783		Victoria	Robert Buboltz
(D)	61					
Bd. of Supr. (3rd)	Don Volk	(R)	980		TOWNSHIP TRUSTEES	
NW Hosp. Trustee	Todd Pellett		2,540		Benton	Linda L. Olsen
(D)	38					
NW Hosp. Trustee	Marcia Schildberg		2,897		Benton	Ralph Simmons
(R)	50					
SW Hosp. Trustee	Marjorie Boucher		3,712		Edna	Jack Erickson
(R)	43					
AG. EXTENSION COUNCIL MEMBERS:					Edna (write in)	Doyle Karas
1						
David Bower	2,934	Janet Cappel	3,205		Union	Ross M. Becker
(R)	68					
Robert Gerlock	3,044	Brad Pellett	3,067		Union	Lawrence Eilts
(D)	43					
Greg Zellmer	3,465				Victoria	Pat Erickson
(R)	68					
SOIL & WATER CONSERVATION DISTRICT COMMISSIONERS:					Victoria (write in)	Mark Amdor
2						
Frederick W. Kay			3,052		Greg D. Zellmer	
3,764						

Chair declared canvass completed.

Regular meeting resumed and chair adjourned that meeting. Next meeting Tuesday, November 19, 2002. ISAC fall meetings November 20, 21 and 22.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

## Tuesday, November 19, 2002

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of November 12, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

At 10 AM a hearing was held on an Application for Construction Permit by NISHNA PIG FARM. Notice was published in Atlantic News Telegraph on November 4, 2002. No written statements for or against were filed. Two citizens (in addition to the board, attorney and auditor) were present but filed no comments.

Motion by Kinen, second by Volk to approve the Application for Construction Permit of NISHNA PIG FARM. Carried unanimously.

Chair adjourned meeting. Next meeting Wednesday, November 27, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

### General Basic Fund

Adams Co Sheriff	Housing Prisoner	385.00
Alliant Utilities	Utilities-Courthouse/Jail	272.97
Allied Documents	Supplements/Renewals/Post	625.06
Atlantic Municipal Util	Utilities-Couthouse/Jail	1250.85
Atlantic News Telegraph	Board Minutes	766.46
Atlantic Pest Control	Pest Control-Jail	30.00
B&B Sanitation	Garbage	40.00
Bro Business Center Corp	Copier Contract	39.81

Brown Electric Company	Check Air Compressor	99.52
Camblin Plumbing & Heat	Adjust Water Fountain-Jail	41.00
Cappels	Supplies	52.64
Carroll Control Systems	Auto Drain Float	139.50
Cass Co Meals on Wheels	Nov 2002	600.00
Cass County Jail Donna Jones-A	To Imprest Cash	65.76
Cass/Atlantic Development Corp	2nd Qtr FY 2002-2003	6250.00
Econo Foods Pharmacy	Prescription Medicine	18.61
Fareway Stores	Food & Supplies	506.83
Fikes Metro Inc	Deodorizers	14.00
Hy Vee Pharmacy	Medicine	54.93
IMAGETek, Inc	Books	5686.09
Iowa Law Enforcement Academy	Police Officer Testing	540.00
Joyce Jensen	Mileage	138.69
K Mart-Atlantic	Supplies	33.59
Mildred King	Rent	275.00
Massena Telephone Co	Pager Lease	22.00
Medicap Pharmacy	Prescription Medicine	43.19
Medivac Inc	Ambulance	2833.33
Joe B Mewhirter	Rent	287.50
Mid American Energy	Utilities	148.00
Midtown Place Apts	Rent	246.00
NACTFO	Dues	60.00
NetINS	Web Service	16.95
Office Stop	Supplies	108.18
Olive Street Station	Fuel	20.00
OneStar Long Distance Inc	Telephone	245.85
Postmaster	Postage	42.00
Public Safety Fund	74% Oct 2002 Expenses	10465.48
Rex Pharmacy	Medicine	9.57
Solutions	IBM Net Vista	2941.27
State Med Examiner/Pathology	Autopsy	1410.80
Stone Office Products	Supplies	134.45
Dale E Sunderman	Mileage	86.87
United Laboratories	Glass Cleaner	117.45
Glynn Westphalen	Fertilizer and Spray	212.00
<u>General Supplemental Fund</u>		
Beatrice Albright	Election Official	67.93
Dianne E Behrends	Election Official	159.40
Gary Bergstrom	Election Official	61.73
Lucille Bergstrom	Election Official	138.00
Janice Brehmer	Election Official	119.77
Alice J Brown	Election Official	119.77
Cass Co Fair & 4H	Polling Place Rental	30.00
Cass County Sheriff	Juvenile Expense	1621.35
Mary Ann Chantry	Election Official	114.40
Mary Ann Christensen	Election Official	131.78
Laurel Coffman	Election Official	109.04
Shara L Cooper	Election Official	131.56
Mary E Cranston	Election Official	153.96
Nancy Cullen	Election Official	121.56
Ruth Denham	Election Official	75.08
Shirley Eshelman	Election Official	152.32
Marlene Feilmeyer	Election Official	117.98
Fiscal Services Bureau	County Base-Juvenile	900.00
Ileen C Furne	Election Official	117.98
Adeline Gilbert	Election Official	117.98



