

Present: Darby McLaren, CCSO; Mark Wedemeyer, CC BOS; Gaylord Schelling, CC BOS; Ray Zellner, Wioia; Kurt Reason, Marne; Julie Adams, Griswold; Steve Green, Atlantic; Jeff Kirchoff, Lewis; Tom Harris, Anita; Dave Brahms, Cumberland; Mike Kennon, CC EMA.  
Absent: Massena

Darby McLaren: Meeting called to order at 7:03 PM.

Introduction of Members.

Julie Adams : Motion to approve the agenda.  
Steve Green: Second.  
Carried unanimously.

Election of Officers

Chair  
Kurt Reason: Motion to nominate Darby McLaren.  
Dave Brahms: Second.  
No further nominations.  
Carried unanimously.

Vice-Chair  
Gaylord Schelling: Motion to nominate Steve Green.  
Ray Zellner: Second.  
No further nominations.  
Carried unanimously.

Recording Secretary  
Julie Adams: Motion to nominate Mike Kennon.  
Steve Green: Second.  
No further nominations.  
Carried unanimously.

Ray Zellner: Motion to approve minutes of 10-24-2011 EMA meeting.  
Julie Adams: Second.  
Carried unanimously.

Julie Adams: Motion to approve October, November, December expenses.  
Tom Harris: Second.  
Carried unanimously.

Respectfully Submitted



Present: Darby McLaren, CCSO; Mark Wedemeyer, CC BOS; Gaylord Schelling, CC BOS; Ray Zellner, Wiotia; Kurt Reason, Marne; Julie Adams, Griswold; Steve Green, Atlantic; Jeff Kirchoff, Lewis; Tom Harris, Anita; Dave Brahms, Cumberland; Mike Kennon, CC EMA.  
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Ray Zellner: Second.  
No further nominations.  
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7:15 PM Public Hearing opened to approve EMA budget as published January 11, 2012 edition of the Atlantic News-Telegraph.

Mike Kennon: The budget is unchanged from last year, except for a 2% EMA Coordinator salary increase.

Kurt Reason: Motion to approve the submitted budget.

Dave Brahmns: Second

Carried unanimously.

Public Hearing closed.

Mike Kennon reported that progress continues on the conversion of the Cass County Emergency Management Plan to an ESF format. The State has accepted all of the submitted portions of the new Plan, which amounts to nearly half of the total Plan. Kennon reported that all portions of the new Plan have been produced, so we should now replace the old version of the Cass County Emergency Operations Plan with the new Cass County Emergency Management Plan. Recipients will have the option of receiving the Plan via hard copy, disc and/or thumb drive.

Mike Kennon reported that he had been contacted by the Iowa DOT to purchase 15 used radios they were selling due to the narrowbanding conversion. Kennon stated that these radios were narrowband capable and were being offered for \$50 each.

Rob Koppert was consulted about the purchase. He stated that the radios were worth much more than \$50 and could be used for a variety of purposes in the County. The plan is to use the radios to equip Storm Spotters.

Mike Kennon reported that the EMA ID card making machine was no longer working. The machine had been used to produce ID cards for County fire departments and was available to produce ID cards in a catastrophic event. Kennon also reported that the Cass County Sheriff's Office was looking to purchase an ID card machine. He suggested that the two departments split the cost and share a new ID card machine.

Julie Adams: Motion to spend up to \$2500 on a new ID card machine and split the cost with the Sheriff's Office.

Steve Green: Second.

Carried unanimously.

Mike Kennon reported that he continues to receive information from Mass Notification System vendors. About half of the Counties surrounding Cass County have Mass Notification Systems and are satisfied with the service. Kennon said that Mass Notification Systems are offering more options for less cost over time. There are also possibilities to share costs with cities, hospital, public health and school systems.

No public comments or concerns.

Gaylord Schelling: Motion to adjourn.

Respectfully Submitted

