

CASS COUNTY E911 SERVICE BOARD

RURAL ADDRESS APPLICATION

FEE: \$50.00

Please make your check payable to:
Cass County E911 Service Board

Return this form with your check to:
Cass County Secondary Roads Dept.
5 West 7th Street
Atlantic, Iowa 50022

Cass County Ordinance #31 requires each new structure be assigned a physical address unless the new building is an accessory building on property that already has an address. It is recommended that rural address requestors fill this form out as early in the building process as possible as there can be delays in installation times due to seasonal or other factors. Please fill out this form as completely as possible, as incomplete information could result in a delay of assigning a number. Issuance of an address number could take up to 14 days.

REQUESTOR INFORMATION

Requestor's Name: <i>Required</i>	Daytime Telephone: <i>Required</i>
Mailing Address: <i>Required</i>	Cell Phone: <i>Required</i>
City, State, Zip: <i>Required</i>	E-Mail Address:

PROPERTY INFORMATION

Township (<i>Required</i>):	Section (<i>Required</i>):
Parcel Identification Number (<i>Required</i>):	
This number can be found on your property tax statement or at http://cass.iowaassessors.com	
Is your driveway installed?	Yes No
If not, how is it marked? _____ (Driveway MUST be clearly marked. If it is not, there will be a delay in assigning a number.)	
Nearest Address Sign:	Nearest Intersection:
Do you share a driveway?:	Yes No If YES, what is the address number of the shared drive:

SKETCH A MAP BELOW: Show location of driveway in relation to nearest addressed location or intersection. Include any notes you feel would help us locate your driveway. Use the back of this form for additional information necessary. If you have questions regarding what is required for this form, please contact the Cass County Secondary Roads Department at 712-243-2442 or the Cass County Communications Center at 712-243-2204.



Date Paid:	Receipt Number:	Notifications Property Owner Zoning Assessor GIS Department Sign Ordered
Computed Physical Address:		
Date of field work:	By:	
Date Entered: In Property Records	Date Mapped:	