Mary Pat Gregerson	Election Official	149.15
Enola M Hansen	Election Official	130.24
Judith A Hartman	Election Official	150.61
Caroline Hemmingsen	Election Official	138.12
Jean Henkenius	Election Official	178.63
Heritage House	Polling Place Rental	30.00
Betty M Holaday	Election Official	134.65
Shirley Hosfelt	Election Official	139.88
Joan Houser	Election Official	71.51
Lila Rae Huff	Election Official	148.13
Shirley A Jacobsen	Election Official	121.55
Marcella Jensen	Election Official	117.98
Shirley Jensen	Election Official	125.94
Lila Kunze	Election Official	129.18
Erma T Lange	Election Official	53.62
Lewis Community Center	Polling Place Rental	30.00
Mary Virginia S Lynam	Election Official	127.85
Linda Madison	Election Official	89.68
Margaret Magill	Election Official	145.80
Matt Parrott & Sons	Official Canvass-General/	52.27
Anita Mead	Election Official	86.11
Sonya Mikkelsen	Election Official	133.35
Doris Newell	Election Official	171.48
Norma L Nichols	Election Official	136.89
Jacqueline E Pelzer	Election Official	134.62
La Veda Pine	Election Official	143.23
Velma Powers	Election Official	53.63
Quakerdale	Juvenile Shelter Care	2095.68
Verlain M Rathkamp	Election Official	140.71
Evelyn Rechtenbach	Election Official	117.98
Reno Parish Hall	Polling Place Rental	30.00
Joyce Riggs	Election Official	121.56
Wallace Roscoe	Election Official	153.01
Carolyn M Rossell	Election Official	145.10
Helen I Rossell	Election Official	129.77
Dale Rourick	Election Official	117.98
Norma E Schaaf	Election Official	162.32
Marjorie A Scherdin	Election Official	121.56
Phyllis Schuler	Election Official	130.76
Wilma Selders	Election Official	91.17
Shelby County Sheriff	Subpeona	47.74
Loretta J Shepperd	Election Official	107.25
Elaine J Tawzer	Election Official	137.39
Margaret Taylor	Election Official	60.78
Forrest Teig	Election Official	164.40
Dorothy M Teig	Election Official	123.35
Mary Judith Ticknor	Election Official	182.52
Dennis Tietz	Polling Place Rental	30.00
Union National Bank	Polling Place Rental	30.00
United Church of Christ	Polling Place Rental	30.00
Marvel Van Ginkel	Election Official	127.98
Bonnie L Warne	Election Official	164.22
Karen V Woodward	Election Official	148.60
Zion Lutheran Church	Polling Place Rental	30.00
<u>MH-DD Services Fund</u>		
C A S S Incorporated	Sheltered Workshop	24326.61
Cass Co Meals on Wheels	Other	70.25

Dept of Human Services	Case Mgmt-Medicaid	47532.72
Goodwill Industries	Work Activity Services	783.61
Hy Vee Pharmacy	Prescription Medicine	89.45
Ida Services, Inc	Work Activity Services	846.11
Lutheran Family Service	Residential Care Fac./MR	4572.50
New Hope Village Inc	Work Activity Services	852.94
Nishna Productions Inc	Community Supported Living	215.04
OneStar Long Distance Inc	Telephone	43.09
Partnership For Progress	Community Supported Living	734.16
Donna Ray	Mental Health Advocate	154.88
REM-Atlantic	Residential Care Fac./MR	3878.72
REM-Developmental Services Inc	Adult Day Care	595.10
S W IA Mental Health Cen	Partial Hosp./ Screening	15179.00
West Cent Iowa Workshop	Supported Employment Services	272.72
Westminster House	Rent	179.35
<u>Rural Services Basic Fund</u>		
American Sec Control Systems	Cell Phone	95.00
Armadillo TruckVault Inc	Equipment-New Vehicle	1660.40
Bair's Firestone Store	Vehicle Maintenance	1466.41
Cappels	Supplies	166.12
Deter Motors Inc	Vehicle Maintenance	122.85
Gall's Inc	Vehicle Equipment	531.94
Hansen Interstate Repair	Towing and Storage	275.00
Kum & Go W.E Fleet	Fuel	1635.88
Darby J McLaren	Meal	7.93
Mike's Auto Body	Towing and Storage	275.00
Travis Nordyke	Meal	12.44
Police Supply Depot	Supplies	56.50
Sioux Sales	Test Kits	138.00
Southwest IA Peace Off Assn	Membership Dues	60.00
Texaco	Fuel	334.31
Van Ert Glass Co	Vehicle Repair	60.00
<u>Secondary Road Fund</u>		
Iowa State University	Engineering Services	660.00
OneStar Long Distance Inc	Engineering Services	83.77
Peterson Contractors Inc	Engineering Services	10558.82
<u>Flood &amp; Erosion Cont.Fund</u>		
Waters Contruction Inc	Repair Watershed	3710.00
<u>Local Emergency Mgmt Agency</u>		
OneStar Long Distance Inc	Telephone	21.21

### Wednesday, November 27, 2002

The Cass County Board of Supervisors met with four members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce and Charles Rieken. Absent: Don Volk. The minutes of November 19, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

A hearing on providing that county attorney position be full time was held. No citizens other than county officials present. Motion by Kinen, second by Joyce:

BE IT HEREBY RESOLVED that the Cass County Board of Supervisors, pursuant to IOWA CODE Section 331.752, does hereby provide that the Cass County Attorney's position shall become full time as of

January 1, 2003. Since this change takes effect before the passing of sixty days, as required by statute, the Board of Supervisors and James P. Barry, Cass County Attorney do hereby acknowledge that they agree to this change in accordance with IOWA CODE Section 331.752(4). Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Discussion held on whether or not to purchase a new main frame computer to replace present AS400. Representatives of Computer Management Services, a provider of county software utilizing a PC network/server system presented company information and overview of software. They requested opportunity to make a presentation of their software on December 3 and to submit a proposal. Board scheduled December 3 for a presentation and will delay decision on upgrade of hardware until December 4.

Chair adjourned meeting. Next meeting Wednesday, December 4, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Claims for 11/16 - 11/30 were approved and auditor authorized to issue warrants for same.

General Basic Fund

Akin Building Center	Lumber and Supplies	32.93
Alliant Utilities	Utilities	2150.32
Am Sec Control System	Courtroom System	2500.00
Anita Engraving	Name Plate	7.89
Anita Tribune Co Inc	Board Minutes	155.48
Aquila	Gas at Cold Springs	81.88
AT&T	Telephone Service	14.40
Atlantic Locker Service	Food	78.90
Atlantic Medical Center	Coroner Call	100.00
Atlantic Municipal Util	Electric and Water	812.12
Atlantic News Telegraph	Newspaper-One year	120.00
James P Barry	Office Expense	4063.84
Birds and Blooms	Subscription	14.98
Bro Business Center Corp	Copies Per Lease Agreemen	88.93
E D Brocker	Travel	10.95
C & W Lumber Mart Inc	Window Repair	5.75
Camblin Plumbing & Heat	Repairs	577.46
Cappels	Supplies	141.89
Carpenter Uniform Co	Nametag and Uniform	123.78
Dewey Carpenter	Septic Tank Service	1200.00
Cass Co Memorial Hospital	Autopsy	19903.50
Cass County Sheriff	Substance Abuse	135.10
CDW Government, Inc	Toner	343.83
Continental Research Corp	Disinfectant	146.90
Cook Sanitation	Sanitation	105.50
Ed's Lawn Equipment	Service Lawn Mower	46.90
Fareway Stores	Food and Provisions	998.13
First Bankcard Center	2 Optical Mouse	75.81
Gall's Inc	Uniform Equipment	141.92
Griswold Amoco Fuel-O-Matic	Gas	98.98

Griswold Coop Telephone	Phone Service	93.05
Gronewold Bell & Kyhnn & Co,PC	Audit Services	5000.00
Darlene Hafner	Rent	275.00
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Halloween Hike Supplies	8.45
I A C C B	Outdoor Adventure Guides	120.00
IA ASSN FOR CONSTRUCTION TRNG	Contrib.-Other Gov.&Organ	2339.00
Iowa Conservationist	Yearly Membership	20.00
ISAC	Fall School	150.00
Wayne Johnson	Rent	230.00
K Mart-Atlantic	Supplies	28.92
Chuck Kinen	Mileage-ISAC	62.42
Larsen Supply Co	Paper Towels	314.25
Laverty Sanitation	Garbage Pickup	105.00
McCunn Equipment Company	Oil	21.30
Mid-American Energy	Electricity	541.74
Mills Tree Service	Work on Tree	200.00
Margo Murray	Rent	200.00
NAEIR	Fall Catalog	99.00
National Public Safety Infor	National Safety Book	109.00
Nishnabotna Valley R E C	Utilities	367.55
Office Stop	Office Supplies	29.25
OneStar Long Distance Inc	Long Distance	241.34
Pamida Discount Center	Custodial Supplies	30.24
Postmaster	Postage	404.44
Jerald Putnam	Travel	14.60
Qwest	Telephone Service	707.99
Rex Pharmacy	Data Processing Supplies	29.99
Robinson Hardware	Screen, Bulbs	113.33
Dennis Rosener	Rent	275.00
Michael A Scheibeler	Office Expense	103.12
Schumacher Elevator Co	Elevator Maintenance	141.55
Sioux Sales	Uniform Slacks	93.33
Solutions	UPS-Engineer Office	288.70
Stone Office Products	Typewriter Repair	55.69
Dale E Sunderman	Valuation Mileage	63.88
Verizon Wireless	Cell Phones	359.07
Kenneth Waters	Mileage	357.34
Winston's Service Center	Gas	20.25
21st Century Cooperative	Utilities	226.40
<u>General Supplemental Fund</u>		
Shelby County Auditor	Office Expense	283.97
<u>MH-DD Services Fund</u>		
Country Care Center	Community Supported Living	94.11
Crossroads of Western IA	Work Activity Services	794.65
Dept of Human Services	Other	85.77
First Bankcard Center	Envelopes	421.60
Harlan National Bank	Copier	151.00
Teresa Kanning	Employee Mileage & Subs.	205.86
Park Place	Community Supported Livin	4039.60
Qwest	Telephone & Telegr.Serv.	63.94
S W I P C O	Transportation	970.00
S W IA Mental Health Cen	Case Mgmt-Medicaid Mat	6371.19
Verizon Wireless	Cell Phone	40.07
Willow Heights Inc	Residential Care Fac.	10050.00
<u>Rural Services Basic Fund</u>		
Don's Pioneer Uniform	Mace	65.85

Gall's Inc	Barrier Gloves	39.98
Mobile Vision	Vehicle Maintenance	34.00
O M B Police Supply	High Cap Mag	68.92
Phil Fleet Advantage	Fuel	464.18
Racom Corp	Vehicle Repair	103.20
Williams Bros Garage	Towing and Storage	275.00
<u>Secondary Road Fund</u>		
Akin Building Center	Engineering Services	77.16
Alliant Utilities	Engineering Services	1048.70
AmeriPride	Engineering Services	51.48
Atlantic Motor Supply	Engineering Services	2051.85
Atlantic Municipal Util	Engineering Services	380.85
Bair's Firestone Store	Engineering Services	93.00
Cappels	Engineering Services	623.58
Cass Co Memorial Hospital	Engineering Services	44.00
CitiBusiness	Engineering Services	39.90
Dave's Portable Welding	Engineering Services	45.40
Dixon Construction Co	Engineering Services	25821.40
Econo Foods	Engineering Services	26.04
Eddy Walker Equipment Co	Engineering Services	19893.28
Electronic Engineering Co	Engineering Services	1327.80
Filter-Care of Ne Inc	Engineering Services	154.80
Force America	Engineering Services	1696.59
Griswold Amoco Fuel-O-Matic	Engineering Services	153.27
Griswold Coop Telephone	Engineering Services	28.79
Henningsen Constr Co Inc	Engineering Services	274.56
Hotsy Cleaning Systems Inc	Engineering Services	122.00
Ia Interstate Railroad &	Engineering Services	930.73
IDALS Pesticide Bureau-IDALS	Engineering Services	195.00
Insurance Trust Fund	Engineering Services	370.00
Iowa Dept of Trans	Engineering Services	2805.84
Iowa Machinery & Supply	Engineering Services	213.37
Iowa Prison Industries	Engineering Services	1533.40
Jerico Services Inc	Engineering Services	1188.00
Kirchhoff Land Improvements	Engineering Services	160.00
Lawson Products Inc	Engineering Services	103.29
Massena Telephone Co	Engineering Services	23.81
McAtee Tire Service Inc	Engineering Services	10.50
Mid American Energy	Engineering Services	2.55
Mid-Land Equipment	Engineering Services	93.86
Mid-States Ford Truck	Engineering Services	22.85
Midwest Wheel Co	Engineering Services	272.88
Nelson & Rock Contracting Inc	Engineering Services	74224.34
Nishnabotna Valley R E C	Engineering Services	17.50
O'Halloran International	Engineering Services	264.43
O'Reilly Auto Parts	Engineering Services	6.99
Office Stop	Engineering Services	28.99
Olsen Fuel Supply Inc	Engineering Services	5255.07
Orscheln's	Engineering Services	85.94
Postmaster	Engineering Services	74.00
Qwest	Engineering Services	203.46
Red Oak Industrial Gases Inc	Engineering Services	38.00
Rex Pharmacy	Engineering Services	12.98
Road Builders	Engineering Services	91.65
Robinson Hardware	Engineering Services	26.05
Sandbothe Firestone	Engineering Services	14.50
Schildberg Construction	Engineering Services	57855.20

Solutions	Engineering Services	2698.22
Steinbeck & Sons	Engineering Services	381.30
Stone Office Products	Engineering Services	175.07
United Build Centers	Engineering Services	970.27
West Iowa Telephone Co	Engineering Services	27.35
Jimmie Wolfe	Engineering Services	20.00
Zee Medical Service Co	Engineering Services	118.95
<u>Secondary Road Fund</u> (continued)		
Ziegler Inc.	Engineering Services	1898.42
21st Century Cooperative	Engineering Services	2559.68
<u>Local Emergency Mgmt Agency</u>		
Cass Co Memorial Hospital	Photocopier Use	103.68
Mediacom	Cable TV	38.10
Qwest	Telephone & Telegr.Serv.	63.94
United States Cellular	Cellular Service	49.34

### Wednesday, December 4, 2002

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of November 27, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

Motion by Volk, second by Joyce to approve the appointment of Brian Rink as Sheriff's deputy effective November 25, 2002. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Discussion continued from last week on whether or not to purchase a new main frame computer to replace the present AS400. Representatives of CMS, a provider of county software utilizing a microsoft windows based system made a presentation of its county programs and submitted a preliminary proposal for central hardware (Total Server & Installation Services- \$13,658), programs and conversion (Total Software & Installation Services- \$129,855) and per PC station (Total Client PC & Installation Services- \$1,794 with XP Office small business an additional \$138 each. Estimated ½ of current PC's need upgrading, approximately 12). Representative was present today to answer questions about the CMS proposal.

Solutions, Inc the current county program systems supplier has submitted a proposal for IBM AS400 hardware upgrade (current system purchased July 1999) recommending upgrade now since IBM is offering substantial discounts with a limited time promotion Green Streak and Solutions has stated that an order needs to be placed by 12/4/2002 to secure these discounts. (Proposal \$52,842.78 plus estimated install/travel costs of \$2,460).

The Board decided to take no action at this time.

Cass County's SW IA Tourism representative JoAnn Thielen presented update on local tourism activity and the state tourism conference (theme Lewis & Clark Trail) held this year in Sioux City. A new tourism/conservation brochure will be produced this year.

Committee reports- Joyce: Rural Conservation & Development 11/18 (Oakland) and Cass Atlantic Development Corporation 11/26; Rieken: 4th Judicial District Adult Corrections 11/26 and Juvenile Emergency Services 11/27 (both Council Bluffs).

At 11:30 AM the Board recessed to the Cass County Memorial Hospital for the quarterly Home Care/Chore Services meeting.

Reports filed- Recorder's and Sheriff's Report of Fees Collected for the month of November, 2002 and Home Care/Chore Services Report for Quarter ending 09/30/2002.

Chair adjourned meeting. Next meeting Wednesday, December 11, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Monday, December 9, 2002 8:00 A.M.**

CANVASS OF CITY OF LEWIS SPECIAL ELECTION OF DECEMBER 3, 2002

The Cass County Board of Supervisors met as ex-officio Board of Canvassers with three members present: Russell Joyce, acting chair; Chuck Kinen and Don Volk. Absent: Charles Rieken and Kenneth Waters.

At 8 AM the votes cast in the Special Election for the City of LEWIS were canvassed. After inspection of the TALLY BOOK from the December 3, 2002 SPECIAL CITY ELECTION, the Board certified the following abstract:

electd and authorized the Auditor to issue the abstract and certificate of election:

CANVASS OF CITY OF LEWIS SPECIAL ELECTION OF DECEMBER 3, 2002

S T A T E O F I O W A  
A B S T R A C T O F V O T E S  
(Sections 50.24, 277.20 and 280A.15, Code of Iowa)

We, the undersigned Members of the Board of Supervisors and ex-officio Board of Canvassers for Cass County, hereby certify the following to be a true and correct abstract of the votes cast in this county at the CITY OF LEWIS election held on the 3rd day of December, 2002, as shown by the tally lists returned from the several election precincts.

=====

For the office of CITY COUNCIL PERSON AT LARGE (vacancy term ending 12/31/2005), ONE to be elected, there were one hundred fifty-eight ( 158) votes cast as follows:

CARLA ARCHIBALD received twelve ( 12) votes.

JERRY L. HUDSON received one hundred seventeen ( 117) votes.

BARB LUBKEMAN received ten ( 10) votes.

RICHARD H. SANNY \_\_\_\_\_ received nineteen \_\_\_\_\_ ( 19 )  
votes.

We therefore declare JERRY L. HUDSON  
duly elected to the office of CITY OF LEWIS COUNCIL PERSON \_\_\_\_\_ ,  
for the remainder of the term ending December 31, 2005

=====  
For the office of CITY COUNCIL PERSON AT LARGE (vacancy term ending  
12/31/2003) \_\_\_\_\_ , TWO  
to be elected, there were three hundred three ( 303 ) votes cast as  
follows:

NONA ERICKSON \_\_\_\_\_ received sixty \_\_\_\_\_ ( 60 )  
votes.

PATTY KUHNS \_\_\_\_\_ received twenty-three \_\_\_\_\_ ( 23 )  
votes.

JON E. MOSIER \_\_\_\_\_ received seventy \_\_\_\_\_ ( 70 )  
votes.

JEFF POPE \_\_\_\_\_ received ninety-two \_\_\_\_\_ ( 92 )  
votes.

CARLA ARCHIBALD \_\_\_\_\_ write in received twenty-six \_\_\_\_\_ ( 26 )  
votes.

BARB LUBKEMAN \_\_\_\_\_ write in received twenty-four \_\_\_\_\_ ( 24 )  
votes.

BOB SWANKE \_\_\_\_\_ write in received one \_\_\_\_\_ ( 1 )  
votes.

RICHARD SANNY \_\_\_\_\_ write in received three \_\_\_\_\_ ( 3 )  
votes.

ILENE RHOADS \_\_\_\_\_ write in received one \_\_\_\_\_ ( 1 )  
votes.

JERRY HUDSON \_\_\_\_\_ write in received three \_\_\_\_\_ ( 3 )  
votes.

We therefore declare JON E. MOSIER and JEFF POPE \_\_\_\_\_ duly  
elected to the office of CITY OF LEWIS COUNCIL PERSON \_\_\_\_\_ ,  
for the remainder of the terms ending December 31, 2003

=====  
Canvass chair declared the canvass completed and adjourned meeting.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

### Wednesday, December 11, 2002

The Cass County Board of Supervisors met with all members present:  
Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don  
Volk. The minutes of December 4, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

City administrator Ron Crisp by phone submitted request for funding for  
the Atlantic Area Recreational Facility. Board commitment of \$200,000



(\$40,000/year) made 12/20/2000. Board approved payment of \$40,000 for FY02 and \$40,000 for FY03 from Local Option Tax Fund.

MH/DD/GR Coordinator Teresa Kanning requested action on CRIS agreement.

20021211-01 Motion by Joyce, second by Volk: this County does hereby enter into the COUNTY RATE INFORMATION SYSTEM (CRIS) 28E AGREEMENT with the Iowa State Association of Counties ("ISAC") and with other Counties to form a separate legal entity known as County Rate Information System to provide state-wide rate setting methodology, and the Chairperson of the Board of Supervisors is hereby empowered and directed to execute the COUNTY RATE INFORMATION SYSTEM 28E AGREEMENT on behalf of this County. Carried unanimously.

Solutions, Inc representative Greg Davis presented information about the company, the AS/400 and the IBM Green Streak program. Computer technology has advanced considerably since 1999 and an upgrade of equipment (with associated operating system) is recommended with action necessary immediately in order to take advantage of IBM's discounted pricing.

The Auditor, Assessor, Treasurer and Recorder stated approval of current county programs and recommended upgrade/replacement of equipment. With the advances in technology (faster processor and increased data storage) the one new AS/400 should replace both current AS/400's.

The Board considered today's presentation and the prior CMS presentation and decided to continue with the current Solution's county programs and to purchase a new IBM AS/400.

Motion by Volk, second by Joyce to accept the proposal of Solutions: Greenstreak Quote for an AS/400 with 2432 processor, other related hardware and system software upgrade at total of \$52,842.78 (not including installation costs). Payment is to be from the Capital Projects Fund. Ayes: Joyce, Rieken, Volk and Waters. Nays: Kinen. Motion carried.

Committee reports- Joyce: Cass Atlantic Development Corporation 12/10; and Kinen: Public Safety Commission, 911 Service Board and Emergency Management Agency 11/22 and Emergency Management Agency 12/2.

Chair adjourned meeting. Next meeting Wednesday, December 18, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

### **Wednesday, December 18, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of December 11, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

Recommendation of the Cass County Compensation Board for a change in compensation of the Cass County Attorney to be effective January 1, 2003 (date position becomes 'full time') was received.

Recommendation of Compensation Board is to set the compensation at \$90,000 annually, to be reviewed in 18 months.

Motion by Kinen to set the salary of the Cass County Attorney for the period 01/01/03-06/30/03 at \$42,500. Died for lack of a second.

After additional discussion:

Motion by Volk, second by Rieken to set the salary of the Cass County Attorney for the period 01/01/03-06/30/03 at \$45,000.  
For: Joyce, Rieken, Volk and Waters. Opposed: Kinen. Motion carried.

County Weed Commissioner Val Sothman presented annual weed report. He proposed implementing a more proactive approach for working with habitual violations.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects. Whereas the vote on a motion made on May 15, 1967 to vacate certain roadway was inadvertently not recorded, a hearing will be held in January to vacate same roadway.

Motion by Kinen, second by Joyce to amend the OPTION TO PURCHASE held by Man Properties LLC (Ed Neppel, owner) on the county owned Hwy 71/I-80 site by extending the option to December 31, 2003. Carried unanimously.

Having received a request from the sheriff to increase wages of three departmental employees: Motion by Joyce, second by Kinen to increase the wages of office manager Sharon Mathias from \$27,518.16 to \$28,800 annually; to increase the wages of Jail Administrator Donna Jones from \$27,631.68 to \$29,100 annually; and to increase the wages of civil processor Stephanie Witzman from \$26,774.16 to \$29,100 annually. Carried unanimously.

Chair adjourned meeting. Next meeting Monday, December 23, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

General Basic Fund

A & D Technical Supply Co	Blue Line Paper	143.28
Allied Documents	Supplements & Renewals	408.10
Am Sec Control System	Keys and Replace Camera	33.75
Anita Printing Services, Inc	Citation Books and Forms	955.75
Atlantic Medical Center	Coroner Call	200.00
Atlantic Municipal Util	Utilities - Electric	1797.38
Atlantic News Telegraph	Construction Permit	456.94
B&B Sanitation	Garbage	40.00
Bro Business Center Corp	Copier Contract	44.03
Camblin Plumbing & Heat	Repairs	382.17
Cappels	Supplies	25.78
Cass Co Fair & 4H	3rd Qtr 02-03	13750.00
Cass Co Meals on Wheels	Dec 2002	600.00
CDW Government, Inc	8.0 Media	856.74
Community Services Assoc	Registrations/Schools	50.00
Des Moines Register	Des Moines Register	91.00
Egan Supply Co	Repaired & Cleaned Vacuum	307.40

Electronic Engineering Co	Beeper Service	19.00
Fareway Stores	Food & Provisions	478.03
Fikes Metro Inc	Deodorizers	14.00
Alvin J Ford P.C	Bankruptcy-Attorney Fees	615.00
Griswold American Inc	Board Minutes	936.43
Gronewold Bell & Kyhnn & Co,PC	Audit Services	2000.00
Holiday Inn Conf Center	Lodging-Rieken	363.17
IA ASSN FOR CONSTRUCTION TRNG	Request For Payment #13	2459.00
IMAGETek, Inc	Engineering Services	230.00
IMWCA	Install #6 W/C 2002-2003	3760.00
Iowa Conservation Education	Yearly Membership	20.00
Iowa Law Enforcement Acad	Deputy Evaluation	95.00
ISACA C/O Judy Howrey	Dues 2003	125.00
Joyce Jensen	Mileage-Fall School	55.20
K Mart-Atlantic	Supplies	73.32
Chris & Angela Kelly	Rent	180.00
MARY KNOELL	Rent	375.00
M & M Sales Company	Minolta Maintenance-Recor	200.00
Massena Telephone Co	Pager Lease	22.00
Medicap Pharmacy	Prescription Meds	10.42
Medivac Inc	Ambulance	2833.33
Microfilm Imaging Systems	Annual Service Agreement	720.00
Beverly Moffatt	Rent	275.00
Mullen Sanitation	Hauling Books	478.00
NAPA	Custodial Supplies	72.42
National Sheriffs Ass'n	Dues & Memberships	100.00
Nogg Chemical & Paper	Tissue Towels	269.82
Office Stop	Office Supplies	166.86
OneStar Long Distance Inc	Telephone & Telegr.Serv.	232.22
Public Safety Fund	74% Nov 2002 Expenses	9199.54
Secretary of State	Notary	30.00
Stamp Fulfillment Services	Stamped Envelopes	423.85
Standard & Assocs Inc	Certificates & Manual	114.00
Stone Office Products	Desk and Chair	876.75
Sundance Apartments	Rent	410.00
Tri-R-Rental Darren Cook	Rent	250.00
Van Ert Glass Co	New Lever Latch and Astra	155.00
Viking Office Products	Office Furniture	81.47
Sharon Winchell	Mileage ISAC Conference	58.40
<u>General Supplemental Fund</u>		
Anita Tribune Co Inc	General Election Sample B	560.00
Cass County Sheriff	Serving Notices-Court	1899.47
Griswold American Inc	Election Results	501.06
Lila Kunze	Election Official	71.50
Lewis Community Center	Polling Place Rental	30.00
Linnea Murphy	Election Official	71.50
Quakerdale	Shelter Care	2968.88
Secretary of State	Terminal Maint/Elec Regis	340.92
Shelby County Auditor	Office Expense	283.97
Karen V Woodward	Election Official	101.80
<u>MH-DD Services Fund</u>		
C A S S Incorporated	Sheltered Workshop	23444.17
Cass Co Meals on Wheels	Other	61.00
Dept of Human Services	Respite	46147.70
Goodwill Industries	Work Activity Services	715.47
Heartland Inn	Employee Mileage & Subs.	173.04
Ida Services, Inc	Work Activity Services	862.77

Lutheran Family Service	Residential Care Fac./MR	4425.00
New Hope Village Inc	Work Activity Services	736.63
Nishna Productions Inc	Community Supported Livin	215.04
OneStar Long Distance Inc	Telephone & Telegr.Serv.	27.61
Partnership For Progress	Community Supported Livin	622.73
REM-Atlantic	Residential Care Fac./MR	3753.60
REM-Developmental Services Inc	Adult Day Care	541.00
S W IA Mental Health Cen	Case Mgmt-Medicaid Mat	19178.76
West Cent Iowa Workshop	Supported Employment Serv	272.72
<u>Rural Services Basic Fund</u>		
American Sec Control Systems	Cell Phone	105.00
Anita Public Library	Contrib.-Other Gov.&Organ	6900.00
Atlantic Public Library	Contrib.-Other Gov.&Organ	9000.00
Bair's Firestone Store	Vehicle Maintenance	221.90
Carpenter Uniform Co	Uniform and Weapon Suppli	1269.76
CitiBusiness	Fuel and Cell Phone	432.85
Cumberland Public Library	Contrib.-Other Gov.&Organ	4700.00
Dave's Portable Welding	Tire Repair	8.00
Deter Motors Inc	Vehicle Maintenance	389.49
Gall's Inc	Vehicle Equipment	212.80
Griswold Public Library	Contrib.-Other Gov.&Organ	6400.00
Lewis Library	Contrib.-Other Gov.&Organ	4700.00
Massena Public Library	Contrib.-Other Gov.&Organ	4900.00
MPH Industries Inc	Recon Band Python	958.00
NAPA	Windshield Wiper	13.58
Ne-Ia Radiology Consults	Physical	37.00
Olsens Car Care Center	Vehicle Maintenance	417.32
Phil Fleet Advantage	Fuel	576.96
Texaco	Fuel	290.15
Van Ert Glass Co	Window Replaced	245.00
<u>Secondary Road Fund</u>		
Dixon Construction Co	Engineering Services	45383.07
OneStar Long Distance Inc	Engineering Services	54.53
<u>Recorder Records Mgmt</u>		
General Basic Fund	Other Charges & Services	5686.09
<u>Local Option Tax Fund</u>		
Atlantic City Clerk	Request Atlantic Rec Faci	80000.00
<u>Capital Projects</u>		
American Sec Control Systems	Installed New Sound Syste	2500.00
<u>Local Emergency Mgmt Agency</u>		
OneStar Long Distance Inc	Telephone & Telegr.Serv.	14.65

## Monday, December 23, 2002

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of December 18, 2002 were approved as read.

Action on INTERGOVERNMENTAL LAND ACQUISITION AIRPORT IMPROVEMENT AGREEMENT, Section 28E.12, Iowa Code with City of Atlantic delayed until later meeting. Tim Teig of Snyder & Associates updated the board on the history and progress of the Atlantic airport improvement project. The two curves on the proposed new route of G-30 were discussed. Board requested a

plan be created for full 55 mph curves to determine if feasible. Further consideration to be held December 31.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity. Board issued letter of support for Pottawattamie County's application for a targeted capacity expansion grant to serve adult male substance abuse clients in Southwest Iowa (SAMHSA Programs, Center for Scientific Review, National Institute of Health, Bethesda, MD).

County Engineer Charles Marker reviewed current road projects.

Committee reports: Waters- Cass County Environmental Protection Agency 12/16 and SWIPCO/SWITA 12/19; Volk- Alcohol & Drug Assistance Agency 12/16; and Rieken- 4th Judicial District Adult Corrections 12/17 and Juvenile Emergency Services 12/18 (Co. Bluffs).

Chair adjourned meeting. Next meeting Tuesday, December 31, 2002.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

### **Wednesday, December 31, 2002**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of December 23, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

Discussion resumed on action to be taken on the INTERGOVERNMENTAL LAND ACQUISITION AIRPORT IMPROVEMENT AGREEMENT, Section 28E.12, Iowa Code with City of Atlantic. County Engineer Charles Marker and property owners James and Chad Comes were present. Tim Teig of Snyder & Associates presented drafts of full 55 mph curve designs for G30 relocation. The FAA has approved the project with the south curve at 55 mph and north curve at 45 mph. County Engineer Charles Marker recommends that both curves be 55 mph. Redesign to two full 55 mph curves (with a design not forcing that the alternate runway be shortened) would entail placing about 9.4 additional acres to the east of relocated G30. James Comes indicated he would accept such change with just compensation. County attorney stated that the board approved the project in May, 1995 when the county agreed to cooperate with the city and allow the project with full cost of project the responsibility of Atlantic. His recollection was that County Engineer Ken Coffman agreed to the 'minimum of 45 mph curves' proposal at that time.

Don Volk stated that he would rather see both curves at full 55 mph even if the County might need to contribute. Russell Joyce agreed with Volk. Kinen commented that the master plan was approved at 55 mph and 45 mph and therefore the current agreement should be approved. Rieken stated he preferred both curves at 55 mph and stated he did not believe FAA would throw out the plan with both curves 55 mph. Joyce reiterated that road traffic is about 1,000 cars a day. Waters inquired as to what difficulties would be encountered if the county submitted a new design proposal.

County Attorney James Barry reiterated that the plan had been approved at the 55 mph/ 45 mph in 1995 and that the current agreement complies with the proposal. His advice is to follow the 1995 agreement made.

Tim Teig stated that he believed the archeologists would be pleased if a new proposal were submitted. The additional 9.4 acres would be subject to study/testing. He estimated that perhaps as much as \$80,000 had been expended for studies thus far based on current proposal.

Motion by Kinen, second by Rieken to comply with the 1995 resolution and accept the present 55 mph and 45 mph curve proposal and to authorize the chair to sign the INTERGOVERNMENTAL LAND ACQUISITION AIRPORT IMPROVEMENT AGREEMENT with the City of Atlantic.

Further discussion including questions on possible the possible delay of the project and statement that for nearly every project there are 'change orders'. The board chair called for the question.

Vote: Against- Joyce, Rieken, Volk and Waters. For- Kinen. Motion failed.

Further discussion ensued and the board requested that the County Engineer and Tim Teig contact FAA officials to inquire as to whether or not a change in design and change in property acquisition might be approved. It was requested that a report be made at the January 8, 2003 meeting.

County Treasurer Sharon Winchell presented the quarterly investment report. Office will close to the public at 1 PM today to allow month/year end closeout of 'books'. New treasurer Tracey Marshall will assume office January 1, 2003.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

Reports filed: Treasurer's Investment Report 10/1/02-12/31/02.

Chair adjourned meeting. Next meeting Thursday, January 2, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Claims for 12/16-12/31/2002 were approved and auditor authorized to issue checks for same:

General Basic Fund

Akin Building Center	Custodial Supplies	87.54
Alliant Utilities	Utilities A/D	349.60
Am Sec Control System	Custodial Supplies	4.50
American Sec Control Systems	Security System @ Hitchco	165.00
Anita Printing Services, Inc	Winter Newsletters	137.50
Anita Tribune Co Inc	Board Minutes and Warrant	238.16
Aquila	Gas @ Cold Springs	133.87
AT&T	Telephone Service	26.75
Atlantic Locker Service	Food	102.03
Atlantic Municipal Util	Utilities	200.73
Atlantic Pest Control	Pest Control	35.00
B B C 2309 A Chatburn Ave	Copier/Fax Lease	458.00
Barker, Lemar and Associates	Engineer Services	15.00
James P Barry	Office Expense	4555.24
Bro Business Center Corp	Copies Per Lease Agreemen	63.88
E D Brocker	Travel	10.95
Brown Electric Company	Hall Light Not Working	49.23

Cappels	Custodial Supplies	99.13
Carpenter Uniform Co	Uniform Equipment	190.33
Cass Co Auditor	Postage For ROW Vacations	76.37
Cass Co Memorial Hospital	HCA/PHN	7842.00
Cass County Jail Donna Jones-A	To Imprest Cash	55.95
Continental Research Corp	Spicy Day Deodorizer	141.61
Cook Sanitation	Sanitation	105.50
Dave's Auto Repair	Pickup Repair	135.34
Division of Labor	Boiler Inspection	45.00
Dr B J England	Medicine	96.00
Fareway Stores	Food and Supplies	2003.76
First Bankcard Center	Employee Mileage & Subs.	150.40
Laurie Graham	Rent	350.00
Griswold Amoco Fuel-O-Matic	Gas	44.76
Griswold Coop Telephone	Phone Service	91.96
Harlan National Bank	Copy Machine Lease	151.00
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Food	111.08
Hy Vee Pharmacy	Prescription Meds	184.88
IA ASSN FOR CONSTRUCTION TRNG	Contrib.-Other Gov.&Organ	4768.00
Iowa Conservation Education	Conference	116.50
Chief Deputy Bill Sage ISSDA F	ISSDA Membership Dues	160.00
Wayne Johnson	Rent	460.00
Russell Joyce	Plaque	51.30
K Mart-Atlantic	Supplies	12.72
Larsen Supply Co	Toilet Tissue	141.50
Laverty Sanitation	Garbage Pickup	95.00
Mediacom	Cable TV	38.10
Mid-American Energy	Electricity	476.13
Murphy Enterprise	Furnace Repair @ Cold Spr	66.30
Margo Murray	Rent	200.00
NAEIR	Carpet Steamer	69.00
NetINS	Web Service	16.95
Nishnabotna Valley R E C	Utilities	116.90
Office Stop	Office Supplies	255.01
OneStar Long Distance Inc	Long Distance	241.36
Pitney Bowes Inc	Postage-Meter	873.00
Postmaster	Postage	848.00
Jerald Putnam	Travel	14.60
Qwest	Telephone & Telegr.Serv.	585.96
Respond Systems	First-Aid Supplies	39.98
Rex Pharmacy	Medicine	74.17
Charles A Rieken	Mileage and Meals	470.26
Robinson Hardware	Supplies	26.75
Safeguard Business Systems	Blank W2's and Envelopes	45.94
Sandbothe Firestone	Tire Repair	5.00
Michael A Scheibeler	Office Expense	122.04
Schumacher Elevator Co	Elevator Maintenance	151.46
Dennis Sierck	Food at Board Meetings	57.18
Sioux Sales	Breath Testers	800.00
Snyder & Assoc Inc	Engineering-T-Bone Trail	558.12
Solutions	Services	23.10
Sportsman's Atlas	New Guide To County Areas	20.00
Stone Office Products	Ink Cartridges	310.66
Dale E Sunderman	Computer Supplies	41.38

United States Cellular	Cell Phones	46.78
Verizon Wireless	Cell Phone	7.69
Kenneth Waters	Mileage	148.92
Winston's Service Center	Gas	57.18
21st Century Cooperative	Propane	378.00
<u>General Supplemental Fund</u>		
S W I Juvenile Emergency	3rd Qtr FY 02-03	6197.64
Secretary of State	Terminal Maintenance	487.74
<u>MH-DD Services Fund</u>		
Country Care Center	Community Supported Livin	94.11
Crossroads of Western IA	Work Activity Services	656.45
First Bankcard Center	Employee Mileage & Subs.	20.32
ISAC	Employee Mileage & Subs.	7.00
Teresa Kanning	Employee Mileage & Subs.	193.31
Park Place	Community Supported Livin	4706.86
Qwest	Telephone & Telegr.Serv.	63.94
Donna Ray	Mental Health Advocates	159.11
Verizon Wireless	Telephone & Telegr.Serv.	54.92
Westminster House	Rent	179.35
Willow Heights Inc	Residential Care Fac.	10385.00
<u>Rural Services Basic Fund</u>		
CitiBusiness	Fuel and Logding	1117.99
Iowa Prison Industries	Vehicle Markings	182.72
Chief Deputy Bill Sage ISSDA F	Tie Tacs	19.50
Mike's Auto Body	Towing and Storage	550.00
R & R Muffler	Vehicle Repair	196.00
Val Sothman	Mileage	88.70
<u>Secondary Road Fund</u>		
Akin Building Center	Engineering Services	19.99
Alliant Utilities	Engineering Services	1851.26
Allied Oil & Supply Inc	Engineering Services	754.20
AmeriPride	Engineering Services	57.32
Anstey Bob	Engineering Services	100.00
Armstrong Plumbing & Heat	Engineering Services	290.36
Atlantic Motor Supply	Engineering Services	1398.62
Atlantic Municipal Util	Engineering Services	507.42
Bair's Firestone Store	Engineering Services	558.16
Barco Municip Prod Inc	Engineering Services	295.74
Bob's Mower Clinic LLC	Engineering Services	156.30
Brown Electric Company	Engineering Services	88.79
Brown Supply Co Inc	Engineering Services	385.14
C.J. Cooper & Associates, Inc	Engineering Services	68.00
Cappels	Engineering Services	1086.40
Cass Co Environ Landfill	Engineering Services	1588.50
Cass Co Memorial Hospital	Engineering Services	44.00
CitiBusiness	Engineering Services	332.00
Cook Sanitation	Engineering Services	60.00
Cummins Grt Plain Die Inc	Engineering Services	81.86
Dave's Portable Welding	Engineering Services	7.00
Dixon Construction Co	Engineering Services	14735.77
Ed's Lawn Equipment	Engineering Services	65.90
Eddy Walker Equipment Co	Engineering Services	87.51
Filter-Care of Ne Inc	Engineering Services	122.95
Force America	Engineering Services	131.23
Griswold American Inc	Engineering Services	210.15
Griswold Amoco Fuel-O-Matic	Engineering Services	122.58
Griswold Coop Telephone	Engineering Services	26.52



Richard E Hansen	Engineering Services	7.50
Heartland Inn	Engineering Services	346.50
Hotsy Cleaning Systems Inc	Engineering Services	1727.40
Inland Truck Parts Co	Engineering Services	664.34
Insurance Trust Fund	Engineering Services	370.00
Iowa Prison Industries	Engineering Services	3248.00
ISAC	Engineering Services	80.00
JFSCO Engineering, PC	Engineering Services	240.00
Kirchhoff Land Improvements	Engineering Services	240.00
Lawson Products Inc	Engineering Services	269.12
Massena Telephone Co	Engineering Services	21.50
McAtee Tire Service Inc	Engineering Services	35.00
McMartin Greg	Engineering Services	104.67
Mid American Energy	Engineering Services	2.55
Mid-States Ford Truck	Engineering Services	1650.94
Nelson Machine & Forge	Engineering Services	15.00
Nishnabotna Valley R E C	Engineering Services	35.00
O'Halloran International	Engineering Services	245.91
Olsen Fuel Supply Inc	Engineering Services	4930.19
Olsens Car Care Center	Engineering Services	36.98
Postmaster	Engineering Services	23.00
Qwest	Engineering Services	203.46
Rexco Equipment Inc	Engineering Services	215.15
Robinson Hardware	Engineering Services	44.99
Schildberg Construction	Engineering Services	8143.08
Solutions	Engineering Services	44.10
Steinbeck & Sons	Engineering Services	548.70
Stone Office Products	Engineering Services	72.23
Dennis Vogl	Engineering Services	9.51
West Iowa Telephone Co	Engineering Services	29.11
Wendy Wittrock	Engineering Services	10.16
Ziegler Inc.	Engineering Services	19.99
21st Century Cooperative	Engineering Services	4329.18
<u>Spec.Resource Enhancement</u>		
<u>Henningsen Constr Co Inc</u>	T-Bone Trail	5098.10
<u>Flood &amp; Erosion Cont.Fund</u>		
<u>Cass Co Abstract Company</u>	Lien Searches	300.00
<u>Hoskins Construction</u>	16 Loads of Rip Rap	800.00
<u>Local Option Tax Fund</u>		
<u>Cass Co Ag &amp; Ed Association Bu</u>	Match Vision IA Funds	10000.00
<u>Capital Projects</u>		
<u>Brown Electric Company</u>	County Attorney's Lights	596.18
<u>Solutions</u>	AS/400	52852.01
<u>Local Emergency Mgmt Agency</u>		
<u>Iowa Emergency Mgmt Assoc Terr</u>	Membership	50.00
<u>Rob Koppert</u>	Computer Virus Subscripti	24.95
<u>Larry Linn</u>	Custodial Fees	10.00
<u>NEMA/EMAP</u>	EMAP Registration Materia	125.00
<u>Qwest</u>	Telephone & Telegr.Serv.	63.94
<u>Racom Corp</u>	Other Charges & Services	854.35
<u>Rex Pharmacy</u>	Batteries	46.74
<u>United States Cellular</u>	Cellular Service	117.77
<u>Verizon Wireless</u>	Cellular Service	93.95